

## MINUTES OF MEETING

### TRANSPORTATION POLICY BOARD

Wednesday, March 14, 2018

2424 Heritage Court SW

Conference Room A, 1<sup>st</sup> Floor

Olympia, WA 98502

#### Call to Order

Vice Chair Graeme Sackrison called the meeting to order at 7:00 a.m.

#### Attendance

##### Members Present:

Citizen Rep

City of Lacey

City of Tumwater

City of Rainier

City of Tenino

Intercity Transit

State Government

WSDOT

WSDOT

City of Yelm

Business Rep

Business Rep

Citizen Rep

Graeme Sackrison, Vice Chair

Michael Steadman

Pete Kmet, Mayor

George Johnson, Council member

John O'Callahan, Council member

Ryan Warner, Board member

George Carter III, DES Staff

JoAnn Schueler, Staff

John Wynands, Staff

JW Foster, Council member

Doug DeForest

Angela White

Kevin Pestinger

##### Members Absent:

Confederated Tribes of the

Chehalis Reservation

Nisqually Indian Tribe

Port of Olympia

City of Olympia

Thurston County

North Thurston Public Schools

Business Rep

Amy Loudermilk

Heidi Thomas, Staff

EJ Zita, Commissioner

Clark Gilman, Council member

John Hutchings, Commissioner

John Suessman, Staff

Renee Radcliff Sinclair

##### Staff Present:

Marc Daily, Executive Director

Burlina Montgomery, Administrative Assistant

Karen Parkhurst, Programs & Policy Director

Veena Tabbutt, Research & Data Director

Sarah Selstrom, Communications & Outreach Specialist II

Mike Burnham, Senior Planner

##### Others Present:

Nathaniel Jones, City of Olympia

Sophie Stimson, City of Olympia

Joel Carlson, Sierra Club South Sound

Rob LaFontaine, Intercity Transit

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**

All present provided self-introductions.

Programs & Policy Director Karen Parkhurst made two announcements. 1) the Council approved TPB's recommendation on the call for projects at its last meeting. 2) WSDOT Secretary Roger Millar will be presenting at the April 6<sup>th</sup> Council meeting. TPB is invited to attend.

**Agenda Item 2**  
ACTION

**Approval of Agenda**

*Board member O'Callahan moved, seconded by Board member DeForest, to approve the agenda. Motion to approve the agenda carried unanimously.*

**Agenda Item 3**  
ACTION

**Approval of Meeting Notes from February 14, 2018**

*Board member O'Callahan moved, seconded by Board member DeForest, to approve the meeting notes. Motion carried unanimously.*

**Agenda Item 4**

**Public Comment**

There were no public comments.

**Agenda Item 5**  
BRIEFING

**Countywide Population and Employment Forecast**

Research & Data Director Veena Tabbutt presented the 2018 update of the Countywide Population and Employment Forecast. The Council adopted the Forecast at its March 2018 meeting.

**Agenda Item 6**  
PRESENTATION

**Climate Adaptation Plan**

Senior Planner Mike Burnham provided an overview of the Thurston Climate Adaptation Plan that the Council adopted in January 2018. The plan is available on the TRPC website at [www.trpc.org/580/Thurston-Climate-Adaptation-Plan](http://www.trpc.org/580/Thurston-Climate-Adaptation-Plan).

Mr. Burnham went over the next steps: monitor climate change impacts; educate the community; update plan periodically; work on climate change mitigation; and continue public engagement.

**Agenda Item 7**  
ACTION

**Unified Planning Work Program (UPWP) Review**

Research & Data Director Veena Tabbutt provided an overview of the UPWP, a requirement to receive federal funding.

The plan consists of four elements: 1) program management; 2) project programming and tracking; 3) multimodal transportation planning; and 4) data collection, analysis, and forecasting.

The Policy Board was asked to recommend adoption to the Regional Council.

*Board member Kmet moved, seconded by Board member Warner, to recommend adoption to the Council. Motion carried unanimously.*

**Agenda Item 8**  
BRIEFING

**Journeys Regional Transportation Annual Report**

Due to time restrictions, the *Journeys* Regional Transportation Annual Report will be moved to the April 11<sup>th</sup> meeting.

**Agenda Item 9**  
BRIEFING

**2018 Legislative Session**

Due to time restrictions, the 2018 Legislative Session briefing will be moved to the April 11<sup>th</sup> meeting.


**Agenda Item 10**  
BRIEFING

**Outside Committee Reports**

Board member DeForest provided a brief report of the last PSRC meeting.

**Adjournment**

There being no further business, Vice Chair Sackrison adjourned the meeting at 8:26 a.m.

  
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Andy Ryder, Chair

*Minutes prepared by Burlina Montgomery, Administrative Assistant  
Thurston Regional Planning Council*

These minutes are not verbatim. A verbatim transcript of this meeting is available upon request.