

AGENDA

Transportation Policy Board

Wednesday October 11, 2023 - 7:30 - 9:00 a.m.

Remote Meeting Via Zoom

Note: Remote meeting.

Watch the meeting live on Facebook: <https://www.facebook.com/trpc.org>

Public: To register to attend the meeting remotely, click on:

https://trpc-org.zoom.us/webinar/register/WN_HVKEWi3pRjOfNfc--WX7uw

After registering, you will receive a confirmation email containing information about joining the meeting.

Note: Policy Board members will be pre-registered and will receive a separate link to join the meeting.

Note: For anyone opting to attend the meeting in person, TRPC will provide access at:

Thurston Regional Planning Council

2411 Chandler Court SW

Olympia, WA 98502

1. **7:30 am** **Introductions** – Andy Ryder, Chair
2. **Executive Director's Report & Announcements** – Marc Daily, TRPC
3. **Approval of Agenda** – Andy Ryder, Chair **ACTION**
4. **Consent Calendar** **ACTION**
 - a. **Approval of Meeting Notes** (Attachment) – September 13, 2023, Andy Ryder, Chair
5. **Public Comment Period**

Public comment for this meeting will be accepted in written and oral format.

 - The deadline for submitting written public comments or registering for oral public comment at the meeting is noon (12:00 p.m. Pacific Daylight Time) the day preceding the meeting, October 10, 2023.
 - For written public comment, please provide: 1) your name and address and 2) your comments. Send them to info@trpc.org. Written comments received by the deadline will be provided to the Policy Board members prior to the meeting.
 - Commenters may attend the meeting in person or choose the remote option. For either, please register to comment through this link https://trpc-org.zoom.us/webinar/register/WN_HVKEWi3pRjOfNfc--WX7uw
 - Check the box indicating you wish to provide public comment; and 2) list a general topic.

The Chair may accept public comment from individuals that did not pre-register after registered public comment has been provided. The Chair may also limit oral public comment to three minutes or less, depending on the meeting agenda and number of people wishing to comment.
6. **7:40 – 8:25** **Electronic Vehicle (EV) Infrastructure** (Attachment) – Theresa Julius, TRPC, **PRESENTATION**
45 min Paul Gardner, Puget Sound Energy, and Kristine Rompa, Puget Sound Energy
15 min. presentation, 30 min. discussion.
Representatives from Puget Sound Energy will provide a presentation on PSE's Transportation Electrification Plan and programs.
7. **8:25 – 9:00** **5-Year Update to the Regional Transportation Plan (RTP)** (Attachment) – Marc **PRESENTATION**
35 min Daily, TRPC
20 min. presentation, 15 min. discussion.
8. **9:00 am** **Adjourn**

NEXT MEETING

November 8, 2023 – REMOTE

Note: For anyone unable to access the meeting remotely,

TRPC will provide access to the meeting in the conference room at 2411 Chandler Court SW, Olympia, WA 98502

Public Comment:

The following is not acceptable as either written or oral public comment and is considered disruptive behavior.

- Promoting or advertising commercial services, entities, or products.
- Supporting or opposing political candidates or ballot propositions.
- Distributing obscene content.
- Engaging in illegal activity or encouragement of illegal activity.
- Promoting, fostering or perpetuating discrimination on the basis of creed, color, age, religion, gender, gender identification, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation information that may tend to compromise the safety or security of the public or public systems.
- Threatening or intimidating language, including cyber bullying.
- Otherwise engaging in disruptive behavior.

Members of the public engaging in disruptive behavior may have their emails blocked (for written comments) or be removed from the meeting (for oral comments).

Thurston Regional Planning Council ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Title VI Coordinator at 360.956.7575 or email info@trpc.org.

