

AGENDA

Transportation Policy Board

Wednesday, January 9, 2019 7:00 a.m. – 8:30 a.m.

Thurston Regional Planning Council

Conference Room A, 1st Floor

2424 Heritage Court SW, Suite

Olympia, WA 98502-6031

- | | | |
|------------|--|---|
| 1. | Introductions/Announcements/Updates | Andy Ryder
Chair
TRPC Staff |
| 2. | Approval of Agenda | ACTION
Andy Ryder
Chair |
| 3. | Approval of Meeting Notes from December 12, 2018 (Attachment) | ACTION
Andy Ryder
Chair |
| 4. | Public Comment Period | |
| 5. | 7:10 – 7:35 City of Lacey: Pedestrian and Bicycle Plan (Attachment)
<i>In fall 2018, the City of Lacey adopted a Pedestrian and Bicycle Plan as part of their Comprehensive Plan update. Planning Manager Andrews will provide an overview of the community engagement and plan content.</i> | PRESENTATION
Karen Parkhurst
Ryan Andrews, City of Lacey |
| 6. | 7:35 – 7:45 Business and Citizen Representatives (Attachment)
<i>At its December 2018 meeting, the Chair named a subcommittee (members Ryder, Sackrison, and Sinclair). The subcommittee will report on their findings and strategies.</i> | ACTION
Karen Parkhurst
Subcommittee |
| 7. | 7:45 – 7:50 2019 Meeting Schedule (Attachment)
<i>Consistent with its Bylaws, in January of each year the TPB set its annual meeting schedule.</i> | ACTION
Karen Parkhurst |
| 8. | 7:50 – 7:55 Preparation for 2019 Election of Officers (Attachment)
<i>The TPB holds elections in February. Staff will review that process</i> | INFORMATION
Karen Parkhurst |
| 9. | 7:55 - 8:10 2019 State Legislative Priorities – Addition (Attachment)
<i>The Governor's Transportation Budget provides funding to the Puget Sound Regional Council to study ferry service in Puget Sound.</i> | BRIEFING
Karen Parkhurst |
| 10. | 8:10 – 8:20 I-5 Update
<i>TRPC, WSDOT and other community partners are working on strategies for the I-5 Corridor in the Thurston Region. Staff will provide an update.</i> | PRESENTATION
Marc Daily |
| 11. | 8:20 – 8:30 Outside Committee Report
<i>At the discretion of the Chair, this may be covered in the After-Meeting Summary.</i> | BRIEFING
Doug DeForest |

Next Meeting **February 13, 2019**

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If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

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MINUTES OF MEETING

TRANSPORTATION POLICY BOARD

Wednesday, December 12, 2018

2424 Heritage Court SW

Conference Room A, 1st Floor

Olympia, WA 98502

Call to Order

Chair Andy Ryder called the meeting to order at 7:00 a.m.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Clark Gilman, Council member
City of Rainier	Jonathan Stephenson, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Pete Kmet, Mayor
Intercity Transit	Don Melnick, Board member
North Thurston Public Schools	John Suessman, Staff
Port of Olympia	Joe Downing, Commissioner
State Government	Kevin Dragon, DES Staff
Thurston County	John Hutchings, Commissioner
WSDOT	JoAnn Schueler, Staff
WSDOT	John Wynans, Staff
Business Rep	Doug DeForest
Business Rep	Renee Radcliff Sinclair
Business Rep	Angela White
Citizen Rep	Graeme Sackrison, Vice Chair
Citizen Rep	Kevin Pestinger

Members Absent:

Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Yelm	Tracey Wood, Council member
Nisqually Indian Tribe	Heidi Thomas, Staff

Staff Present:

Marc Daily, Executive Director
Karen Parkhurst, Programs & Policy Director
Veena Tabbutt, Deputy Director
Burlina Montgomery, Administrative Assistant
Paul Brewster, Senior Planner
Katrina Van Every, Senior Planner
Sara Porter, Associate Planner
Amy Hatch-Winecka, Lead Entity Coordinator

Others Present:

David Ginther, City of Tumwater
Rob LaFontaine, Intercity Transit
Sophie Stimson, City of Olympia
Scott Davis, Thurston County Public Works
Ryan Warner, WSDOT

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

All present provided self-introductions.

Executive Director Marc Daily recognized three TRPC staff members for their years of service.

Programs & Policy Director Karen Parkhurst advised that TRPC approved the Tumwater Valley Trail Funding Project and the Human Services Transportation Plan Prioritized Project List.

Ms. Parkhurst also (1) provided a brief update on the last I-5 Technical Committee meeting, (2) advised that the Legislative Session will start on January 14, 2019, and (3) provided a handout on the North Lewis County Industrial Access Roadmap to 2025.

Agenda Item 2
ACTION

Approval of Agenda

Board member O'Callahan moved, seconded by Board member Sackrison, to approve the agenda. Motion carried unanimously.

Agenda Item 3
ACTION

Approval of Meeting Notes from November 14, 2018

Board member Sackrison moved, seconded by Board member Melnick, to approve the Meeting notes from November 14, 2018. Motion carried unanimously.

