AGENDA
Transportation Policy Board
Wednesday, February 12, 2020     7:00 a.m. – 8:30 a.m.
Thurston Regional Planning Council
Conference Room A, 1st Floor
2424 Heritage Court SW, Suite A
Olympia, WA  98502-6031

1.  Introductions/Announcements/Updates  Andy Ryder, Chair
    TRPC Staff

2.  Approval of Agenda  
    ACTION
    Andy Ryder, Chair

3.  Approval of Meeting Notes from January 8, 2020 (Attachment)  
    ACTION
    Andy Ryder, Chair

4.  Public Comment Period

5.  7:10 - 7:20  Election of Officers (Attachment)  
    ACTION
    Karen Parkhurst, TRPC

6.  7:20 - 7:40  Regional Transportation Plan (RTP) – WSDOT Chapter
    (Attachment)  
    PRESENTATION
    Katrina Van Every, TRPC

7.  7:40 - 8:05  Capitol Campus Project (Attachment)  
    PRESENTATION
    Karen Parkhurst, TRPC

8.  8:05 - 8:20  2020 Legislative Session (Attachment)
    At the discretion of the Chair, this may be covered in the After-
    Meeting Summary.  
    BRIEFING
    Karen Parkhurst, TRPC

9.  8:20 - 8:30  Outside Committee Report
    At the discretion of the Chair, this may be covered in the After-
    Meeting Summary.  
    BRIEFING
    Doug DeForest

Next Meeting – March 11, 2020
    Regular Time:  7:00 to 8:30 a.m.

TRPC ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Department's Title VI Coordinator at 360.956.7575.

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

For TDD users, please use the state’s toll-free relay service, 711 and ask the operator to dial 360.956.7575.

ThurstonHeretoThere.org is an easy-to-navigate website which includes information on carpooling, vanpooling, rail, air, bus, bike, walking, health, telework and flexible schedules, recreation, and school transportation. Please consider using an alternate mode to attend this meeting: bike, walk, bus, carpool, or vanpool. This facility is served by Intercity Transit Routes 43 and 44.
Call to Order

Chair Andy Ryder called the meeting to order at 7:00 am.

Attendance

Members Present:
- City of Lacey
- City of Rainier
- City of Tenino
- City of Tumwater
- Intercity Transit
- North Thurston Public Schools
- North Thurston Public Schools
- Port of Olympia
- Thurston County
- State Government
- WSDOT
- Emeritus Business Rep
- Community Rep
- Business Rep

Members Absent:
- City of Olympia
- Nisqually Indian Tribe
- Confederated Tribes of the Chehalis Reservation
- Business Rep
- Community Rep
- City of Yelm

Staff Present:
- Marc Daily, Executive Director
- Karen Parkhurst, Planning & Policy Director
- Veena Tabbutt, Deputy Director
- Burlina Martin, Administrative Assistant
- Paul Brewster, Senior Planner
- Katrina Van Every, Senior Planner

Others Present:
- Charlie Schneider, Tumwater City Council
- Mary Heather Ames, City of Tumwater
- Martin Hoppe, City of Lacey
- Matt Unzelman, Thurston County
- Jessica Gould, Intercity Transit
Agenda Item 1  
INFORMATION  
Introductions/Announcements/Updates  
All present provided self-introductions.

Executive Director Marc Daily announced two upcoming open houses concerning the I-5 work that TRPC is conducting in partnership with WSDOT.

Agenda Item 2  
ACTION  
Approval of Agenda  
Board member O'Callahan moved, seconded by Board member Melnick, to approve the agenda. Motion carried unanimously.

Agenda Item 3  
ACTION  
Approval of Meeting Notes from December 11, 2019  
Board member O'Callahan moved, seconded by Board member DeForest, to approve the meeting notes from December 11, 2019. Motion carried unanimously.

Agenda Item 4  
Public Comment  
There were no public comments.

Agenda Item 5  
ACTION  
2020 Meeting Schedule  
Planning & Policy Director Karen Parkhurst presented the proposed 2020 meeting calendar for approval by the Board.

