

MINUTES OF MEETING

THURSTON REGIONAL PLANNING COUNCIL

Friday, January 13, 2023

Remote

Call to Order

Chair Hilary Seidel called the meeting to order at 8:32 a.m.

Attendance

Members Present:

City of Lacey	Robin Vazquez, Council member
City of Olympia	Clark Gilman, Council member
City of Rainier	Dennis McVey, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Eileen Swarthout, Council member
City of Yelm	Joe DePinto, Mayor
Intercity Transit	Don Melnick, Authority member
Lacey Fire District #3	Rick Kelling, Board member
LOTT Clean Water Alliance	Carolyn Cox, Board member
Nisqually Indian Tribe	David Iyall, Tribal Council Member
North Thurston Public Schools	Graeme Sackrison, Board member
Olympia School District	Hilary Seidel, Board member
The Evergreen State College	Scott Morgan, Staff
Thurston Conservation District	Helen Wheatley, Supervisor
Thurston County	Gary Edwards, Commissioner
Thurston EDC	Michael Cade, Executive Director
Town of Bucoda	Robert Gordon, Mayor
Tumwater School District	Mel Murray, Staff

Members Absent:

Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
Port of Olympia	Bob Iyall, Commissioner
PUD No. 1 of Thurston County	Chris Stearns, Commissioner
Timberland Regional Library	Cheryl Heywood, Executive Director

Staff Present:

Marc Daily, Executive Director
Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Executive Assistant
Dorinda Merrill, Office Specialist IV
Dave Read, IT Manager
Tyson Justis, HR & Finance Manager
Paul Brewster, Senior Planner
Michael Ambrogi, Senior Planner
Katrina Van Every, Transportation Manager
Casey Mauck, Assistant Planner
Amy Hatch-Wineka, WRIA Lead Entity Coordinator

Others Present:

Ann Freeman-Manzanares, Intercity Transit
Jessica Gould, Intercity Transit
Peter Stackpole, Intercity Transit
Sophie Stimson, City of Olympia
Matt Unzelman, Thurston County
Martin Hoppe, City of Lacey
Jennifer Priddy, Olympia School District
Janet Witt, Public
Ursula Euler, Public

- Agenda Item 2** **Introductions**
All Council members were introduced.
- Agenda Item 3** **Approval of Agenda**
ACTION
Agenda Item #10 – Trades Training Center – was cancelled upon presenters’ request.
Councilmember Edwards moved, seconded by Councilmember Vazquez, to approve the agenda with Agenda Item #10 being removed. Motion carried.
- Agenda Item 4** **Approval of Consent Calendar**
ACTION
a. Approval of Minutes – December 2, 2022
b. Approval of Vouchers – December 2022
Councilmember Melnick moved, seconded by Councilmember O’Callahan, to approve the consent calendar. Motion carried.
- Agenda Item 5** **Public Comment**
Two members of the public provided public comment.
- Agenda Item 6** **Call for Written Officer Nominations**
INFORMATION
Chair Seidel reviewed the process by which officers are elected each year and called for written nominations be sent to Burlina Lucas, Executive Assistant by January 23, 2023. Nominations will also be taken from the floor at the February 3, 2023, Council meeting.
- Agenda Item 7** **Airport Letter Follow-up**
POSSIBLE
ACTION
Chair Seidel reminded the Council that at their December meeting members discussed an opposition letter regarding airport siting in Thurston County. After much discussion, the Council decided to not take action on the letter but to bring it back for discussion at their January 13, 2023, meeting so members had time to discuss the letter with the entities they represent.

Executive Director Marc Daily advised per Council’s request there were no changes to the letter, however the Chair of the Commercial Aviation Coordinating Commission (CACC) has now changed. The new Acting Chair is Warren Hendrickson. The letter has been updated to reflect that change.

Councilmember McVey moved, seconded by Councilmember O’Callahan, to approve the letter as written. Motion carried.
- Agenda Item 8** **TRPC Operating Budget and Pay Classification Plan**
ACTION
Executive Director reviewed TRPC’s 2023 Consolidated Operating Budget and updated Pay and Classification Plan. The budget includes a 4.5% cost of living adjustment for staff salaries.

