

## AGENDA

Transportation Policy Board  
**Wednesday, April 11, 2018 7:00 a.m. – 8:30 a.m.**  
Thurston Regional Planning Council  
Conference Room A, 1<sup>st</sup> Floor  
2424 Heritage Court SW, Suite  
Olympia, WA 98502-6031

1. **Introductions/Announcements/Updates**
  - **Introduce new Intercity Transit Staff**
  - **Thurston County Bicycle Commuter Challenge**

Andy Ryder  
Chair  
TRPC Staff
2. **Approval of Agenda**

**ACTION**  
Andy Ryder  
Chair
3. **Approval of Meeting Notes from March 14, 2018 (Attachment)**

**ACTION**  
Andy Ryder  
Chair
4. **Public Comment Period**
5. **7:15 – 7:40 I-5 Derailment (Attachment)**

**BRIEFING**  
WSDOT Staff

*When Amtrak Cascades 501 derailed on December 18, 2017, partners rallied to notify the public, transport people from the wreckage, clear I-5, and guide travelers to alternate routes. WSDOT will report on what we learned from those efforts.*
6. **7:40 – 7:50 Regional Transportation Improvement Program (RTIP) Amendment 18-04 (Attachment)**

**ACTION**  
Holly Gilbert

*The Board will be asked to take action on a proposed amendment to the 2018-2021 RTIP to add a new Intercity Transit project – Bus Replacements.*
7. **7:50 – 8:00 Thurston Thrives Active Community Design – After Event Update (Attachment)**

**BRIEFING**  
Karen Parkhurst  
Chris Hawkins

*Staff will provide an overview of the March 7, 2018 workshop and discuss next steps.*
8. **8:00 – 8:15 Journeys Regional Transportation Annual Report (Attachment)**

**BRIEFING**  
Karen Parkhurst

*Each year, staff compiles highlights of the region's transportation activities from the previous year. (Postponed from March meeting)*
9. **8:15 – 8:25 2018 Legislative Session (Attachment)**

**BRIEFING**  
Karen Parkhurst

*Staff will provide an overview and solicit ideas for interim activities. (Postponed from March meeting)*
10. **8:25 – 8:30 Outside Committee Report**

**BRIEFING**  
Doug DeForest

*At the discretion of the chair, this item may be covered in the After Meeting Summary.*

**Next Meeting  
May 9, 2018**

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## MINUTES OF MEETING

### TRANSPORTATION POLICY BOARD

Wednesday, March 14, 2018

2424 Heritage Court SW

Conference Room A, 1<sup>st</sup> Floor

Olympia, WA 98502

#### Call to Order

Vice Chair Graeme Sackrison called the meeting to order at 7:00 a.m.

#### Attendance

##### Members Present:

Citizen Rep

City of Lacey

City of Tumwater

City of Rainier

City of Tenino

Intercity Transit

State Government

WSDOT

WSDOT

City of Yelm

Business Rep

Business Rep

Citizen Rep

Graeme Sackrison, Vice Chair

Michael Steadman

Pete Kmet, Mayor

George Johnson, Council member

John O'Callahan, Council member

Ryan Warner, Board member

George Carter III, DES Staff

JoAnn Schueler, Staff

John Wynands, Staff

JW Foster, Council member

Doug DeForest

Angela White

Kevin Pestinger

##### Members Absent:

Confederated Tribes of the

Chehalis Reservation

Nisqually Indian Tribe

Port of Olympia

City of Olympia

Thurston County

North Thurston Public Schools

Business Rep

Amy Loudermilk

Heidi Thomas, Staff

EJ Zita, Commissioner

Clark Gilman, Council member

John Hutchings, Commissioner

John Suessman, Staff

Renee Radcliff Sinclair

##### Staff Present:

Marc Daily, Executive Director

Burlina Montgomery, Administrative Assistant

Karen Parkhurst, Programs & Policy Director

Veena Tabbutt, Research & Data Director

Sarah Selstrom, Communications & Outreach Specialist II

Mike Burnham, Senior Planner

##### Others Present:

Nathaniel Jones, City of Olympia

Sophie Stimson, City of Olympia

Joel Carlson, Sierra Club South Sound

Rob LaFontaine, Intercity Transit

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**  
All present provided self-introductions.

Programs & Policy Director Karen Parkhurst made two announcements. 1) the Council approved TPB's recommendation on the call for projects at its last meeting. 2) WSDOT Secretary Roger Millar will be presenting at the April 6<sup>th</sup> Council meeting. TPB is invited to attend.