Board member O'Callahan moved, seconded by Board member Johnson, to approve the meeting schedule. Motion carried.

Agenda Item 6  
ACTION  
Member Re-appointment and Recruitment  
Planning & Policy Director Karen Parkhurst asked the Board to consider reappointing Graeme Sackrison and Kevin Pestinger as Community Representatives for a term of two years, reappoint Renee Radcliff Sinclair as a Business Representative for a term of two years, and open recruitment for two Business Representatives.

Board member O'Callahan moved, seconded by Board member Melnick, to approve reappointing Graeme Sackrison and Kevin Pestinger as Community Representatives for a term of two years, reappointing Renee Radcliff Sinclair as a Business Representative for a term of two years, and open recruitment for two Business Representatives. Motion carried.

Agenda Item 7  
BRIEFING  
Preparation for the 2020 Election of Officers  
Planning & Policy Director Karen Parkhurst noted that TPB will hold an election of officers at the February meeting. Ms. Parkhurst reported that Chair Ryder and Vice Chair Sackrison expressed interest in continuing to serve.

Agenda Item 8  
PRESENTATION  
2020 Call for Projects Process  
Senior Planner Paul Brewster provided an update to the Board on the 2020 Call for Projects Process and reviewed new questions added to the application based on the TPB Retreat.

Agenda Item 9  
PRESENTATION  
Regional Transportation Plan (RTP) – Financial Forecast Chapter  
Deputy Director Veena Tabbutt provided an overview of the financial forecast for the Regional Transportation Plan (RTP).

Agenda Item 10  
BRIEFING  
Outside Committee Report  
Board member DeForest provided an update on the last Puget Sound Regional Council Transportation Policy Board meeting. The next meeting will be held on January 9, 2020.

Adjournment  
There being no further business, Chair Andy Ryder adjourned the meeting at 8:26 a.m.

Andy Ryder, Chair
MEMORANDUM

TO: Transportation Policy Board
FROM: Karen M. Parkhurst, Planning & Policy Director
DATE: February 5, 2020
SUBJECT: 2020 Election of Officers

PURPOSE

To elect Chair and Vice-Chair for 2020.

Summary:

- TPB by-laws provide for the annual election of officers – Chair and Vice-Chair – at the February meeting. All voting members are eligible to serve as officers. The by-laws do not set forth term limits, nor require written nominations.
- The Chair presides at all meetings, coordinates with TPRC staff to set agendas, calls special meetings, sets meeting time and place in consultation with the membership, establishes committees as needed, and represents TPB before other groups. The Vice-Chair assumes these duties in the Chair’s absence.
- Current Chair Andy Ryder and Vice Chair Graeme Sackrison have indicated their willingness to continue to serve.
- The TPB will take nominations from the floor and vote for Chair and Vice-Chair.

REQUESTED ACTION

Elect 2020 officers.

71:bm
MEMORANDUM

TO: Transportation Policy Board
FROM: Katrina Van Every, Senior Planner
DATE: February 5, 2020
SUBJECT: Regional Transportation Plan (RTP) – WSDOT Facilities Chapter

PURPOSE

To brief the TPB on the addition of a new chapter to the RTP concerning WSDOT transportation facilities in Thurston County.

Summary:

- The RTP is due to be updated in July 2020.
- A new addition to the Plan will be a chapter discussing Washington State Department of Transportation (WSDOT) facilities such as I-5, US 12, SR 507, etc.
- State facilities are a key component to the region’s transportation system and including this chapter in the RTP can help to better align regional and state transportation solutions.

REQUESTED ACTION

This is for discussion; staff seeks any questions and feedback you might have on the state facilities chapter.
BACKGROUND

The Regional Transportation Plan (RTP) is required to be updated every four years; the last update (not including amendments) occurred in 2016. Included in this update is a new chapter discussing state facilities in Thurston County. The chapter is intended to better align regional and state transportation solutions as well as balance our communities’ transportation, land use, and economic needs. It is being drafted by Washington State Department of Transportation (WSDOT) staff in partnership with TRPC staff.

