

AGENDA

Transportation Policy Board

Wednesday, February 12, 2020 7:00 a.m. – 8:30 a.m.

Thurston Regional Planning Council

Conference Room A, 1st Floor

2424 Heritage Court SW, Suite A

Olympia, WA 98502-6031

- | | | |
|----|--|--|
| 1. | Introductions/Announcements/Updates | Andy Ryder, Chair
TRPC Staff |
| 2. | Approval of Agenda | ACTION
Andy Ryder, Chair |
| 3. | Approval of Meeting Notes from January 8, 2020 (Attachment) | ACTION
Andy Ryder, Chair |
| 4. | Public Comment Period | |
| 5. | 7:10 - 7:20 Election of Officers (Attachment) | ACTION
Karen Parkhurst, TRPC |
| 6. | 7:20 - 7:40 Regional Transportation Plan (RTP) – WSDOT Chapter (Attachment) | PRESENTATION
Katrina Van Every, TRPC |
| 7. | 7:40 - 8:05 Capitol Campus Project (Attachment) | PRESENTATION
Karen Parkhurst, TRPC |
| 8. | 8:05 - 8:20 2020 Legislative Session (Attachment)
<i>At the discretion of the Chair, this may be covered in the After-Meeting Summary.</i> | BRIEFING
Karen Parkhurst, TRPC |
| 9. | 8:20 - 8:30 Outside Committee Report
<i>At the discretion of the Chair, this may be covered in the After-Meeting Summary.</i> | BRIEFING
Doug DeForest |

Next Meeting – March 11, 2020

Regular Time: 7:00 to 8:30 a.m.

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If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

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MINUTES OF MEETING

TRANSPORTATION POLICY BOARD

Wednesday, January 8, 2020

2424 Heritage Court SW

Conference Room A, 1st Floor

Olympia, WA 98502

Call to Order

Chair Andy Ryder called the meeting to order at 7:00 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Rainier	George Johnson, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Pete Kmet, Council member
Intercity Transit	Don Melnick, Board member
North Thurston Public Schools	John Suessman, Staff
North Thurston Public Schools	Deanna-lee Maddux, Staff
Port of Olympia	Joe Downing, Commissioner
Thurston County	Gary Edwards, Commissioner
State Government	Kevin Dragon, DES Staff
WSDOT	John Wynands, Staff
WSDOT	Joseph Perez, Staff
Emeritus Business Rep	Doug DeForest
Community Rep	Kevin Pestinger
Business Rep	Renee Radcliff Sinclair

Members Absent:

City of Olympia	Clark Gilman, Council member
Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
Business Rep	Angela White
Community Rep	Graeme Sackrison, Vice Chair
City of Yelm	Tracey Wood, Council member

Staff Present:

Marc Daily, Executive Director
Karen Parkhurst, Planning & Policy Director
Veena Tabbutt, Deputy Director
Burlina Martin, Administrative Assistant
Paul Brewster, Senior Planner
Katrina Van Every, Senior Planner

Others Present:

Charlie Schneider, Tumwater City Council
Mary Heather Ames, City of Tumwater
Martin Hoppe, City of Lacey
Matt Unzelman, Thurston County
Jessica Gould, Intercity Transit

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

All present provided self-introductions.

Executive Director Marc Daily announced two upcoming open houses concerning the I-5 work that TRPC is conducting in partnership with WSDOT.

Agenda Item 2
ACTION

Approval of Agenda

Board member O'Callahan moved, seconded by Board member Melnick, to approve the agenda. Motion carried unanimously.

Agenda Item 3
ACTION

Approval of Meeting Notes from December 11, 2019

Board member O'Callahan moved, seconded by Board member DeForest, to approve the meeting notes from December 11, 2019. Motion carried unanimously.

Agenda Item 4

Public Comment

There were no public comments.

Agenda Item 5
ACTION

2020 Meeting Schedule

Planning & Policy Director Karen Parkhurst presented the proposed 2020 meeting calendar for approval by the Board.

Board member O'Callahan moved, seconded by Board member Johnson, to approve the meeting schedule. Motion carried.

Agenda Item 6
ACTION

Member Re-appointment and Recruitment

Planning & Policy Director Karen Parkhurst asked the Board to consider reappointing Graeme Sackrison and Kevin Pestinger as Community Representatives for a term of two years, reappoint Renee Radcliff Sinclair as a Business Representative for a term of two years, and open recruitment for two Business Representatives.