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

MINUTES OF MEETING

Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, September 13, 2023 Remote Meeting

Call to Order

Chair Ryder called the meeting to order at 7:31 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
City of Yelm	Brian Hess, Council member
Intercity Transit	Don Melnick, Authority member
Port of Olympia	Joe Downing, Commissioner
WSDOT	Gaius Sanoy, Staff
Business Rep	David Wasson
Emeritus Rep	Pete Kmet
Business Rep	Renee Radcliff Sinclair, Second Vice Chair
Business Rep	Jessica McKeegan-Jensen
Community Rep	Travis Millar

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
Community Rep	Michelle Murray
North Thurston Public Schools	Garrett Kendall, Staff
Thurston County	Carolina Mejia, Commissioner

Staff Present:

Marc Daily, Executive Director
Burlina Lucas, Executive Assistant
Dorinda Merrill, Office Specialist IV
Dave Read, IT Manager
Katrina Van Every, Transportation Manager
Paul Brewster, Senior Planner
Theresa Julius, Senior Planner
Veronica Jarvis, Senior Planner

Others Present:

Emily Bergkamp, Intercity Transit
Matt Unzelman, Thurston County
Joey Jones, City of Olympia
Michelle Swanson, City of Olympia
Mary Heather Ames, City of Tumwater
Martin Hoppe, City of Lacey
Karen Messmer, Citizen
Yvette Liufau, WSDOT
P. Jade Asumbrado, JOLT News

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

Members were introduced.

Agenda Item 2
INFORMATION

Executive Director's Report & Announcements

Executive Director Marc Daily announced that (1) TRPC received \$1.32 million in federal funding for the Freight Strategy, Multi-modal Levels of Service, and for a Bicycle Connectivity Study; (2) TRPC is currently hiring for a Commute Trip Reduction (CTR) Planner, and will be advertising soon for another planner position to replace current vacancies; and (3) updated the Policy Board on the Council Retreat where they went over the draft 2024-2028 Strategic Plan.

Agenda Item 3
ACTION

Approval of Agenda

Board member Madrone moved, seconded by Board member Melnick, to approve the agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Consent Calendar

- a. Approval of Meeting Notes – July 12, 2023

Board member O'Callahan moved, seconded by Board member Melnick, to approve the consent calendar. Motion carried.

Agenda Item 5

Public Comment

There was no public comment.

Agenda Item 6
ACTION

Regional Transportation Improvement Program (RTIP)

Senior Planner & Transportation Modeler Theresa Julius reviewed the draft 2024-2027 Regional Transportation Improvement Program (RTIP). The RTIP is updated annually and includes federally funded, state-sponsored, and regionally significant projects that need to be included in the State's Transportation Improvement Program (STIP). The draft RTIP is currently out for public review.

Staff is requesting TPB make a recommendation for Council to adopt the RTIP at the Council's October meeting.

Board member O'Callahan moved, seconded by Board member Melnick, to recommend the Council adopt the 2024-2027 Regional Transportation Improvement Program. Motion carried.

Agenda Item 7
ACTION

Regional Trails Plan Draft Review

Transportation Manager, Katrina Van Every, and Senior Planner, Paul Brewster provided an overview of the draft Regional Trails Plan Update and requested the Policy Board release the draft for public review.

Staff identified five goals for the regional trails network:

- A connected and accessible network.
- A user-friendly network.
- A safe and secure experience.
- A collaborative effort.
- A well-maintained network.

Adopting and updating the regional trails plan gives staff the opportunity to assess conditions and talk to the community about how they use the system, gathering their views on future investments in expansion, maintenance, enhancements, and operations.

To support this, the plan calls for TRPC to commit to three things:

- Establishing a regional trails planning workgroup.
- Convening an annual regional trail meeting.
- Updating the Plan every five years.

Staff requested that the Policy Board release the Thurston Regional Trails Plan for public review and comment.

Board member O’Callahan moved, seconded by Board member McKeegan-Jensen, release the Thurston Regional Trails Plan for public review. Motion carried.

Chair Ryder recommended a set aside to help fund the workgroup subcommittee specifically for the trail network in Thurston County.

After discussion, the Policy Board recommended to direct staff to come up with a recommendation for the Policy Board to consider for their next meeting, which would then go to Council for approval, to put together a budget in the federal transportation budget on an annual basis.

Board member Madrone moved, seconded by Board member Melnick to direct staff to come up with a recommendation for the Policy Board to consider for their next meeting, which would then go to Council for approval, to create a federal funding set-aside for coordination of a subcommittee/advisory group and regional trail maintenance and preservation. Motion carried.