Staff recommend the Council approve Resolution 2023-01 adopting the 2023 Thurston Regional Planning Council Consolidated Operating Budget and updates to the Agency Pay and Classification Plan.

Councilmember O’Callahan moved, seconded by Councilmember Vazquez, to approve Resolution 2023-01 adopting the 2023 Thurston Regional Council Consolidated Operating Budget and updates to the Agency Pay and Classification Plan. Motion carried.
- Agenda Item 9** **Human Services Transportation Plan (HSTP) – Prioritized Project List**
ACTION
Planning & Policy Director Karen Parkhurst advised that Council adopted the Human Services Transportation Plan (HSTP) at their November 4, 2022, meeting. The HSTP includes a Prioritized Project List, which in order to qualify for the WA State Department of Transportation’s (WSDOT) Consolidated Grant Program, projects must be a part of that list.

Staff requested that the Council adopt the Prioritized Project List to include the following projects:
 - rural Transit (rT) – continuing services for 4 years and was submitted by TRPC.
 - rT expansion services – 2 years and was submitted by TRPC.
 - Thurston County Bus Buddies – 4 years and was submitted by Catholic Community Services.***Councilmember O’Callahan moved, seconded by Councilmember Vazquez, to adopt the updated Prioritized Project List. Motion carried.***
- Agenda Item 10** **Trades Training Center**
PRESENTATION
The presenter requested to cancel this agenda item.

Agenda Item 11

Break

The Council did not take a break.

**Agenda Item 12
PRESENTATION**

Regional Transportation Plan (RTP) – 2022 Amendment Cycle

Transportation Manager Katrina Van Every reviewed six proposed amendments to the Regional Transportation Plan (RTP). They include:

- **City of Olympia’s Log Cabin Road Connection.** Olympia has decided that the connection is not needed now or within the next 20 years. Olympia requests removal of this project and intends to reevaluate long-term transportation needs in Southeast Olympia.
- **5-year Plan Cycle** – TRPC staff is requesting to remove reference to a 4-year plan cycle and update it to a 5-year plan cycle to meet state and federal requirements.
- **Transit Safety Performance Measures.** TRPC staff is requesting to add Transit Safety Performance Measures to the RTP to meet state and federal requirements.
- **Northeast Lacey Operational Terminal Facility.** Intercity Transit is requesting that this roundabout, which has already received federal funding, be included as a project in the RTP.
- **Alternative Fuel Infrastructure Project.** Intercity Transit is requesting that this project, which would help IT become a zero-emissions agency, be included as a project in the RTP.
- **SE Olympia Street Connectivity Study.** The Transportation Policy Board (TBP) discussed the importance of the Log Cabin Road connection to regional mobility and that its removal from the RTP does not reflect this. Ms. Van Every suggested adding an amendment for the Southeast Olympia Street Connectivity Study, which is replacing the Log Cabin Road Connection.

Council will be asked to take action on the RTP amendments at their April 7, 2023, meeting.

**Agenda Item 13
PRESENTATION**

2022 Profile Update

Senior Planner Michael Ambrogi and Associate Planner Casey Mauck, provided an update to the 2022 Profile.

**Agenda Item 14
INFORMATION**

Report from Outside Committee

Council member Wheatley provided an update on the last Puget Sound Regional Council (PSRC) Growth Management Policy Board meeting.

**Agenda Item 15
INFORMATION**

Executive Director’s Report

Executive Director Marc Daily reported that (1) award letters were sent out to the organizations that received funding for the Call for Projects Process that Council approved at their December 2022 meeting; (2) Mr. Daily provided testimony to the House’s Transportation Committee regarding TRPC’s Legislative Priorities in relation to I-5, and will provide testimony to the Senate on January 17th; and (3) Krosbie Carter was hired as an Associate Planner and will be starting on Tuesday, January 17, 2023.

**Agenda Item 16
INFORMATION**

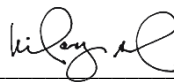
Member Check In

Council members had the opportunity to share information occurring in their organizations/communities.

Agenda Item 17

Adjournment

There being no further business, Chair Seidel adjourned the meeting at 10:14 a.m.



Hilary Seidel, Chair



Marc Daily, Executive Director