Board member O'Callahan moved, seconded by Board member Melnick, to approve reappointing Graeme Sackrison and Kevin Pestinger as Community Representatives for a term of two years, reappointing Renee Radcliff Sinclair as a Business Representative for a term of two years, and open recruitment for two Business Representatives. Motion carried.

Agenda Item 7
BRIEFING

Preparation for the 2020 Election of Officers

Planning & Policy Director Karen Parkhurst noted that TPB will hold an election of officers at the February meeting. Ms. Parkhurst reported that Chair Ryder and Vice Chair Sackrison expressed interest in continuing to serve.

Agenda Item 8
PRESENTATION

2020 Call for Projects Process

Senior Planner Paul Brewster provided an update to the Board on the 2020 Call for Projects Process and reviewed new questions added to the application based on the TPB Retreat.

Agenda Item 9
PRESENTATION

Regional Transportation Plan (RTP) – Financial Forecast Chapter

Deputy Director Veena Tabbutt provided an overview of the financial forecast for the Regional Transportation Plan (RTP).

Agenda Item 10
BRIEFING

Outside Committee Report

Board member DeForest provided an update on the last Puget Sound Regional Council Transportation Policy Board meeting. The next meeting will be held on January 9, 2020.

Adjournment

There being no further business, Chair Andy Ryder adjourned the meeting at 8:26 a.m.

Andy Ryder, Chair



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ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director

DATE: February 5, 2020

SUBJECT: 2020 Election of Officers

PURPOSE

To elect Chair and Vice-Chair for 2020.

Summary:

- TPB by-laws provide for the annual election of officers – Chair and Vice-Chair – at the February meeting. All voting members are eligible to serve as officers. The by-laws do not set forth term limits, nor require written nominations.
- The Chair presides at all meetings, coordinates with TPRC staff to set agendas, calls special meetings, sets meeting time and place in consultation with the membership, establishes committees as needed, and represents TPB before other groups. The Vice-Chair assumes these duties in the Chair’s absence.
- Current Chair Andy Ryder and Vice Chair Graeme Sackrison have indicated their willingness to continue to serve.
- The TPB will take nominations from the floor and vote for Chair and Vice-Chair.

REQUESTED ACTION

Elect 2020 officers.

71:bm



Marc Daily
Executive Director

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MEMORANDUM

TO: Transportation Policy Board

FROM: Katrina Van Every, Senior Planner

DATE: February 5, 2020

SUBJECT: Regional Transportation Plan (RTP) – WSDOT Facilities Chapter

PURPOSE

To brief the TPB on the addition of a new chapter to the RTP concerning WSDOT transportation facilities in Thurston County.

Summary:

- The RTP is due to be updated in July 2020.
- A new addition to the Plan will be a chapter discussing Washington State Department of Transportation (WSDOT) facilities such as I-5, US 12, SR 507, etc.
- State facilities are a key component to the region’s transportation system and including this chapter in the RTP can help to better align regional and state transportation solutions.

REQUESTED ACTION

This is for discussion; staff seeks any questions and feedback you might have on the state facilities chapter.

87:bm



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BACKGROUND

The Regional Transportation Plan (RTP) is required to be updated every four years; the last update (not including amendments) occurred in 2016. Included in this update is a new chapter discussing state facilities in Thurston County. The chapter is intended to better align regional and state transportation solutions as well as balance our communities' transportation, land use, and economic needs. It is being drafted by Washington State Department of Transportation (WSDOT) staff in partnership with TRPC staff.

ISSUES

The new chapter discusses Practical Solutions, WSDOT facilities in Thurston County; maintaining a state of good repair, and work on Interstate 5 (I-5).

Practical Solutions. WSDOT uses Practical Solutions to plan, design, build, operate, and maintain state transportation facilities. The purpose of utilizing practical solutions is to enable flexible, sustainable, and cost-efficient transportation investment decisions with a focus on transportation system performance.

State Facilities. Thurston County has seven state facilities: I-5, US 101, US 12, SR 8, SR 121, SR 507, and SR 510. Like our local roads, state facilities are impacted by increased user demand and system capacity challenges. Factors increasing demand on state facilities include population growth, a sparse arterial network, concurrency exemptions, capacity limitations, local access on highways (ex: US 12 in Rochester) and signal timing issues, and pass-through traffic.