**Agenda Item 2**  
ACTION

**Approval of Agenda**

*Board member O'Callahan moved, seconded by Board member DeForest, to approve the agenda. Motion to approve the agenda carried unanimously.*

**Agenda Item 3**  
ACTION

**Approval of Meeting Notes from February 14, 2018**

*Board member O'Callahan moved, seconded by Board member DeForest, to approve the meeting notes. Motion carried unanimously.*

**Agenda Item 4**

**Public Comment**

There were no public comments.

**Agenda Item 5**  
BRIEFING

**Countywide Population and Employment Forecast**

Research & Data Director Veena Tabbutt presented the 2018 update of the Countywide Population and Employment Forecast. The Council adopted the Forecast at its March 2018 meeting.

**Agenda Item 6**  
PRESENTATION

**Climate Adaptation Plan**

Senior Planner Mike Burnham provided an overview of the Thurston Climate Adaptation Plan that the Council adopted in January 2018. The plan is available on the TRPC website at [www.trpc.org/580/Thurston-Climate-Adaptation-Plan](http://www.trpc.org/580/Thurston-Climate-Adaptation-Plan).

Mr. Burnham went over the next steps: monitor climate change impacts; educate the community; update plan periodically; work on climate change mitigation; and continue public engagement.

**Agenda Item 7**  
ACTION

**Unified Planning Work Program (UPWP) Review**

Research & Data Director Veena Tabbutt provided an overview of the UPWP, a requirement to receive federal funding.

The plan consists of four elements: 1) program management; 2) project programming and tracking; 3) multimodal transportation planning; and 4) data collection, analysis, and forecasting.

The Policy Board was asked to recommend adoption to the Regional Council.

*Board member Kmet moved, seconded by Board member Warner, to recommend adoption to the Council. Motion carried unanimously.*

**Agenda Item 8**  
BRIEFING

**Journeys Regional Transportation Annual Report**

Due to time restrictions, the *Journeys* Regional Transportation Annual Report will be moved to the April 11<sup>th</sup> meeting.

**Agenda Item 9**  
BRIEFING

**2018 Legislative Session**

Due to time restrictions, the 2018 Legislative Session briefing will be moved to the April 11<sup>th</sup> meeting.

**Agenda Item 10**  
BRIEFING

**Outside Committee Reports**

Board member DeForest provided a brief report of the last PSRC meeting.

**Adjournment**

There being no further business, Vice Chair Sackrison adjourned the meeting at 8:26 a.m.

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Andy Ryder, Chair

*Minutes prepared by Burlina Montgomery, Administrative Assistant  
Thurston Regional Planning Council*

These minutes are not verbatim. A verbatim transcript of this meeting is available upon request.



**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
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**MEMORANDUM**

**TO:** Transportation Policy Board

**FROM:** Karen M. Parkhurst, Programs & Policy Director

**DATE:** April 4, 2018

**SUBJECT:** December 2017 Amtrak Cascades Derailment

**PURPOSE:** To hear from Washington State Department of Transportation (WSDOT) staff on actions and lessons learned from the derailment.

**Summary:**

- On December 18, 2017, Amtrak Cascades 501 derailed, causing injuries and deaths, blockage of I-5 for over two days, and impacts to the communities on alternate routes.
- WSDOT staff will brief the Policy Board on coordinated actions after the derailment and lessons learned.

**REQUESTED ACTION**

Briefing and discussion only.

71:bm

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library



Marc Daily  
Executive Director

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**MEMORANDUM**

TO: Transportation Policy Board

FROM: Holly Gilbert, Senior Planner

DATE: April 4, 2018

SUBJECT: RTIP Amendment 18-04

**PURPOSE**

Act on a proposed amendment to the 2018-2021 Regional Transportation Improvement Program (RTIP).

**Summary:**

- An amendment has been requested to the 2018-2021 RTIP by Intercity Transit, to add a new project. The project title is *Bus Replacements*.
- The RTIP amendment will trigger a STIP amendment for this project, which will allow the project to go forward.
- This project amendment is consistent with the Regional Transportation Plan.

	Program Area	Mission Statement
X	MPO/RTPO	A
	Core Services	
	Contract Services	
	Grant Services	

**REQUESTED ACTION**

Amend the 2018-2021 Regional Transportation Improvement Program to add the Intercity Transit *Bus Replacements* project, as presented.



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BACKGROUND

**About the RTIP and STIP**

The RTIP is a four-year programming document derived from the comprehensive six-year Transportation Improvement Programs (TIPs) that each local agency develops and adopts annually. In turn, the RTIP is used by the state to prepare the State Transportation Improvement Program (STIP).

