

## AGENDA

**Transportation Policy Board**  
**Wednesday February 11, 2026 - 8:30 - 10:00 a.m.**  
**Remote with an in-person option**

Watch the meeting live on Facebook: <https://www.facebook.com/trpc.org>

**Public: To register to attend the meeting remotely, click on:**  
[https://trpc-org.zoom.us/webinar/register/WN\\_5zu2ErEGQ1CVZXB8bEHLWA](https://trpc-org.zoom.us/webinar/register/WN_5zu2ErEGQ1CVZXB8bEHLWA)

After registering, you will receive a confirmation email containing information about joining the meeting.  
**Policy Board members will be pre-registered and will receive a separate link to join the meeting.**

1. **8:30 am** **Introductions** – Andy Ryder, Chair
2. **Executive Director's Report & Announcements** – Elissa Gertler, TRPC
3. **Approval of Agenda** – Andy Ryder, Chair **ACTION**
4. **Consent Calendar** **ACTION**
  - a. **Approval of Meeting Notes** (Attachment) – January 14, 2026, Andy Ryder, Chair
5. **Public Comment Period**

Public comment for this meeting will be accepted in written and oral format.

  - The deadline for submitting written public comments or registering for oral public comments at the meeting is noon (12:00 p.m. Pacific Daylight Time) the day preceding the meeting, February 10, 2026.
  - For written public comments, please provide: 1) your name and address and 2) your comments. Send them to [info@trpc.org](mailto:info@trpc.org). Written comments received by the deadline will be provided to the Policy Board members prior to the meeting.
  - Commenters may attend the meeting in person or choose the remote option. For either, please register to comment through this link [https://trpc-org.zoom.us/webinar/register/WN\\_5zu2ErEGQ1CVZXB8bEHLWA](https://trpc-org.zoom.us/webinar/register/WN_5zu2ErEGQ1CVZXB8bEHLWA).
  - Check the box indicating you wish to provide public comment; and 2) list a general topic.

The Chair may accept public comment from individuals that did not pre-register after registered public comment has been provided. The Chair may also limit oral public comment to three minutes or less, depending on the meeting agenda and number of people wishing to comment.
6. **8:40 – 8:55** **2026 Election of Officers** (Attachment) – Katrina Van Every, TRPC **ACTION**

15 min  
*5 min. presentation, 10 min. discussion.*  
*The TPB will hold elections for the officer positions – Chair, First Vice Chair, and Second Vice Chair.*
7. **8:55 – 9:30** **Local World Cup Events and Transportation** (Attachment) – Jennie Foglia-Jones, Jennie Foglia-Jones LLC **PRESENTATION**

35 min  
*20 min. presentation, 15 min. discussion.*
8. **9:30 – 9:35** **2026 Call for Projects – Rural Community Support Program** (Attachment) – Paul Brewster, TRPC **PRESENTATION**

30 min  
*20 min. presentation, 10 min. discussion.*
9. **10:00 am** Adjourn

### NEXT MEETING

**March 11, 2026 – In-Person**

Note: For anyone unable to access the meeting in-person, TRPC will provide access to the meeting remotely.

Thurston Regional Planning Council ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Title VI Coordinator at 360.956.7575 or email [info@trpc.org](mailto:info@trpc.org).

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator. For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

[ThurstonHereToThere.org](http://ThurstonHereToThere.org) is an easy-to-navigate website which includes information on carpooling, vanpooling, rail, air, bus, bike, walking, health, telework and flexible schedules, recreation, and school transportation. Please consider using an alternate mode to attend this meeting: bike, walk, bus, carpool, or vanpool. This facility is served by Intercity Transit Routes 12 and 42.

**Public Comment:**

The following is not acceptable as either written or oral public comment and is considered disruptive behavior.

- Promoting or advertising commercial services, entities, or products.
- Supporting or opposing political candidates or ballot propositions.
- Distributing obscene content.
- Engaging in illegal activity or encouragement of illegal activity.
- Promoting, fostering or perpetuating discrimination on the basis of creed, color, age, religion, gender, gender identification, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation information that may tend to compromise the safety or security of the public or public systems.
- Threatening or intimidating language, including cyber bullying.
- Otherwise engaging in disruptive behavior.