Maintaining a State of Good Repair. WSDOT has a core responsibility to preserve the structural integrity of the state highway system, despite funding shortfalls – \$13.2 million in 2018 alone.

Interstate 5 (I-5). I-5 carries more than 10 million tons of freight each year. Maintaining and preserving this vital route is critical to both the State's and the Thurston Region's economic well-being. Traffic along the I-5 corridor is rapidly increasing, creating delays and impacting the route's reliability – especially at the state Capitol exits, the Martin Way exit, and the Nisqually River.

Recent I-5 planning efforts include a near-term study (complete) and the Mid- and Long-Range Strategies (nearly complete). The next step in the I-5 planning process is a Planning and Environmental Linkages Report for the recommended strategies coming out of the mid- and long-range strategies study.

CONCLUSION

Please contact Katrina Van Every via email at vaneveryk@trpc.org or by phone at 360.741.2514 with comments, questions, or other feedback.



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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director

DATE: February 5, 2020

SUBJECT: I-5/US 101 Practical Solutions: State Capitol Campus Transportation Demand Management - Mobile Work Project

PURPOSE:

To brief the Board on the Capitol Campus Project

Summary:

- Early work on the I-5/US 101 Study identified certain short and mid-term strategies to improve efficiency on the highway system. This included ramp metering, consideration of hard shoulder running (allowing use of the shoulder in certain areas) and encouraging travel behavior change on the Capitol Campus.
- TRPC sought funding through the State Regional Mobility grant program. While the project qualified, TRPC was ineligible to apply. Thanks to the last-minute support by the City of Olympia, they became the applicant and funding was awarded for 2019-2021. The Regional Council also selected the project for funding in 2021-2023.
- We are working through the many facets of this project and will bring updates as they occur. Success will require a culture change, patience, good technical assistance, and continued strong support from Governor Inslee and Secretary Millar, the City of Olympia, and state agency management and employees.

Background

Commute Trip Reduction (CTR)

The Commute Trip Reduction Law, enacted in 1991, aims to reduce automobile-related air pollution, traffic congestion, and energy use. Using alternative forms of commuting – rather than single occupancy vehicles – can help achieve this goal. The cities of Lacey, Olympia, Tumwater, Thurston County, and Thurston Regional Planning Council (TRPC) have adopted/implemented local/regional CTR Plans. These plans and programs encourage walking, bicycling, riding transit, vanpooling and carpooling, teleworking (mobile work), and flexible work schedules.

Capitol Campus Progress and Culture

Despite decades of successful mobile work deployment worldwide, and several state Executive Orders, Washington State agencies lag far behind in implementation. Mid-level management, in particular, continues to focus on potential negative outcomes and risks.

REQUESTED ACTION

Information and Discussion Only.

71:bm



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The Project

This project will expand mobile work (telework, compressed workweeks, flexible work hours) outreach and education efforts to all state agencies on the Olympia Capitol Campus. We will target top- and mid-level management – taming their fears and establishing best practices, policies, and robust formal programs.

The effort will include one-on-one and group meetings with small and large agency management, human resources and information services personnel, and presentations at cabinet (and other) meetings. We will also identify and deploy early adopter “champions” and work with Employee Transportation Coordinators (ETCs). This “social marketing” approach will identify the wants and needs of the individual/agency and how CTR/TDM can address these issues.

We will partner with the Office of the Governor, Office of Financial Management, Department of Transportation (Headquarters and Olympic Region), Department of Enterprise Services, the jurisdictions of Lacey, Olympia, Tumwater and Thurston County, organized labor, and others to move state employees off roads – especially during peak times. This will help the state Build a Modern Work Environment that will attract a new generation of workers who consider “work” as a verb, and not a noun – a thing you do, not a place you go.

While decreasing congestion has always been part of CTR/TDM efforts, this project adds specificity to that goal – to reduce traffic congestion on Interstate 5 (I-5), particularly at the I-5/US 101 interchange. The I-5 Tumwater to Mounts Road study identified this area as a major choke point. Using a Practical Solutions approach, the study team identified and funded early actions such as ramp metering, hard shoulder running, and this TDM project.