The RTIP serves these main purposes:

- 1) It identifies a list of transportation projects that will be forwarded to the state for inclusion in the STIP. For federally funded projects, even if project funding has been awarded, it is not available to jurisdictions and agencies until the project is included in the STIP. To be included in the STIP, projects must be programmed for funding (funding-secured) in local Transportation Improvement Programs (TIPs) in the four-year period for both urban and rural areas and meet one or more of the following criteria:
  - a. Have federal funding
  - b. Are WSDOT projects
  - c. Are regionally significant, regardless of funding source.
- 2) It demonstrates financial constraint for the projects referenced above.
- 3) It demonstrates consistency with RCW 36.70A, Section 70 of the Washington State Growth Management Act requiring transportation planning to be coordinated and consistent with local comprehensive plans.
- 4) It demonstrates that regionally significant projects programmed for funding during the time period will not cause or contribute to any new violation of the federal air quality standards for particulate matter of 10 microns or less (PM<sub>10</sub>), will not increase the frequency or severity of any existing violation of the standards, nor delay timely attainment of the standards.
- 5) It identifies other programmed and planned transportation projects adopted in local six-year Transportation Improvement Programs.

**RTIP and STIP Amendments**

Federal requirements stipulate that changes to the RTIP require an amendment to the original document, which then triggers an amendment to the STIP. This is important because a jurisdiction cannot proceed with a project for which it has been awarded federal money until the STIP is formally amended and approved by the federal agencies. Depending upon the kind of change required of the RTIP, the amendment request goes through either the “formal amendment” process or the more streamlined “administrative modification” process. The project under consideration today requires a formal amendment to the RTIP.

**Intercity Transit Amendment Request**

Intercity Transit has requested an amendment to the 2018-2021 RTIP, requiring TPB action.

<b>Amendment requested by Intercity Transit</b>	
Project Title	Bus Replacements
STIP ID #	WA-11003
Project Description	Fixed Route Bus Replacements - Section 5339 Bus and Bus facility funds for FY 16 and FY 17.
Reason for Amendment	To add a new project to the RTIP, which will then be submitted as an amendment to the STIP.
Amount	Federal Fund Code 5339: \$477,721 for CN phase Local Funds: \$119,430 for CN phase Total Estimated Cost: \$597,151
Action	Amend the RTIP to add the above project.

Public comment is being solicited on TRPC’s website. As of the time of the writing of this report, none has been received. Additionally, TRPC has received a copy of this staff report as an informational item in their packet, and can comment to TPB on the amendment if they so choose. If either public or TRPC comment is received, it will be provided at the TPB meeting.



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**MEMORANDUM**

**TO:** Transportation Policy Board

**FROM:** Karen M. Parkhurst, Programs & Policy Director  
Chris Hawkins, Community Engagement, Evidence & Partnerships Manager, Thurston County Public Health & Social Services

**DATE:** April 4, 2018

**SUBJECT:** Thurston Thrives Community Design Action Team Initiatives and Workshop Recap

**PURPOSE:** To provide information about the work of the Action Team and the March workshop.

**Summary:**

- Building on TRPC's *Sustainable Thurston* work, the Thurston County Board of Health established the *Thurston Thrives* Community Design Action Team in 2013.
- The Team – comprised of local government and community leaders – works to address the community needs for increased opportunities for daily, moderate physical activity to improve community health.
- TRPC, Thurston County Public Health & Social Services, and Team members hosted a well-attended workshop on March 7 with jurisdictional staff to celebrate successes and explore tools to build communities that encourage physical activity, such as walking and bicycling.
- Staff will provide an overview of the event and discuss next steps.

**REQUESTED ACTION**  
Briefing and discussion only.

71:bm



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**MEMORANDUM**

TO: Transportation Policy Board

FROM: Karen Parkhurst, Programs & Policy Director

DATE: April 4, 2018

SUBJECT: Presentation of Annual *Journeys* Transportation Newsletter

**PURPOSE**

TRPC staff will present the latest edition of TRPC’s annual transportation newsletter, *Journeys*, which is available online and in print.

**Summary:**

*Journeys* is hot off the press. The annual transportation newsletter — now in its 14<sup>th</sup> year — features articles about notable Thurston Region projects that received funding, got underway or wrapped up during 2017.

**REQUESTED ACTION**

This presentation is for information purposes only; no action is requested.

84:bm



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**MEMORANDUM**

**TO:** Transportation Policy Board

**FROM:** Karen M. Parkhurst, Programs & Policy Director

**DATE:** April 4, 2018

**SUBJECT:** 2018 Legislative Session

**PURPOSE:** To recap issues of the recently adjourned 2018 Regular Session and discussion interim strategies.

**Summary:**

- The Regular Session began on January 8 and adjourned on March 8.
- Staff will provide a recap of actions on the region’s priorities and other items of interest.
- The Council will be asked to consider interim strategies in preparation for the 2019 longer budget session.

**REQUESTED ACTION**

Briefing and discussion only.

71:bm

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