Members of the public engaging in disruptive behavior may have their emails blocked (for written comments) or be removed from the meeting (for oral comments).

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## MINUTES OF MEETING

**Regular Meeting**  
**TRANSPORTATION POLICY BOARD**  
**Wednesday, January 14, 2026**  
**In-person meeting with a remote option.**

### Call to Order

Acting Chair Radcliff Sinclair called the meeting to order at 8:32 am.

### Attendance

#### Members Present:

City of Olympia	Robert Vanderpool, Council member
City of Rainier	Ron Kemp, Council member
City of Tumwater	Peter Agabi, Council member
City of Yelm	Tracey Wood, Council member
North Thurston Public Schools	Dawn Ambuehl, Staff
Port of Olympia	Krag Unsoeld, Commissioner
Thurston County	Rachel Grant, 2 <sup>nd</sup> Vice Chair
Business Rep	Renee Radcliff Sinclair, Vice Chair
Community Rep	Michelle Murray
Community Rep	Travis Millar
WSDOT	JoAnn Schueler, Staff

#### Members Absent:

City of Lacey	Andy Ryder, Chair
City of Tenino	John O'Callahan, TBD
Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
Intercity Transit	Justin Belk, Authority member
State Government Rep	Mark Barkley
Business Rep	Jessica McKeegan-Jensen

#### Staff Present:

Elissa Gertler, Executive Director  
Burlina Lucas, Executive Assistant  
Dorinda Merrill, Office Specialist IV  
Allison Osterberg, Planning Manager  
Katrina Van Every, Transportation Manager  
Jennifer McCall, Finance Manager  
Paul Brewster, Senior Planner  
Theresa Julius, Senior Planner  
Veronica Jarvis, Senior Planner  
Chelsea Embree, Associate Planner  
George Castillo, Assistant Planner

#### Others Present:

Thera Black, Intercity Transit  
Jessica Gould, Intercity Transit  
Jon Howe, City of Lacey  
Michelle Swanson, City of Olympia  
Jeffrey Cook, City of Tumwater  
Warren Hendrickson, Port of Olympia  
Becky Conn, Thurston County  
Lorilyn Lirio, The Jolt News

**Agenda Item 1**  
INFORMATION

**Introductions**  
All present were introduced.

**Agenda Item 2**  
INFORMATION

**Executive Director’s Report & Announcements**  
Executive Director Elissa Gertler announced that from January 6<sup>th</sup> – February 13<sup>th</sup>, TRPC is promoting a New Year, New Commute – Thurston County Challenge which is a regional effort encouraging employees to try more sustainable commuting options.

**Agenda Item 3**  
ACTION

**Approval of Agenda**  
*Board member Vanderpool moved, seconded by Board member Grant, to approve the agenda. Motion carried.*

**Agenda Item 4**  
ACTION

**Approval of Consent Calendar**  
a. Approval of Meeting Notes – December 10, 2025.

*Board member Kemp moved, seconded by Board member Vanderpool, to approve the consent calendar. Motion carried.*

**Agenda Item 5**

**Public Comment**  
There was no public comment.

**Agenda Item 6**  
ACTION

**2026 and January 2027 Meeting Schedule**  
Transportation Manager Katrina Van Every presented the proposed 2026 meeting calendar for approval by the Board. The TPB typically meets on the second Wednesday of the month from 8:30 am to 10:00 am but may also hold extended meetings with advance notice, with no August meeting. Meetings will continue to be in a hybrid format, with special emphasis on meeting in-person in March, June, September, and December.

*Board member Kemp moved, seconded by Board member Vanderpool, to approve the proposed meeting schedule as presented. Motion carried.*

**Agenda Item 7**  
ACTION

**Proposed Amendments to the 2026-2029 Regional Transportation Improvement Program (RTIP)**  
Senior Planner Theresa Julius reviewed a proposed amendment to the 2026-2029 RTIP to include six planned projects submitted by the City of Tenino. The proposed amendment includes the following planned projects into Appendix A: Tenino Trail Extension, Old Hwy 99 West, Old Military Road, McClellan St., Morning Side Dr., and Eureka St. South.