Agenda Item 4

Public Comment

There were no public comments.

Agenda Item 5
PRESENTATION

Olympia Transportation Master Plan (TMP)

Sophie Stimpson, Senior Planner at the City of Olympia, briefed the Board on the City of Olympia's Transportation Master Plan. Ms. Stimpson provided a timeline on the plan, which is expected to be adopted in 2019.

Agenda Item 6
ACTION

Business Representatives

Chair Ryder appointed a subcommittee to look at the recruitment process for TPB business representatives. The subcommittee consists of Chair Andy Ryder and members Sackrison, and Sinclair.

Agenda Item 7
Presentation

The 2018 Profile

Senior Planner Katrina Van Every provided an overview of the 2018 Profile.

Agenda Item 8
BRIEFING

Outside Committee Report

Board member DeForest invited members to attend the next Puget Sound Regional Council meeting on December 13, 2018.

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:11 a.m.

Andy Ryder, Chair

*Minutes prepared by Burlina Montgomery, Administrative Assistant
Thurston Regional Planning Council*

These minutes are not verbatim. A recording of this meeting is available upon request.



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
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- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director
Ryan Andrews, City of Lacey, Planning Manager

DATE: January 2, 2019

SUBJECT: City of Lacey Pedestrian and Bicycle Plan

PURPOSE:

Presentation and discussion.

Summary:

- The City of Lacey prioritized a Pedestrian and Bicycle Plan in 2012. With federal funding through TRPC, the City began work on the Plan in 2017.
- City staff will describe the process, including community outreach, which led to adoption of the Plan by the Lacey City Council in September 2018.

BACKGROUND:

A pedestrian and bicycle plan (Plan) has been a priority action item for the City of Lacey (City) since the adoption of the Transportation Element of the Comprehensive Plan in 2012. Using grant funds received through the Transportation Alternatives Program administered by Thurston Regional Planning Council (TRPC), in July 2017, the City hired a consultant team lead by Toole Design Group to lead the development of the Plan.

The Pedestrian and Bicycle Plan provides a comprehensive plan to enhance Lacey's pedestrian and bicycle system. The Plan contains an inventory of existing pedestrian and bicycle facilities (developed by TRPC); identifies and analyzes existing conditions with focus around pedestrian and bicycle generating-land uses including schools, parks, residential and employment areas, and commercial nodes; identifies associated gaps and a methodology for prioritizing capital improvements to eliminate them; identifies potential funding sources; and prioritizes measures and projects to implement the Plan. Lacey will incorporate this Plan into the City's Transportation Plan to guide the City's investments and other efforts to promote walking and biking as viable transportation options.



Marc Daily
Executive Director

2424 Heritage Court SW
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360-956-7575
360-956-7815 Fax
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The City conducted a robust public outreach and input program for the plan to collect feedback from area residents, businesses, and employees. Public outreach included the following:

- Project website <http://www.ci.lacey.wa.us/walkingandbiking>
- Online survey
- Stakeholder interviews
- Online interactive map (WikiMap)
- Children's Day Booth
- Walking and Biking Audit
- Meetings in a Box
- Citizens Advisory Committee (Five Meetings)
- Draft Plan Open House

Three major themes arose through this public outreach that provide the basis for Plan recommendations: 1. Make it Safe, 2. Make it Connected, and 3. Build Momentum. The primary recommendations under each major theme are summarized below:

Make It Safe

- Design for people of all ages and abilities.
- Improve the safety and convenience of pedestrians and bicyclists via context-sensitive designs and targeted improvements at intersections and crossings.
- Promote safe travel behaviors through partnerships with local agencies and organizations with aligned missions.

Make It Connected

- Create a built environment that makes walking and biking convenient and attractive.
- Fill gaps in the existing network, and link neighborhoods, major destinations, and transit with small connections that make big impacts. Improve and create new connections and access to trails.

Build Momentum

- Utilize available right-of-way and remove existing barriers along walking and biking routes and trails to improve the connectivity and safety of such routes.
- Encourage walking and biking trips by improving network navigability and legibility (wayfinding and signage) and pedestrian and bicycle amenities (benches, lighting, restrooms, secure bike parking facilities).
- Promote active transportation through encouragement activities such as community events and working with employer Commute Trip Reduction programs to better understand the needs of commuters.

The City established a Citizens Advisory Committee comprised of a broad spectrum of stakeholders to guide plan development. The Committee evaluated ideas and information provided by the consultant team and staff and ultimately provided their recommended version of the draft Plan to the Planning Commission and City Council for review.

The development of this plan represents the community's desire to improve the transportation system for walking and biking and sets a path forward on how to achieve that goal.

REQUESTED ACTION

Information and discussion only.



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- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director

DATE: January 2, 2019

SUBJECT: Business and Citizen Representatives

PURPOSE:

Hear from the Subcommittee on recommendations for Business and Citizen Representative appointment processes.