Agenda Item 8
ACTION

Appointment of Legislative Subcommittee

Executive Director Marc Daily advised that a 2024 State Legislative Session Subcommittee is being convened to discuss priority issues for the 2024 Legislative Session. The subcommittee will consist of members from both the Council and the Transportation Policy Board.

Chair Ryder volunteered to be on the Legislative Subcommittee, and Board members, Kemp, and Radcliff Sinclair volunteered to be alternates.

Chair Ryder moved, seconded by Board member O’Callahan, to Chair Ryder to be on the Legislative Subcommittee, and Board members Kemp, and Radcliff Sinclair to be alternates. Motion carried.

Agenda Item 9

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:45 a.m.

Andy Ryder, Chair



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

MEMORANDUM

TO: Transportation Policy Board

FROM: Theresa Julius, Transportation Modeler

DATE: October 4, 2023

SUBJECT: Electric Vehicles (EV) Infrastructure

PURPOSE: Puget Sound Energy Electric Vehicle Presentation and Discussion

Summary:

- Representatives from Puget Sound Energy (PSE) will provide a presentation on PSE's Transportation Electrification Plan and programs.
- TRPC recently added an Electric & Alternative Fuel Vehicles resource page to TRPC website: <https://www.trpc.org/1143/Electric-Alternative-Fuel-Vehicles>. As time permits, staff will provide a brief overview of website resources.

REQUESTED ACTION
Discussion only.

tj:bl

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org

MEMORANDUM

Page 2

October 4, 2023

EQUITY CONSIDERATIONS

How has equity been considered in this agenda item?

EV equity resources are available on the Resource Library page of TRPC's Electric & Alternative Fuel Vehicles website.



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org

MEMORANDUM

TO: Transportation Policy Board
FROM: Katrina Van Every, Transportation Manager
DATE: October 4, 2023
SUBJECT: 5-Year Update to the Regional Transportation Plan

PURPOSE

Staff will provide an overview of the forthcoming Regional Transportation Plan (RTP) update.

Summary:

- The Regional Transportation Plan (RTP) is due to be updated in 2025. The RTP fulfills both state and federal requirements for transportation planning at the regional level.
- Since 2020, the Thurston region has seen changes affecting how and when people travel, primarily due to the COVID-19 pandemic, and completed a lot of work.
- In 2023, the Thurston Region was designated a Transportation Management Area (TMA) due to the region’s increase in population. This designation comes with a small increase in transportation funding and additional responsibilities, including establishing a Congestion Management Process.
- Since 2020, Thurston Regional Planning Council (TRPC) has also performed a lot of planning work that will inform this RTP update.
- To address the changes in our Region and the work that has occurred in the last five years, staff is concentrating this update on:
 - Incorporating new information from the work we’ve accomplished since 2016, including but not limited to climate change planning, the transportation priorities survey results and equity work, and new TMA responsibilities.
 - General housekeeping tasks, including updating the project list, the financial forecast, and correcting typos where appropriate.
- Throughout the update process, staff proposes periodically presenting to TPB information on equity, climate change, regional project list, financial forecast, and 2050 travel demand as they relate to the RTP.
- The current RTP can be found online at www.trpc.org/662.

REQUESTED ACTION

None. This is for discussion and information only.

kve:bl

EQUITY CONSIDERATIONS

The Regional Transportation Plan (RTP) helps identify the key components of the region's multimodal transportation system that connects people to important destinations and improves access to goods and services, which benefits underserved communities. Areas of the RTP that address equity directly include:

- **Demographics.** The RTP includes a one-page equity infographic about the Thurston Region, identifying statistics on racial diversity, access to cars, cost-burdened households, veterans, linguistic isolation, and other demographics. See Chapter 1, page 22.
- **Regional Multimodal Projects.** Projects included in the RTP that will be constructed in the next five years include the Fones Road Improvements and the Martin Way Park & Ride Direct Access for Transit project. Each of these projects improve multimodal service for burdened populations by building sidewalks, bike lanes, or improving bus service. See Chapter 2 and Appendix L.
- **Goals and Policies.** The goals and policies of the RTP establish a framework for ensuring our transportation system offers safe, efficient, and affordable multimodal transportation options. This includes ensuring barrier-free transportation investments that support the special travel needs of youth, elders, and other burdened populations, providing a robust level of reliable and effective public transportation options. See Chapter 3.