*Board member Grant moved, seconded by Board member Murray, to amend the 2026-2029 Regional Transportation Improvement Program to include the following planned projects into Appendix A: Tenino Trail Extension, Old Hwy 99 West, Old Military Road, McClellan St., Morning Side Dr., and Eureka St. South. Motion carried.*

**Agenda Item 8**  
BRIEFING

**2026 Election of Officers Process**  
Transportation Manager Katrina Van Every briefed members on the opportunity to serve as an officer on the Transportation Policy Board (TPB). Elections will occur at the TPB’s February meeting. Nominations can be sent to Burlina Lucas in advance of the meeting and will also be taken from the floor.

**Agenda Item 9**  
ACTION

**Re-appointment of Renee Radcliff-Sinclair**  
Transportation Manager Katrina Van Every recommended that the TPB re-appoint Renee Radcliff-Sinclair as a TPB Business Representative. Ms. Radcliff-Sinclair’s term will end January 2029.

*Board member Grant moved, seconded by Board member Murray, to approve re-appointing Renee Radcliff Sinclair as a TPB Business Representative. Motion carried.*

**Agenda Item 10**  
PRESENTATION

**Federal Priorities and Federal Reauthorization**  
Planning Manager Allison Osterberg discussed the TPB priorities for federal transportation funding, including through the upcoming surface transportation reauthorization process. The process determines how funding is distributed to states, and through states to local agencies, including Metropolitan Planning Organizations (MPOs) like Thurston Regional Planning Council.

**Agenda Item 11**

**Adjournment**  
There being no further business, Acting Chair Radcliff Sinclair adjourned the meeting at 9:21 a.m.

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Andy Ryder, Chair

*Minutes prepared by Burlina Lucas, Executive Assistant, Thurston Regional Planning Council.  
These minutes are not verbatim. A recording of this meeting is available upon request.*



**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

**TO:** Transportation Policy Board

**FROM:** Katrina Van Every, Transportation Manager

**DATE:** February 4, 2026

**SUBJECT:** 2026 Election of Officers

**PURPOSE**

Elect a Chair, Vice Chair, and Second Vice Chair for 2026.

**Summary:**

- Transportation Policy Board (TPB) Bylaws provide for the annual election of officers – Chair, Vice Chair, and Second Vice Chair – at the February meeting. This allows time for member organizations to appoint their 2026 TPB members prior to the election.
- All voting members are eligible to serve as officers. The Bylaws do not set term limits nor require nominations in advance of the February meeting.
- Roles:
  - Chair: presides at all meetings; coordinates with TRPC staff to set agendas; calls special meetings; sets meeting time and place, in consultation with membership; establishes committees as needed; and represents TPB before other groups.
  - Vice-Chair assumes these duties in the Chair's absence.
  - Second Vice-Chair assumes these duties in the absence of the Chair and Vice Chair.
- Chair Ryder and Vice Chair Radcliffe Sinclair indicated they were willing to continue serving in their current roles.
- The current Chair will take nominations from the floor, and the Board will elect a Chair, Vice Chair, and Second Vice Chair.

**REQUESTED ACTION**

The Board will elect the 2026 Officers.

kve:bl



Elissa Gertler  
Executive Director

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**MEMORANDUM**

**TO:** Transportation Policy Board

**FROM:** Paul Brewster, Senior Planner

**DATE:** February 4, 2026

**SUBJECT:** 2026 Call for Projects – Rural Community Support Program

**PURPOSE**

To brief the Board on proposed changes to the Rural Community Support Program (RCSP) as part of Thurston Regional Planning Council's (TRPC) upcoming 2026 Call for Projects

**Summary:**

- In 2026, TRPC will award RCSP funding to support small, high-impact transportation projects for Tribal and rural jurisdictions.
- Thurston County will continue administering RCSP funds set aside in 2024 that have not yet been awarded to projects.
- To continue the RCSP beyond the 2024 set-aside, TRPC and the City of Lacey have agreed in principle to partner on administration of future RCSP awards.
- The proposed 2026 RCSP set-aside would increase from \$600,000 to \$800,000 to better support project feasibility and rising costs.
- Staff propose awarding the pre-approved 2024 and proposed 2026 RCSP set asides together in the 2026 Call for Projects, for a combined total of \$1,242,000.
- TRPC staff will brief the Board on RCSP program details on February 11, 2026, and will present the full 2026 Call for Projects process on March 11, 2026.