ISSUES

The new chapter discusses Practical Solutions, WSDOT facilities in Thurston County; maintaining a state of good repair, and work on Interstate 5 (I-5).

Practical Solutions. WSDOT uses Practical Solutions to plan, design, build, operate, and maintain state transportation facilities. The purpose of utilizing practical solutions is to enable flexible, sustainable, and cost-efficient transportation investment decisions with a focus on transportation system performance.

State Facilities. Thurston County has seven state facilities: I-5, US 101, US 12, SR 8, SR 121, SR 507, and SR 510. Like our local roads, state facilities are impacted by increased user demand and system capacity challenges. Factors increasing demand on state facilities include population growth, a sparse arterial network, concurrency exemptions, capacity limitations, local access on highways (ex: US 12 in Rochester) and signal timing issues, and pass-through traffic.

Maintaining a State of Good Repair. WSDOT has a core responsibility to preserve the structural integrity of the state highway system, despite funding shortfalls – $13.2 million in 2018 alone.

Interstate 5 (I-5). I-5 carries more than 10 million tons of freight each year. Maintaining and preserving this vital route is critical to both the State's and the Thurston Region's economic well-being. Traffic along the I-5 corridor is rapidly increasing, creating delays and impacting the route’s reliability – especially at the state Capitol exits, the Martin Way exit, and the Nisqually River.

Recent I-5 planning efforts include a near-term study (complete) and the Mid- and Long-Range Strategies (nearly complete). The next step in the I-5 planning process is a Planning and Environmental Linkages Report for the recommended strategies coming out of the mid- and long-range strategies study.

CONCLUSION

Please contact Katrina Van Every via email at vaneveryk@trpc.org or by phone at 360.741.2514 with comments, questions, or other feedback.
MEMORANDUM

TO: Transportation Policy Board
FROM: Karen M. Parkhurst, Planning & Policy Director
DATE: February 5, 2020

PURPOSE:
To brief the Board on the Capitol Campus Project

Summary:

- Early work on the I-5/US 101 Study identified certain short and mid-term strategies to improve efficiency on the highway system. This included ramp metering, consideration of hard shoulder running (allowing use of the shoulder in certain areas) and encouraging travel behavior change on the Capitol Campus.

- TRPC sought funding through the State Regional Mobility grant program. While the project qualified, TRPC was ineligible to apply. Thanks to the last-minute support by the City of Olympia, they became the applicant and funding was awarded for 2019-2021. The Regional Council also selected the project for funding in 2021-2023.

- We are working through the many facets of this project and will bring updates as they occur. Success will require a culture change, patience, good technical assistance, and continued strong support from Governor Inslee and Secretary Millar, the City of Olympia, and state agency management and employees.

Background

Commute Trip Reduction (CTR)
The Commute Trip Reduction Law, enacted in 1991, aims to reduce automobile-related air pollution, traffic congestion, and energy use. Using alternative forms of commuting – rather than single occupancy vehicles – can help achieve this goal. The cities of Lacey, Olympia, Tumwater, Thurston County, and Thurston Regional Planning Council (TRPC) have adopted/implemented local/regional CTR Plans. These plans and programs encourage walking, bicycling, riding transit, vanpooling and carpooling, teleworking (mobile work), and flexible work schedules.

Capitol Campus Progress and Culture
Despite decades of successful mobile work deployment worldwide, and several state Executive Orders, Washington State agencies lag far behind in implementation. Mid-level management, in particular, continues to focus on potential negative outcomes and risks.

REQUESTED ACTION
Information and Discussion Only.
The Project
This project will expand mobile work (telework, compressed workweeks, flexible work hours) outreach and education efforts to all state agencies on the Olympia Capitol Campus. We will target top- and mid-level management – taming their fears and establishing best practices, policies, and robust formal programs.