As part of this RTP update, staff will be incorporating into the RTP the work TRPC has completed to date regarding diversity, equity, inclusion, belonging, and environmental justice.

BACKGROUND

The RTP serves many functions – from implementing local plans (such as Sustainable Thurston) to balancing social, financial, and environmental costs and impacts, to acknowledging the diversity of transportation needs in our region. The RTP fulfills both state and federal requirements for transportation planning at the regional level and sets the stage for how federal funding is used to support project delivery at the local level (Call for Projects process).

The Regional Transportation Plan is required to be updated every five years; the last update occurred in 2020 with a subsequent amendment in 2022/2023. The update must comply with state/federal laws and include the following elements:

- **Outreach Component.** For this RTP update, we will use the 2021 Transportation Priorities Survey (conducted countywide) as the basis for our outreach to the community. The information from the survey is still relevant and will . Additionally, we are required to hold at least a two-week public comment period on the draft plan before Council considers adoption in 2025.
- **Future Travel Demand.** TRPC's modeling team is in the midst of updating the regional travel demand models, which help us identify areas in the region that we can expect to have regional mobility issues in the future. They also help us understand whether the projects planned during the planning horizon will address the issues identified.
- **20-Year Planning Horizon.** The RTP is required to cover a period of at least 20 years; TRPC typically plans for a 25-year horizon.
- **Updated Project List.** The project list includes projects that have regional significance for travel in the Thurston Region. It also includes planning projects that set the basis for future regional construction/implementation projects.
- **Updated Financial Forecast.** The financial forecast is based on the sources of transportation funding and the projects proposed to be completed during the forecast period.

ISSUES

TMA Transition. In 2023, the Thurston Region was designated a Transportation Management Area (TMA) due to the region's increase in population. This designation comes with a small increase in transportation funding and additional responsibilities, including establishing a congestion management process (CMP) which is due by the end of 2024. This effort is being treated as a separate work item from the RTP, but the resulting process will be rolled into the RTP as an appendix. The TPB can expect to hear more about this in the coming months.

Incorporate planning work into the RTP. Since 2020, TRPC has performed a lot of planning work that can inform this update of the RTP. This work includes climate change planning, the countywide transportation priorities survey conducted in 2021, the household travel survey conducted in 2022, the updated the Call for Projects process, and the updated Thurston Regional Trails Plan, which is expected to be complete by the end of the year.
Since

TPB Reviews. Staff proposes presenting the following topics to TPB throughout the update process:

1. **Equity.** Over the last five years, TRPC has done a lot of work considering how we talk about, address, and measure equity. The RTP will be updated to incorporate this work, including the results from the 2021 countywide Transportation Priorities Survey.
2. **Climate Change.** Since 2016, TRPC has completed climate adaptation and climate mitigation plans for the Thurston Region, supported the functioning and formation of the Thurston Climate Action Steering Committee, and created a Thurston Climate Action Dashboard. Attention now needs to be given to the specific actions TRPC can embed in its work.
3. **Project List.** The project list represents the majority of the RTP’s recommendations. Staff will work with Thurston County, the town and cities in Thurston County, the Tribes, Washington State Department of Transportation, and Intercity Transit to update this list.
4. **Future Conditions.** The future conditions will lay out what future transportation patterns may be in 2050, including progress towards meeting our vehicle miles traveled (VMT) reduction goals.
5. **Financial Forecast.** The RTP is required to be a financially constrained plan – meaning only projects for which funding can reasonably be assumed to be available can be included in the plan.

Update Schedule. Subject to change, the following is the anticipated update schedule for the RTP, including major milestones in work.

Date	Activity/Event
2 nd Qtr. 2024	Update of the transportation model complete.
4 th Qtr. 2024	Congestion management process established.
April 2024	Complete draft of the RTP available for review; public comment period to begin.
May 2024	Public comment period ends.
June 2024	TPB recommendation Council's 1 st Review
July 2024	Council Adoption