In addition to I-5, changing state employee commute patterns will likely impact the surface streets around the Capitol Campus (4th and Jefferson, Capitol Way, Union, and Plum Streets) and what CTR/TDM efforts can do to address the bottleneck on the Isthmus shown in TRPC's 2040 transportation modeling. The State of Washington and Olympia plan scheduled traffic counts to measure change in travel patterns.

Events and Recognition

To kick off the on-the-ground outreach for the project, we are working with Governor Inslee and WSDOT Secretary Millar. Soon, the Governor will communicate with agency directors and deputy directors to encourage employees (who are already authorized to telework through their agency process) to *Telework Tuesdays* during a month+ time period. Secretary Millar's communication suggests that the Department of Transportation will beat other agencies in the rate of participation.

We are also working with the Governor's office and others to identify ways to celebrate the successes of the program, including reinstating some form of the Governor's Commute Smart Awards. This included a celebration at the Governor's Mansion and presentations by the Governor and other dignitaries.



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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director

DATE: February 5, 2020

SUBJECT: 2020 Legislative Session

PURPOSE

To update the Board on 2020 State Legislative Session Issues

Summary:

- Each year, the Regional Council prioritizes important regional issues to bring to our 2nd, 20th, 22nd, and 35th district State Legislative delegation and other members of the Legislature.
- The Session Cutoff Calendar (attached) reflects that February 7 is the last day to read in committee reports in House of Origin from program (non-fiscal) committees. The fiscal committee cutoff is February 11. Then the action moves away from the committee and to floor action. February 19 is the last day for the House and Senate to consider bills on the floor in the house of origin. The "short" 60-day session moves fast.
- We will continue to communicate with our delegation throughout the session.
- Staff will brief the Board on bills of interest to the Thurston region.

REQUESTED ACTION

Briefing and discussion only.

Attachment



Marc Daily
Executive Director

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2020 Session Cutoff Calendar

	Date	Day of Week	Day of Session	
January	13	M	1	— First day of session.
	14	T	2	
	15	W	3	
	16	Th	4	
	17	F	5	
	18	S	6	
	19	Su	7	
	20	M	8	
	21	T	9	
	22	W	10	
	23	Th	11	
	24	F	12	
	25	S	13	
	26	Su	14	
	27	M	15	
	28	T	16	
	29	W	17	
	30	Th	18	
	31	F	19	
February	1	S	20	<p>— Last day to read in committee reports in house of origin, except House fiscal committees and Senate Ways & Means and Transportation committees.</p> <p>— Last day to read in committee reports from House fiscal committees and Senate Ways & Means and Transportation committees in house of origin.</p> <p>— Last day to consider bills in house of origin (5 p.m.).</p> <p>— Last day to read in committee reports from opposite house, except House fiscal committees and Senate Ways & Means and Transportation committees.</p>
	2	Su	21	
	3	M	22	
	4	T	23	
	5	W	24	
	6	Th	25	
	7	F	26	
	8	S	27	
	9	Su	28	
	10	M	29	
	11	T	30	
	12	W	31	
	13	Th	32	
	14	F	33	
	15	S	34	
	16	Su	35	
	17	M	36	
	18	T	37	
	19	W	38	
	20	Th	39	
	21	F	40	
	22	S	41	
	23	Su	42	
	24	M	43	
	25	T	44	
	26	W	45	
	27	Th	46	
	28	F	47	
	29	S	48	
March	1	Su	49	<p>— Last day to read in opposite house committee reports from House fiscal committees and Senate Ways & Means and Transportation committees.</p> <p>— Last day to consider opposite house bills (5 p.m.) (except initiatives and alternatives to initiatives, matters necessary to implement budgets, matters that affect state revenue, amendments, differences, and business related to the interim or closing the session).*</p> <p>— Last day allowed for regular session under state constitution.</p>
	2	M	50	
	3	T	51	
	4	W	52	
	5	Th	53	
	6	F	54	
	7	S	55	
	8	Su	56	
	9	M	57	
	10	T	58	
	11	W	59	
	12	Th	60	

* After 5:00p.m. on the 54th day, only initiatives and alternatives to initiatives, budgets and matters necessary to implement budgets, matters that affect state revenue, messages pertaining to amendments, matters of differences differences between the two houses, and matters incident to the interim and to the closing of the session may be considered.

The Governor has 5 days, if the Legislature is still in session, or 20 days, if the Legislature has adjourned, to take action on any bill passed by the Legislature.