

## MINUTES OF MEETING

### THURSTON REGIONAL PLANNING COUNCIL

Friday, February 2, 2018

Conference Room A

2424 Heritage Court SW, Suite A

Olympia, WA

#### Call to Order

Chair Tom Oliva called the meeting to order at 8:30 a.m.

#### Attendance

##### Members Present:

City of Olympia	Nathaniel Jones, Vice Chair
City of Lacey	Carolyn Cox, Council member
City of Tumwater	Tom Oliva, Chair
City of Tenino	David Watterson, Council member
Thurston County	John Hutchings, Commissioner
City of Yelm	JW Foster, Secretary
Town of Bucoda	Alan Vanell, Council member
Intercity Transit	Debbie Sullivan, Board member
LOTT Clean Water Alliance	Cynthia Pratt, Board member
Port of Olympia	E.J. Zita, Commissioner
PUD No. 1 of Thurston County	Russ Olsen, Commissioner
Lacey Fire District #3	Gene Dobry, Board member
Nisqually Indian Tribe	Heidi Thomas, Staff
Olympia School District	Leslie Huff, Board member
The Evergreen State College	Jeanne Rynne, Staff
Timberland Regional Library	LG Nelson, Staff
Tumwater School District	Mei Murray, Staff

##### Members Absent:

Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, staff
North Thurston Public Schools	Chuck Namit, Board member
Thurston EDC	Michael Cade, Director
City of Rainier	George Johnson, Council member

##### Staff Present:

Marc Daily, Executive Director  
Jared Burbidge, Deputy Director  
Burlina Montgomery, Administrative Assistant  
Sarah Selstrom, Communications & Outreach Specialist  
Karen Parkhurst, Program & Policy Director  
Veena Tabbutt, Research & Data Director  
Michael Ambrogi, Senior GIS Analyst  
Mike Burnham, Senior Planner  
Holly Gilbert, Senior Planner  
Paul Brewster, Senior Planner

##### Others Present:

Ann Freeman-Manzanares, Intercity Transit  
Renata Rollins, City of Olympia  
Doug DeForest, TPB  
John Weidenfeller, Thurston PUD  
Amy Buckler, City of Olympia  
Mark McCaskill, Dept. of Commerce  
Dave Bradley, Citizen  
Phylas Fanell  
Brandon Hicks, Tumwater  
Tomy Mollas, Department of Enterprise Services

**Agenda Item 2**      **Introductions**  
All present provided self-introductions.

**Agenda Item 3**      **Approval of Agenda**  
ACTION  
*Councilmember Hutchings moved, seconded by Councilmember Watterson, to approve the agenda. Motion carried unanimously.*

**Agenda Item 4**      **Public Comment**  
There was no public comment.

**Agenda Item 5**      **Consent Calendar**  
ACTION  
a. Approval of Minutes – January 5, 2018

*Councilmember Pratt moved, seconded by Councilmember Watterson, to approve the consent calendar. Motion carried unanimously.*

**OTHER BUSINESS**

**Agenda Item 6**      **Puget Sound Regional Council**  
PRESENTATION  
Puget Sound Regional Council Executive Director, Josh Brown, provided an update on the trends in the central Puget Sound region, and the current work and priorities of Puget Sound Regional Council (PSRC).

Mr. Brown expressed his support for the Thurston region's I-5 budget request. He also stated the Growth Management Policy Board finalized their centers framework recommendation to the Executive Board which includes a designation criteria for military installations such as JBLM and recognition in the update to VISION 2040.

**Agenda Item 7**      **2018 TRPC Meeting Calendar**  
ACTION  
Executive Director Marc Daily reviewed the proposed meeting schedule for 2018. The proposed meeting schedule would remain the first Friday of every month with no August meeting.

Councilmember Zita noted the Cold Weather Task Force meets every other Friday at 10:00 a.m. and she might have to choose which meeting to attend.

Chair Oliva asked for a motion to adopt the meeting calendar for the year.

*Councilmember Hutchings moved, seconded by Councilmember Pratt, to approve the 2018 TRPC Meeting calendar as presented. Motion carried unanimously.*

**Agenda Item 8**      **Appointment of Executive Director's Evaluation Committee**  
ACTION  
Executive Director Marc Daily advised this year's evaluation schedule would be different due to this being his first year of employment and having had a six-month evaluation.

Chair Oliva asked for volunteers to serve on the committee. The evaluation committee is comprised of Councilmembers Messmer, Jones, Pratt, Foster, and Olsen.

**Agenda Item 9**  
ACTION

**Election of 2018 TRPC Officers**

Chair Tom Oliva reported there was one written nomination received after the January meeting – Nathaniel Jones for Chair, JW Foster for Vice Chair, and Alan Vanell for Secretary.

Chair Oliva called for nominations from the floor for all positions.

***Councilmember Zita nominated Councilmember Oliva for Chair, seconded by Councilmember Hutchings***

Chair Oliva declined due to conflicting calendars. The Council thanked Chair Oliva for his service.

***Councilmember Pratt nominated Councilmember Olsen for Chair, seconded by Councilmember Zita.***

Councilmember Olsen declined.

Hearing no other nominations, Chair Oliva asked for a motion to approve the slate of officers.

