

## MINUTES OF MEETING

### TRANSPORTATION POLICY BOARD

Wednesday, March 13, 2019  
2424 Heritage Court SW  
Conference Room A, 1<sup>st</sup> Floor  
Olympia, WA 98502

#### Call to Order

Vice Chair Graeme Sackrison called the meeting to order at 7:00 am.

#### Attendance

##### Members Present:

|                               |                                     |
|-------------------------------|-------------------------------------|
| City of Tenino                | John O'Callahan, Council member     |
| City of Tumwater              | Pete Kmet, Council member           |
| City of Rainier               | Jonathan Stephenson, Council member |
| City of Yelm                  | Tracey Wood, Council member         |
| Intercity Transit             | Don Melnick, Board member           |
| North Thurston Public Schools | John Suessman, Staff                |
| Port of Olympia               | Joe Downing, Commissioner           |
| Thurston County               | Tye Menser, Commissioner            |
| WSDOT                         | JoAnn Schueler, Staff               |
| Emeritus Business Rep         | Doug DeForest                       |
| Business Rep                  | Renee Radcliff Sinclair             |
| Citizen Rep                   | Graeme Sackrison, Vice Chair        |
| Citizen Rep                   | Kevin Pestinger                     |

##### Members Absent:

|  |                              |
|--|------------------------------|
| City of Lacey                                      | Andy Ryder, Chair            |
| City of Olympia                                    | Clark Gilman, Council member |
| Nisqually Indian Tribe                             | Heidi Thomas, Staff          |
| Business Rep                                       | Angela White                 |
| State Government                                   | Kevin Dragon, DES Staff      |
| Confederated Tribes of the<br>Chehalis Reservation | Amy Loudermilk, Staff        |

##### Staff Present:

Marc Daily, Executive Director  
Karen Parkhurst, Planning & Policy Director  
Veena Tabbutt, Deputy Director  
Burlina Montgomery, Administrative Assistant  
Katrina Van Every, Senior Planner  
Sara Porter, Associate Planner

##### Others Present:

Rob LaFontaine, Intercity Transit  
Bill Elliott, WSDOT Olympia Region  
Sophie Stimson, City of Olympia

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**  
All present provided self-introductions.

**Agenda Item 2**  
ACTION

**Approval of Agenda**

*Board member O'Callahan moved, seconded by Board member DeForest, to approve the agenda. Motion carried unanimously.*

**Agenda Item 3**  
ACTION

**Approval of Meeting Notes from February 22, 2019**

*Board member O'Callahan moved, seconded by Board member Melnick, to approve the meeting notes from February 22, 2019. Motion carried unanimously.*

**Agenda Item 4**

**Public Comment**

There were no public comments.

**Agenda Item 5**  
PRESENTATION

**I-5 JBLM**

Bill Elliott, WSDOT, provided an overview of the I-5 JBLM Vicinity Congestion Relief project. The purpose of the project is to reduce chronic traffic congestion and improve person and freight mobility along I-5 near JBLM, while continuing to maintain access to the communities and military installations neighboring the freeway. The project was funded in the 2015 Connecting Washington transportation-revenue package.

Agenda Item 7 – Unified Planning Work Program (UPWP) Review was moved before Agenda Item 6 due to time constraints and priority.

**Agenda Item 7**  
PRESENTATION

**Unified Planning Work Program (UPWP) Review**

Deputy Director Veena Tabbutt provided an overview of the 2020 Unified Planning Work Program (UPWP). The work program is a requirement to receive federal and state planning funds. The elements of the plan include:

- Program management
- Project programming and tracking
- Multimodal transportation planning
- Data collection, analysis, and forecasting.

Council will review the draft UPWP at their meeting on April 5, 2019.

**Agenda Item 6**  
DISCUSSION

**Regional Transportation Plan (RTP) Kickoff**

Senior Planner Katrina Van Every provided an overview of the RTP update. The last update to the Plan occurred in 2016.

**Agenda Item 8**  
BRIEFING

**2019 Legislative Session**

Planning & Policy Director Karen Parkhurst provided an update on legislative priorities.



**Agenda Item 9**  
BRIEFING

**Outside Committee Report**

There were no outside committee reports.

**Adjournment**

There being no further business, Vice Chair Sackrison adjourned the meeting at 8:26 a.m.

  
\_\_\_\_\_  
Andy Ryder, Chair  
  
Graeme Sackrison,  
Vice Chair

Minutes prepared by Burlina Montgomery, Administrative Assistant  
Thurston Regional Planning Council

These minutes are not verbatim. A recording of this meeting is available upon request.