Summary:

- The TPB Bylaws allow for the appointment of up to three business representatives and two citizen representatives and set forth terms and a process for recruitment and appointment. All TPB members are voting members.
- In December 2018, the Chair appointed a subcommittee to review options and processes for appointing Business and Citizen Representatives (Members Ryder, Sackrison, and Sinclair). The subcommittee will report on their findings and strategies.
- Business Representatives Sinclair and White's terms expire in September 2019. Doug DeForest's term expired in September 2018, and while he has expressed interest in continuing to serve, the Bylaws call for re-recruitment after 2 terms.
- Citizen Representatives Sackrison's term expires February 2019 and Pestinger's expires September 2019.

REQUESTED ACTION:

Take action on the subcommittee's findings and strategies.

71:bm



Marc Daily
Executive Director

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360-956-7575
360-956-7815 Fax
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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director

DATE: January 2, 2019

SUBJECT: 2019 Transportation Policy Board Meeting Schedule

PURPOSE:

To adopt the 2019 TPB meeting schedule

Summary:

- TPB Bylaws call for adoption of the annual meeting schedule at the January meeting.
- The Policy Board regularly meets on the second Wednesday of each month from 7:00 a.m. to 8:30 a.m. Due to holidays, the meeting dates may shift. Depending on the agenda, the Board may also hold extended meetings (typically 7:00 a.m. to 9:00 a.m.).
- For the last several years, TPB elected to not meet in August – consistent with TRPC scheduling.
- The draft schedule for consideration reflects current meeting times and no meeting in August.

REQUESTED ACTION

Take action to set the meeting times for 2019 Transportation Policy Board meetings.

Attachment: Proposed Meeting Schedule

71:bm



Marc Daily
Executive Director

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360-956-7815 Fax
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PROPOSED 2019 TPB SCHEDULE

H HOLIDAY

 TRPC MEETINGS

 TPB MEETINGS

January

Su	Mo	Tu	We	Th	Fr	Sa
		H 2	3		4	5
6	7	8	9	10	11	12
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August

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November

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December

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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director

DATE: January 2, 2019

SUBJECT: 2019 Election of Officers

PURPOSE:

To review the process for February election of Chair and Vice-Chair for 2019.

Summary:

- TPB Bylaws provide for the annual election of officers – Chair and Vice-Chair – at the February meeting. All voting members are eligible to serve as officers. The Bylaws do not set forth term limits, nor require written nominations.
- The Chair: presides at all meetings; coordinates with TRPC staff to set agendas; calls special meetings; sets meeting time and place, in consultation with membership; establishes committees as needed; and represents TPB before other groups. The Vice-Chair assumes these duties in the Chair's absence.
- Chair Andy Ryder and Vice-Chair Graeme Sackrison have indicated their willingness to continue to serve in 2019.
- At the February 13, 2019 meeting, the TPB will take nominations from the floor and vote for Chair and Vice-Chair.

REQUESTED ACTION
Information only.

71:bm



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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director

DATE: January 2, 2019

SUBJECT: 2019 Legislative Session

PURPOSE: To review preparations for the state legislative session and consider adding two issues: Passenger Ferry Service study and Increased Regional Transportation Planning Organization funding.

Summary:

- Each year, the Regional Council prioritizes important regional issues to bring to our 2nd, 20th, 22nd, and 35th district State Legislative delegation and other members of the Legislature.
- Legislators prefer a concise list of issues and specific requests. We look to identify both funding and regulatory change requests.
- In October, the Council decided on the priority issues for the 2019 Legislative session.
- In mid-December, Governor Inslee released his proposed Transportation Budget. It includes a proviso for Puget Sound Regional Council (PSRC) to study new passenger ferry service to better connect communities in the twelve-county Puget Sound region (budget language below).

We have heard from some community members that ferry service might provide an alternative to I-5 for travel to Seattle. The Port of Olympia has begun to explore ferry service.

- The Governor’s Budget also includes \$1M in increased funding for Regional Transportation Planning Organizations statewide. If passed, TRPC would see some portion of this new funding.
- The Council may want to consider adding support for these budget provisos to its list of priority issues.
- Staff will also provide an overview of any relevant session preparation activities and information.

Z-0319.2/19 2nd draft NEW SECTION. Sec. 223...

\$350,000 of the multimodal transportation account—state appropriation is provided to the Puget Sound regional council to study new passenger ferry service to better connect communities throughout the twelve county Puget Sound region. The study shall assess potential new routes, identify future terminal locations, and provide recommendations to accelerate the electrification of the ferry fleet. The study shall identify future passenger only demand throughout Western Washington, analyze potential routes and terminal locations on Puget Sound, Lake Washington, and Lake Union with an emphasis on preserving waterfront opportunities in public ownership and opportunities for partnership. The study shall estimate capital and operating costs for routes and terminals. The study shall include early and continuous outreach with all interested stakeholders and a report to the legislature and all interested parties by January 31, 2021.



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REQUESTED ACTION

Consider adding support for ferry study to priority legislative issues.

71:do