**REQUESTED ACTION**

No action is required. This item is for information and discussion only.

pb:bl



Elissa Gertler  
Executive Director

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## **EQUITY CONSIDERATIONS**

Managing federal funding on local transportation projects is challenging for all jurisdictions; however, Federal Highway Administration (FHWA) grant programs present barriers for tribal governments and small rural jurisdictions. Compared to larger municipalities, these communities are often underserved by federal transportation grants due to the high project management, reporting, and technical requirements that accompany FHWA funding—requirements that can exceed the staffing capacity and administrative resources available to smaller agencies.

To address these disparities, Thurston Regional Planning Council (TRPC) established the Rural Community Support Program (RCSP) in partnership with Thurston County to provide a modest but reliable funding opportunity tailored to the needs of underserved communities. RCSP supports small, high-impact transportation projects while reducing administrative burden by streamlining application requirements, expanding project eligibility, and simplifying reimbursement processes. This approach helps lower barriers to participation and promotes more equitable access to regional transportation funding opportunities.

## **BACKGROUND**

In 2026, TRPC policy makers will review and approve priority transportation grant project proposals through TRPC's Federal Transportation Grant Programs Call for Projects. This process will identify projects for implementation in Federal Fiscal Years (FFYs) 2028–2032. In parallel, Tribal and rural transportation partners will be invited to submit proposals to the non-federally funded RCSP.

On March 11, 2026, TRPC staff will present the broader 2026 Federal Transportation Grant Programs Call for Projects process to the Transportation Policy Board. On February 11, 2026, staff will provide a focused briefing on RCSP program details. This memorandum summarizes the RCSP funding structure, proposed changes, and administrative framework for the 2026 Call for Projects.

## **SCOPE AND RESPONSIBILITIES**

In 2020, TRPC and Thurston County executed an Interlocal Agreement establishing the RCSP in its current form. Eligible applicants include the Nisqually Indian Tribe, the Confederated Tribes of the Chehalis Reservation, the Cities of Rainier and Tenino, and the Town of Bucoda. This agreement has been amended twice to program supplemental RCSP funds from the 2022 and 2024 Calls for Projects.

Under the current structure, at the onset of each Call for Projects, the Council approves a set-aside from TRPC's allocation of federal Surface Transportation Block Grant (STBG) funding. This set aside is awarded non-competitively to Thurston County. As a condition of receiving these federal grant funds, the County establishes a non-federal revenue account to reimburse RCSP awardees for eligible project costs. A portion of the award is retained to cover administrative expenses associated with managing the program.

## **TRPC Responsibilities**

TRPC manages and facilitates the RCSP Call for Projects process, including the following responsibilities:

1. *Pre-Application Coordination:* Schedule and facilitate pre-submission meetings between TRPC staff and prospective applicants. Meetings may include project site visits and are intended to review project concepts, confirm eligibility, and develop a shared understanding of project scope, cost, and schedule.
2. *Call for Projects Development:* Develop the RCSP Call for Projects process, including funding priorities, eligible project types, selection criteria, application materials, and a program schedule. The process is subject to review by the Transportation Policy Board and approval by the Council.

3. *Application Management and Review*: Administer the Call for Projects process by providing technical assistance to applicants, reviewing submitted proposals, and presenting funding recommendations to TRPC policy makers for consideration and selection.
4. *Awards and Coordination*: Issue RCSP award letters and coordinate with awardees and the contracting agency to establish project timelines, reporting requirements, and expectations.

**Thurston County Responsibilities**

Thurston County manages contracting and financial administration related to reimbursing RCSP awardees for eligible project costs. Responsibilities include:

1. *Fund Administration*: Establish and manage a non-federal RCSP fund balance totaling \$550,000 for disbursement to awardees.
2. *Interlocal Agreements*: Execute interlocal agreements with each awardee jurisdiction defining the terms and conditions for requesting and reimbursing RCSP funds.
3. *Payment Scheduling*: Establish reimbursement schedules consistent with each awardee’s RCSP award letter.
4. *Invoice Processing*: Receive, review, and process invoices and issue payments to awardees in a timely manner, consistent with applicable interlocal agreements.

