

AGENDA

Transportation Policy Board

Wednesday, October 10, 2018 7:00 a.m. – 8:30 a.m.

Thurston Regional Planning Council

Conference Room A, 1st Floor

2424 Heritage Court SW, Suite A

Olympia, WA 98502-6031

1. **Introductions/Announcements/Updates**
 - I-5 Studies
 - Autonomous Vehicle WorkgroupAndy Ryder
Chair
TRPC Staff

2. **Approval of Agenda** **ACTION**
Andy Ryder
Chair

3. **Approval of Meeting Notes from September 12, 2018** **ACTION**
(Attachment) Andy Ryder
Chair

4. **Public Comment Period**

5. **7:15 – 7:35 Building a Modern Work Environment (Attachment)** **PRESENTATION**
In Executive Order 16-07, Governor Inslee set forth a work place strategy initiative that addresses recruitment, retention, flexibility, and mobility, and intends to reduce transportation and energy usage by state employees and worksites. OFM staff will provide an overview of the implementation status. Karen Parkhurst
Melissa Wideman, State Office of
Financial Management

6. **7:35 – 7:55 Sustainable Thurston: Thurston Economic Alliance (TEA) Update (Attachment)** **PRESENTATION**
Sustainable Thurston called for a coordinated approach to economic development strategies, initiatives, and efforts. Staff will provide an update on collaboration, increased intentionality, and successes in the major areas of the Thurston Region Strategic Plan for Economic Development. Karen Parkhurst
Aslan Meade, EDC
Shauna Stewart, Experience
Olympia, and Beyond

7. **7:55 – 8:05 RTIP Amendment 18-10 (Attachment)** **ACTION**
The Board will be asked to act on a proposed City of Tumwater amendment to the 2018-2021 Regional Transportation Improvement Program (RTIP). Holly Gilbert

8. **8:05 – 8:25 Thurston County Bicycle Map (Attachment)** **PRESENTATION**
Hot off the press! Staff will provide a tour of the 6th Edition of the Thurston County Bicycle map. TRPC Staff

9. **8:25 – 8:30 Outside Committee Report** **BRIEFING**
At the discretion of the Chair, this may be covered in the After Meeting Summary. Doug DeForest

Next Meeting November 14, 2018

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For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

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MINUTES OF MEETING

TRANSPORTATION POLICY BOARD
Wednesday, September 12, 2018
2424 Heritage Court SW
Conference Room A, 1st Floor
Olympia, WA 98502

Call to Order

Chair Andy Ryder called the meeting to order at 7:01 a.m.

Attendance

Members Present:

City of Lacey
City of Olympia
City of Rainier
City of Tenino
Intercity Transit
North Thurston Public Schools
State Government
WSDOT
Business Rep
Business Rep
Business Rep
Citizen Rep

Andy Ryder, Chair
Clark Gilman, Council member
Jonathan Stephenson, Council member
John O'Callahan, Council member
Don Melnick, Board member
John Suessman, Staff
Kevin Dragon, DES Staff
JoAnn Schueler, Staff
Doug DeForest
Renee Radcliff Sinclair
Angela White
Kevin Pestinger

Members Absent:

City of Yelm
Confederated Tribes of the
Chehalis Reservation
Nisqually Indian Tribe
Citizen Rep
Port of Olympia
Thurston County
City of Tumwater

Tracey Wood, Council member

Amy Loudermilk, Staff
Heidi Thomas, Staff
Graeme Sackrison, Vice Chair
EJ Zita
John Hutchings, Commissioner
Pete Kmet, Mayor

Staff Present:

Karen Parkhurst, Programs & Policy Director
Veena Tabbutt, Deputy Director
Burlina Montgomery, Administrative Assistant
Paul Brewster, Senior Planner
Holly Gilbert, Senior Planner

Others Present:

Brandon Hicks, City of Tumwater
Eric Phillips, Intercity Transit
Ryan Warner, Intercity Transit
Sophie Stimson, City of Olympia

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

All present provided self-introductions.

Senior Planner Paul Brewster made three announcements:

- The Council approved the Federal Transportation Grant Award for the Yelm Fort Stevens Elementary Pedestrian Improvements Project.
- The City of Tenino chose not to except the federal funds in the amount of \$60,000 that was awarded to them for the Sussex Crossing Improvements II project.
- TRPC, through the Technical Advisory Committee (TAC), will meet with local law enforcement and the WA State Patrol to update the I-5 incident management routes.

Deputy Director Veena Tabbutt provided an update on the FFY 2018 Obligation Target Achievement.

Programs and Policy Director Karen Parkhurst provided an update on the WSDOT/TRPC I-5 work, includes the Executive Steering Committee and Technical Advisory Group.

Agenda Item 2
ACTION

Approval of Agenda

Board member O’Callahan moved, seconded by Board member Melnick, to approve the agenda. Motion carried unanimously.

Agenda Item 3
ACTION

Approval of Meeting Notes from July 11, 2018

Board member O’Callahan moved, seconded by Board member DeForest, to approve the meeting notes. Motion carried unanimously.