The effort will include one-on-one and group meetings with small and large agency management, human resources and information services personnel, and presentations at cabinet (and other) meetings. We will also identify and deploy early adopter “champions” and work with Employee Transportation Coordinators (ETCs). This "social marketing" approach will identify the wants and needs of the individual/agency and how CTR/TDM can address these issues.

We will partner with the Office of the Governor, Office of Financial Management, Department of Transportation (Headquarters and Olympic Region), Department of Enterprise Services, the jurisdictions of Lacey, Olympia, Tumwater and Thurston County, organized labor, and others to move state employees off roads – especially during peak times. This will help the state Build a Modern Work Environment that will attract a new generation of workers who consider “work” as a verb, and not a noun – a thing you do, not a place you go.

While decreasing congestion has always been part of CTR/TDM efforts, this project adds specificity to that goal – to reduce traffic congestion on Interstate 5 (I-5), particularly at the I-5/US 101 interchange. The I-5 Tumwater to Mounts Road study identified this area as a major choke point. Using a Practical Solutions approach, the study team identified and funded early actions such as ramp metering, hard shoulder running, and this TDM project.

In addition to I-5, changing state employee commute patterns will likely impact the surface streets around the Capitol Campus (4th and Jefferson, Capitol Way, Union, and Plum Streets) and what CTR/TDM efforts can do to address the bottleneck on the Isthmus shown in TRPC’s 2040 transportation modeling. The State of Washington and Olympia plan scheduled traffic counts to measure change in travel patterns.

Events and Recognition
To kick off the on-the-ground outreach for the project, we are working with Governor Inslee and WSDOT Secretary Millar. Soon, the Governor will communicate with agency directors and deputy directors to encourage employees (who are already authorized to telework through their agency process) to Telework Tuesdays during a month+ time period. Secretary Millar's communication suggests that the Department of Transportation will beat other agencies in the rate of participation.

We are also working with the Governor's office and others to identify ways to celebrate the successes of the program, including reinstating some form of the Governor's Commute Smart Awards. This included a celebration at the Governor's Mansion and presentations by the Governor and other dignitaries.
MEMORANDUM

TO: Transportation Policy Board
FROM: Karen M. Parkhurst, Planning & Policy Director
DATE: February 5, 2020
SUBJECT: 2020 Legislative Session

PURPOSE
To update the Board on 2020 State Legislative Session Issues

Summary:
- Each year, the Regional Council prioritizes important regional issues to bring to our 2nd, 20th, 22nd, and 35th district State Legislative delegation and other members of the Legislature.
- The Session Cutoff Calendar (attached) reflects that February 7 is the last day to read in committee reports in House of Origin from program (non-fiscal) committees. The fiscal committee cutoff is February 11. Then the action moves away from the committee and to floor action. February 19 is the last day for the House and Senate to consider bills on the floor in the house of origin. The "short" 60-day session moves fast.
- We will continue to communicate with our delegation throughout the session.
- Staff will brief the Board on bills of interest to the Thurston region.

REQUESTED ACTION
Briefing and discussion only.

Attachment
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— First day of session.

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— Last day to read in committee reports in house of origin, except House fiscal committees and Senate Ways & Means and Transportation committees.

— Last day to read in committee reports from House fiscal committees and Senate Ways & Means and Transportation committees in house of origin.

— Last day to consider bills in house of origin (5 p.m.).

### March

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— Last day to read in committee reports from opposite house, except House fiscal committees and Senate Ways & Means and Transportation committees.

— Last day to consider opposite house bills (5 p.m.) (except initiatives and alternatives to initiatives, matters necessary to implement budgets, matters that affect state revenue, amendments, differences, and business related to the interim or closing the session).*

— Last day allowed for regular session under state constitution.

*After 5:00 p.m. on the 54th day, only initiatives and alternatives to initiatives, budgets and matters necessary to implement budgets, matters that affect state revenue, amendments, differences, and business related to the interim and to the closing of the session may be considered.

The Governor has 5 days, if the Legislature is still in session, or 20 days, if the Legislature has adjourned, to take action on any bill passed by the Legislature.