

## MINUTES OF MEETING

### THURSTON REGIONAL PLANNING COUNCIL

Friday, January 5, 2018

Conference Room A

2424 Heritage Court SW, Suite A

Olympia, WA

#### Call to Order

Chair Tom Oliva called the meeting to order at 8:30 a.m.

#### Attendance

##### Members Present:

City of Olympia	Nathaniel Jones, Vice Chair
City of Lacey	Rachel Young
City of Rainier	George Johnson, Council member
City of Tumwater	Tom Oliva, Chair
City of Tenino	David Watterson, Council member
Thurston County	John Hutchings, Commissioner
City of Yelm	JW Foster, Secretary
Town of Bucoda	Alan Vanell, Council member
Intercity Transit	Karen Messmer, Board member
LOTT Clean Water Alliance	Cynthia Pratt, Board member
Port of Olympia	Joe Downing, Commissioner
PUD No. 1 of Thurston County	Russ Olsen, Commissioner
Lacey Fire District #3	Gene Dobry, Board member
Nisqually Indian Tribe	Heidi Thomas, Staff
The Evergreen State College	Jeanne Rynne, Staff
Tumwater School District	Mel Murray, Staff

##### Members Absent:

Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, staff
North Thurston Public Schools	Chuck Namit, Board member
Olympia School District	Mark Campeau, Board member
Thurston EDC	Michael Cade, Director
Timberland Regional Library	LG Nelson, Staff

##### Staff Present:

Jared Burbidge, Deputy Director  
Burlina Montgomery, Administrative Assistant  
Sarah Selstrom, Communications & Outreach Specialist  
Karen Parkhurst, Program & Policy Director  
Veena Tabbutt, Research & Data Director  
Katrina Van Every, Associate Planner  
Mike Burnham, Senior Planner  
Holly Gilbert, Senior Planner  
Rosalie Bostwick, Office Manager  
Tyson Justis, Senior Accountant

##### Others Present:

Ann Freeman-Manzanares, Intercity Transit  
Doug DeForest, TPB  
Mark McCaskill, Dept. of Commerce  
Chris Stearns, Thurston PUD  
Joel Carlson, Sierra Club  
Kelsey Hulse, PSE  
Chris Hawkins, Thurston County Public Health  
Tim Smith, City of Olympia  
Heather Glock, Student MPA – The Evergreen State College  
Tomy Mollas, Department of Enterprise Services

**Agenda Item 2**      **Introductions**  
All present provided self-introductions. Deputy Director Jared Burbidge introduced Tyson Justis as the new Senior Accountant for the agency. Tyson will be taking over for Rosalie Bostwick once she retires.

**Agenda Item 3**      **Approval of Agenda**  
ACTION  
*Councilmember Messmer moved, seconded by Councilmember Watterson, to approve the agenda. Motion carried unanimously.*

**Agenda Item 4**      **Public Comment**  
There was no public comment.

**Agenda Item 5**      **Consent Calendar**  
ACTION  
a. Approval of Minutes – December 1, 2017  
b. Approval of Vouchers  
c. Approval of Federal Funding Project Selection  
d. Approval of Draft Climate Adaptation Plan

*Councilmember Watterson moved, seconded by Councilmember Foster, to approve the consent calendar. Motion carried unanimously.*

**OTHER BUSINESS**

**Agenda Item 6**      **2018 TRPC Operating Budget**  
ACTION  
Deputy Director Jared Burbidge presented the draft 2018 Operating Budget. The draft reflects a 2.5% cost of living adjustment for staff, and maintains the same staffing levels.

*Councilmember Foster moved, seconded by Councilmember Jones, to approve Resolution 2018-01, adopting the 2018 TRPC Operating Budget in the amount of \$4,477,253. Motion carried unanimously.*

**Agenda Item 7**      **Call for Written Office Nominations**  
INFORMATION  
Chair Oliva reviewed the process by which officers are elected each year and called for written nominations. It was asked that those written nominations be submitted to Burlina Montgomery at [info@trpc.org](mailto:info@trpc.org) prior to the February 2, 2018 meeting.

**Agenda Item 8**      **Energy Mapping and Carbon Wedge Analysis**  
PRESENTATION  
Research & Data Director Veena Tabbutt presented the results of the Thurston County Energy Mapping and Carbon Wedge Analysis. The study shows that the region can meet the 2035 goals, but additional action will be required to reach the 2050 goals.

**Agenda Item 9**      **I-5 Budget Request**  
PRESENTATION  
Programs & Policy Director Karen Parkhurst reviewed the request of the legislature for \$5 million to conduct congestion relief planning along I-5 from Mounts Road through Tumwater.

Programs & Research Director Veena Tabbutt showed the I-5 Yelm model which simulates traffic congestion in the event I-5 is closed, such as what occurred during with the Amtrak derailment.

**Agenda Item 10**      **Legislature Update**  
UPDATE  
Programs and Policy Director Karen Parkhurst distributed a tracker of those bills that may be of interest to members. The Legislative Session runs January 8<sup>th</sup> - March 8, 2018.

**Agenda Item 11**      **Active Community Design Workshop**  
PRESENTATION  
Thurston County Community Engagement, Evidence and Partnership Manager, Chris Hawkins, briefed the Council on activities of the Thurston Thrives Community Design Action Team. Mr. Hawkins provided information, and encouraged jurisdiction staff to participate in an Active Community Design Workshop being held on March 7, 2018.

**Agenda Item 12**  
INFORMATION

**Report from Outside Committee Assignments**

Doug DeForest reported there was no meeting of PSRC's Transportation Policy Board in December.

Councilmember Pratt reported on the Growth Management Policy Board for Puget Sound Regional Council that met on January 4, 2018.

**Agenda Item 13**  
DISCUSSION

**Member Check-In**

Councilmember Watterson gave an update on two projects: a school safety project funded through TRPC and a Port of Olympia funded project to make improvements to the park and swimming pool.

Mr. Watterson reported next year the hope is to work on energy efficiency in the city facilities and school district, including development of a program in the school to train students in energy efficiency and renewable energy work to help access jobs once they graduate.

Councilmember Pratt reported the Sea-level Rise Workshop for officials was re-scheduled to January 31, 2018, 6 p.m. at Olympia City Hall. The public workshop will be January 18, 2018, 5:30 p.m. at the Olympia Community Center.

**Agenda Item 14**  
INFORMATION


**Executive Director's Report**

None

**Agenda Item 15**


**Adjournment**

*There being no further business, Chair Oliva adjourned the meeting at 10:42 a.m.*



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Tom Oliva, Chair



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Marc Daily Executive Director

*Minutes prepared by Burlina Montgomery, Administrative Assistant  
Thurston Regional Planning Council*

These minutes are not verbatim. A verbatim transcript of this meeting is available upon request.