Agenda Item 4

Public Comment

There were no public comments.

Agenda Item 5
ACTION

Draft 2019-2022 Regional Transportation Improvement Program

Senior Planner Holly Gilbert briefed the Board on the Draft 2019-2022 Regional Transportation Improvement Program (RTIP). The Council will consider adoption of the RTIP at their October 5, 2018, meeting.

Board member Melnick moved, seconded by Board member Sinclair, to make a recommendation to the Council to consider the adoption of the RTIP at their October meeting. Motion carried unanimously.

Agenda Item 6
PRESENTATION

Intercity Transit – Road Trip Update – Moving Forward Together

Eric Phillips, Intercity Transit, briefed the Board on Intercity Transit’s services and programs, facilities, Road Trip community input, and future short- and long-range plans.

Mr. Phillips briefed the Board on Proposition No. 1 - Maintain, Improve and Expand Public Transportation Services. Proposition No. 1 seeks voter approval to increase sales and use tax within the public transportation benefit area by four-tenths of one percent.

Agenda Item 7
DISCUSSION

2019 Legislative Session Preparation

Programs and Policy Director Karen Parkhurst discussed carry-over priority issues from the 2018 session and asked the Board for their input on other priorities.

Agenda Item 8
BRIEFING

Outside Committee Reports

There were no outside committee reports.

Adjournment

There being no further business, Executive Director adjourned the meeting at 8:24 a.m.

Andy Ryder, Chair

*Minutes prepared by Burlina Montgomery, Administrative Assistant
Thurston Regional Planning Council*

These minutes are not verbatim. A verbatim transcript of this meeting is available upon request.



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director
Melissa Wideman, OFM Workforce Planning and Performance Section Chief

DATE: October 3, 2018

SUBJECT: Building a Modern Work Environment

PURPOSE

To brief the Policy Board on the state's workplace strategy initiative.

Summary:

- Governor Inslee set forth the state's workplace strategy in Executive Order 16-07 (attached).
- The Executive Order notes the benefits of this strategy: attract and retain talent as an employer of choice; support the needs of multiple generations; increase resiliency and responsive service during emergencies and natural disasters; save taxpayers money; be more adaptive and responsive to customers; improve productivity and engagement; minimize facilities footprint; and reduce carbon pollution/greenhouse gases from buildings and employee travel.
- The Office of Financial Management (OFM) is leading the effort to help state agencies modernize not only the physical environment, but also provide more workplace flexibility and enable a mobile workforce.
- OFM staff will provide an overview of progress to date and discuss how these strategies in state government will benefit the Thurston Region.

REQUESTED ACTION

Discussion Only

71:bm



Marc Daily
Executive Director

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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director
Aslan Meade, Director of Strategic Alliances, Thurston Economic Development Council
Shauna Stewart, Executive Director, Experience Olympia & Beyond

DATE: October 3, 2018

SUBJECT: Sustainable Thurston: Thurston Economic Alliance (TEA) Update

PURPOSE:

To hear a status report on the work of the Thurston Economic Alliance

Summary:

- The Sustainable Thurston Plan (Sustainable Economy White Paper) called for “a coordinated and collaborative approach to economic development strategies, initiatives, and efforts...to build long-term strength, and attract and retain businesses and jobs.” The White Paper also noted the need for “integrated planning approaches in order to create prosperous local economies, protect environmental assets and foster and fund our social and education infrastructure.”
- In early 2016 the Thurston Economic Development Council (EDC) Board called for the creation of a Thurston Region Strategic Plan for Economic Development. The Board sought to identify goals, align resources, and clarify partner roles and actions to build a resilient and vibrant economic base.
- Over 100 community leaders (including TRPC) engaged in the planning effort, resulting in completion of the Plan in 2017.
- Staff from the EDC and Experience Olympia & Beyond will provide an update on collaboration, increased intentionality, and successes in the five major Plan areas: Workplace Readiness; Target Industry Growth; Entrepreneurial Resources; Infrastructure Coordination; and Communication, Partnerships & Place Branding.

REQUESTED ACTION

Briefing and discussion only.

71:bm



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MEMORANDUM

TO: Transportation Policy Board

FROM: Holly Gilbert, Senior Planner

DATE: October 3, 2018

SUBJECT: RTIP Amendment 18-10

PURPOSE

Act on a proposed amendment to the 2018-2021 Regional Transportation Improvement Program (RTIP).

Summary:

- An amendment has been requested to the 2018-2021 RTIP, by the City of Tumwater to add a new project. The project title is *Citywide NHS Resurfacing*. This project has recently received federal funding, and therefore needs to be added to the RTIP.
- The RTIP amendment will trigger a STIP amendment for this project, which will allow the project to go forward.
- This project amendment is consistent with the Regional Transportation Plan.

REQUESTED ACTION

Amend the 2018-2021 Regional Transportation Improvement Program to add the Tumwater *Citywide NHS Resurfacing* project, as presented.