***Councilmember Watterson moved, seconded by Councilmember Olsen, to elect Councilmember Jones as Chair, Councilmember Foster as Vice Chair, and Councilmember Vanell as Secretary. Motion carried unanimously.***

**Agenda Item 10**  
1<sup>st</sup> REVIEW

**Countywide Population and Employment Forecast**

Research and Data Director Veena Tabbutt, presented the 2018 update of the Countywide Population and Employment Forecast. The Council will take action on the Population and Employment Forecast at the March 2018 meeting.

**Agenda Item 11**  
ACTION

**Tumwater Federal STP Funding Transfer Request**

Senior Planner Paul Brewster reported that the City of Tumwater requested the reallocation of funds. This request is in response to the Federal Highway Administration changes regarding the use of Rectangular Rapid Flashing Beacons (RRFB) in crosswalks that prohibit Tumwater from proceeding with use of federal funds for its planned Capitol Boulevard Pedestrian Crossing Improvements project.

Mr. Brewster asked the Council to approve the City of Tumwater's request to reallocate \$121,100 federal Surface Transportation Program (STP) grant funds from the Capitol Boulevard Pedestrian Crossing Improvements Project to the Desoto Street Stabilization and Rehabilitation Project.

***Councilmember Foster moved, seconded by Councilmember Watterson, to reallocate the STP grant funds to the Desoto Street Stabilization and Rehabilitation Project. Motion carried unanimously.***

**Agenda Item 12**  
DISCUSSION

**Water Discussion**

Executive Director Marc Daily and Councilmember Olsen provided an overview of an October 2017 meeting to discuss long-term water rights. As part of the Council's 2018-2020 Strategic Plan, convening a regional conversation on long-term potable water availability was identified as one of the highest priorities.

In attendance at the meeting were senior water managers from Olympia, Tumwater, Lacey, Thurston County, and Thurston PUD. The jurisdictions in attendance did not feel a regional forum through TRPC would add value.

The Council convened a subcommittee to work with Councilmember Olsen and Executive Director Daily to define additional questions the Council believed would benefit from a regional forum through TRPC. Volunteered to serve on the committee: Councilmembers Olsen, Pratt, Watterson, Vanell, Zita, and Cox.

**Agenda Item 13**  
UPDATE

**Legislature Update**

Programs and Policy Director Karen Parkhurst provided an update on the I-5 budget request to the legislature for \$5 million to conduct congestion relief planning along I-5 from Mounts Road through Tumwater.

Ms. Parkhurst distributed a tracker of bills that may be of interest to members. Ms. Parkhurst will follow up after the meeting to send the tracker out electronically to the Council. Ms. Parkhurst will include additional bills of interest to the Council that were not on the tracker.

**Agenda Item 14**  
INFORMATION

**Report from Outside Committee Assignments**

Doug DeForest reported that he will be attending the next PSRC's Transportation meeting on February 8<sup>th</sup>.

Mr. DeForest advised the PSRC's Transportation meetings occur the second Thursday of each month, and invited Councilmembers to attend.

Councilmember Pratt provided an overview of the Puget Sound Regional Council Growth Management Board meeting that was held on February 1, 2018.

**Agenda Item 15**  
DISCUSSION

**Member Check-In**

Councilmember Vanell encouraged Councilmembers that were not able to attend the Emergency Management meeting on January 29<sup>th</sup> to investigate local authority's procedures in place for earthquakes and other emergencies that occur in the community.

Councilmember Jones reminded the Council that February 13<sup>th</sup> is election day in Olympia. The City of Olympia has put forward the Home Fund which would raise the sales tax in Olympia. The increase in sales tax would bring Olympia to the same level as Lacey and Tumwater and is expected to raise around \$2.2 million a year. The intent is to provide housing to the most vulnerable members in the community. It is permanent, supportive housing, with wrap-around services. The City of Olympia is projecting in the range of 250 units over the next ten years.

Mr. Jones also reported on a January 31, 2018 meeting between the Port of Olympia, LOTT Clean Water Alliance, and the City of Olympia regarding sea-level rise. A draft report on sea-level rise will come out in the spring, while the final report will come in the fall.

Councilmember Huff reported that some local schools are struggling with the new funding models, with the Olympia School District, by some accounts, being the number two negatively affected district in the state.

Ms. Huff stated there are bills in the legislature to help alleviate some of the cuts that are going to happen. Ms. Huff is eager to accept support from the Council on the measures that are being taken to try to help alleviate or limit some of the impacts on the schools in our region.

**Agenda Item 16**  
INFORMATION

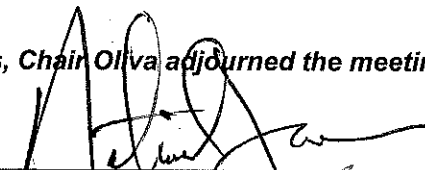
**Executive Director's Report**


Executive Director Marc Daily reminded the Council that March 7, 2018 is an Active Community Design Workshop from 1:00 p.m. – 4:30 p.m. at South Puget Sound Community College. The intent of the workshop is to talk about how design can help people lead more active, healthy lives.

**Agenda Item 17**

**Adjournment**

*There being no further business, Chair Oliva adjourned the meeting at 11:05 a.m.*

  
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Nathaniel Jones, Chair

  
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Marc Daily Executive Director