**2022-2026 RCSP SET ASIDE AND AWARD SCHEDULE**

Although an RCSP set-aside was approved in 2022, projects were not awarded until 2024. In 2024, an additional set-aside was approved for programming in 2026. Staff recommend combining the 2024 and proposed 2026 RCSP set asides and selecting projects through the 2026 Call for Projects, resulting in \$1,242,000 available for award.

**Table 1: RCSP Set Aside and Award Schedule**

Year of Call for Projects Set Aside	Federal Set Aside	RCSP Available	Year of RCSP Awards	Projects Awarded
2022	\$600,000	\$550,000	2024	<ul style="list-style-type: none"> <li>• Bucoda Main Street Sidewalk Project, \$183,333;</li> <li>• Rainier Citywide Thermoplastic Striping, \$183,333;</li> <li>• Nisqually Indian Tribe Camas Road Pathway Extension, \$183,333</li> </ul>
2024	\$600,000*	\$550,000	2026	TBD
2026	\$800,000**	\$692,000		

\*Pre-approved

\*\*Proposed

**PROPOSED CHANGES FOR THE 2026 CALL FOR PROJECTS**

To ensure continued access to RCSP funding, TRPC and the City of Lacey have agreed in principle to pursue a new partnership to administer the 2026 RCSP set-aside. As part of this transition, staff recommend increasing the 2026 RCSP set-aside from \$600,000 to \$800,000. The set aside amount has not changed since the RCSP was formalized in 2020.

Lacey's proposed 13.5 percent administrative cost is necessary to ensure a successful transition and ongoing program administration, particularly to cover one-time startup costs associated with establishing new processes, interlocal agreements, and reimbursement procedures with up to three or four participating jurisdictions.

Under the RCSP's current structure, funds are distributed equally among eligible applicants rather than awarded competitively. Increasing the combined available funding to \$1,242,000 would provide larger allocations per jurisdiction, helping offset rising project costs and maintain the feasibility and impact of RCSP-funded projects.

### **PRELIMINARY FRAMEWORK FOR THE TRPC–LACEY PARTNERSHIP**

While the interlocal agreement is still under development, staff anticipate the following framework:

- TRPC would award the City of Lacey \$800,000 in STBG funding for an eligible transportation project.
- Lacey would establish a \$692,000 RCSP reimbursement account for eligible awardees.
- Lacey would assume fiscal and contract administration responsibilities similar to those previously performed by Thurston County.
- Lacey would retain \$108,000 (13.5 percent) for program administration.
- Lacey would program \$346,000 for reimbursement in 2030 and an additional \$346,000 by 2031.

Staff anticipate proposals from three to four eligible applicants in 2026. Under the proposed funding scenario, this would result in approximately \$310,500 per applicant if four jurisdictions participate, or approximately \$414,000 per applicant if three jurisdictions participate.

### **ISSUES**

#### **Funding Details**

Staff estimate approximately \$11 million in federal STBG funding and \$5 million in CMAQ funding will be available for obligation in FFYs 2030–2032.

- \$7,124,141 STBG – Urban Large (population of 200,000 or greater).
- \$812,258 STBG – Urban Small (population of 5,000 to 49,000).
- \$822,149 STBG – Rural (population of 4,999 or fewer).
- \$2,241,452 STBG – Flexible (any area of Thurston County).
- \$5 million CMAQ – PM10 Air Quality Maintenance Area.

As in previous cycles, the RCSP set-aside would be drawn from the Flexible STBG allocation. This approach avoids further reductions to Urban Small and Rural shares and does not count toward the City of Lacey's funding cap.

#### **Timing and Reimbursement Challenges**

With two separate RCSP fiscal agents, reimbursement timing may affect project schedules. One awardee may seek reimbursement from Thurston County as early as 2027, while other awardees may not be reimbursed until 2030. At least one applicant may require reimbursement from both Thurston County and the City of Lacey, necessitating two separate agreements for full reimbursement.

#### **NEXT STEPS**

TRPC staff will continue coordinating with the City of Lacey and eligible RCSP applicants to clarify anticipated participation in the 2026 Call for Projects and to identify strategies for addressing timing and reimbursement challenges.