13:bm



Marc Daily
Executive Director

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BACKGROUND

About the RTIP and STIP

The RTIP is a four-year programming document derived from the comprehensive six-year Transportation Improvement Programs (TIPs) that each local agency develops and adopts annually. In turn, the RTIP is used by the state to prepare the State Transportation Improvement Program (STIP).

The RTIP serves these main purposes:

- 1) It identifies a list of transportation projects that will be forwarded to the state for inclusion in the STIP. For federally funded projects, even if project funding has been awarded, it is not available to jurisdictions and agencies until the project is included in the STIP. To be included in the STIP, projects must be programmed for funding (funding-secured) in local Transportation Improvement Programs (TIPs) in the four-year period for both urban and rural areas and meet one or more of the following criteria:
 - a. Have federal funding
 - b. Are WSDOT projects
 - c. Are regionally significant, regardless of funding source.
- 2) It demonstrates financial constraint for the projects referenced above.
- 3) It demonstrates consistency with RCW 36.70A, Section 70 of the Washington State Growth Management Act requiring transportation planning to be coordinated and consistent with local comprehensive plans.
- 4) It demonstrates that regionally significant projects programmed for funding during the time period will not cause or contribute to any new violation of the federal air quality standards for particulate matter of 10 microns or less (PM₁₀), will not increase the frequency or severity of any existing violation of the standards, nor delay timely attainment of the standards.
- 5) It identifies other programmed and planned transportation projects adopted in local six-year Transportation Improvement Programs.

RTIP and STIP Amendments

Federal requirements stipulate that changes to the RTIP require an amendment to the original document, which then triggers an amendment to the STIP. This is important because a jurisdiction cannot proceed with a project for which it has been awarded federal money until the STIP is formally amended and approved by the federal agencies.

Depending upon the kind of change required of the RTIP, this amendment may be a "formal amendment" process or a streamlined "administrative modification." TRPC's amendment and modifying processes for the RTIP incorporates guidance provided by WSDOT on amending and modifying the STIP. The project under consideration today requires an amendment to the RTIP, which in turn will trigger an amendment to the STIP.

In November 2017 TRPC approved a change to the RTIP amendment process such that the Transportation Policy Board (TPB) is now the approving body for formal RTIP amendments.

City of Tumwater Amendment Request

The City of Tumwater has requested an amendment to the 2018-2021 RTIP, requiring TPB action.

Amendment requested by Thurston County

Project Title Citywide NHS Resurfacing

STIP ID # WA-11658

Project Description Resurfacing and rehabilitation of various NHS segments throughout the City including: Tumwater Blvd (Interstate 5 to Capitol Blvd/Old Hwy 99) and Capitol Blvd south segment (Israel Rd to X St): pavement repair, pre-level, crack seal and resurfacing; Capitol Blvd north segment (Capitol Blvd Bridge to Carlyon/Sunset): Planing, selective concrete panel repair, overlay with fiber-reinforced asphalt, upgrade curb ramps and replace curb and gutter where required, and relocate, upgrade or add pedestrian signals and; Old Hwy 99 (Henderson Blvd to Tumwater Blvd): Pavement repair, pre-level and fiber-reinforced asphalt overlay.

Reason for Amendment To add a new project to the RTIP, which will then be submitted as an amendment to the STIP.

Amended Amount (Secured) Total Estimated Cost: \$3,500,000. Further details:
PE: NHPP federal funds of \$180,200, and Local Funds of \$31,800
CN: NHPP federal funds of \$2,246,800 and Local Funds of \$ 1,041,200

Action Amend the 2018-2021 RTIP to add the above project.

Public comment is being solicited on TRPC's website. Additionally, TRPC has received a copy of this staff report as an informational item in their packet and can comment to TPB on the amendment if they so choose. If either public or TRPC comment is received, it will be provided at the TPB meeting.

Note: NHS = National Highway System
NHPP = National Highway Performance Program



AGENDA ITEM #8

REGIONAL VISION • COOPERATION • INFORMATION

MEMBERS:

- City of Lacey
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MEMORANDUM

TO: Transportation Policy Board

FROM: Paul Brewster, Senior Planner

DATE: October 3, 2018

SUBJECT: Thurston County Bike Map, 6th Edition

PURPOSE

To present the new bike map to the Policy Board.

Summary:

- This summer, staff updated the bike map using a federal Surface Transportation Program Grant awarded by the Council in 2016.
- Local agency partners including Intercity Transit, the cities, the county, Experience Olympia & Beyond, Employee Transportation Coordinators, Safe Kids Thurston County and others participated in the map development and review process.
- The new map features slight cartographic changes, making the map easier to read. The graphics are bright and colorful, and margins of the map provide important safety tips, key contact information, and trail courtesies.
- For the next two years 20,000 free copies will be available to cyclists of all abilities across the county.
- TRPC staff will share map highlights and present information about online bike map resources available on www.Thurstonbikemap.com.

REQUESTED ACTION

This presentation is for information sharing only.

73:bm



Marc Daily
Executive Director

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