

MINUTES OF MEETING

THURSTON REGIONAL PLANNING COUNCIL

Friday, April 5, 2019

Conference Room A

2424 Heritage Court SW, Suite A

Olympia, WA 98502

Call to Order

Chair Nathaniel Jones called the meeting to order at 8:31 a.m.

Attendance

Members Present:

City of Olympia	Nathaniel Jones, Chair
City of Lacey	Carolyn Cox, Council member
City of Tumwater	Tom Oliva, Council member
Intercity Transit	Karen Messmer, Board member
Lacey Fire District #3	Gene Dobry, Board member
LOTT Clean Water Alliance	Cynthia Pratt, Secretary
Olympia School District	Hilary Seidel, Board member
The Evergreen State College	Scott Morgan, Staff
Thurston County	Tye Menser, Commissioner
Timberland Regional Library	LG Nelson, Staff
Tumwater School District	Mel Murray, Staff
Nisqually Indian Tribe	Heidi Thomas, Staff
North Thurston Public Schools	Chuck Namit, Board member
City of Rainier	George Johnson, Council member
Thurston EDC	Michael Cade, Director
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff

Members Absent:

Town of Bucoda	Vacant
City of Yelm	JW Foster, Vice Chair
Port of Olympia	Bill McGregor, Commissioner

Staff Present:

Marc Daily, Executive Director
Burlina Montgomery, Administrative Assistant
Karen Parkhurst, Planning & Policy Director
Veena Tabbutt, Deputy Director
Katrina Van Every, Senior Planner
Holly Gilbert, Senior Planner
Tyson Justis, Senior Accountant
Katrina Van Every, Senior Planner
Paul Brewster, Senior Planner
Sarah Selstrom, Communications & Outreach Specialist II

Others Present:

Doug DeForest, Transportation Policy Board Member
Stacey Ray, City of Olympia
Jennifer Walker, Thurston County Public Works
Joel Carlson, Sierra Club South Sound

- Agenda Item 2** **Introductions**
All present provided self-introductions.
- Agenda Item 3** **Approval of Agenda**
ACTION
Councilmember Oliva moved, seconded by Councilmember Messmer, to approve the agenda. Motion carried unanimously.
- Agenda Item 4** **Public Comment**
Council member Stearns invited the Council to attend the Where's the Water Event occurring on Tuesday, May 7, 2019.
- Agenda Item 5** **Consent Calendar**
ACTION
a. Approval of Minutes – March 1, 2019
b. Approval of Vouchers – March 2019
c. Approval of Federal Funds Reprogramming and STIP Amendment
Councilmember Oliva moved to approve the consent calendar, seconded by Councilmember Messmer. Motion carried unanimously.
- Agenda Item 6** **Olympia Homeless Response Plan**
PRESENTATION
Council member Jones provided an overview of the key steps in the City of Olympia's response to homelessness and housing availability.

Stacey Ray, City of Olympia, went over additional new programs to help with homelessness and the long-term response plan. The Homeless Response Plan includes:
- Engage the whole community in responding to the crisis
 - Cultivate regional partnerships
 - Identify long-term, sustainable strategies
 - Identify measures of success
 - Building community resiliency
- The City of Olympia will host two public workshops: (1) Saturday, April 20th from 9:30 – 11:30 am at the Olympia High School Commons, and (2) Saturday, May 4th from 9:30 – 11:30 am at the Capital High School Commons.
- Agenda Item 7** **Coordinated Transportation Plan**
1st REVIEW
Planning & Policy Director Karen Parkhurst reviewed the Coordinated Human Services Transportation Plan for the Thurston Region (HSTP). The Plan must be updated every four years and identify how the region will coordinate with partners to identify, provide, and promote transportation services for all – including those who because of age, income, or ability - may face mobility challenges. The Council will be asked to adopt the Plan at the May 3, 2019, meeting.
- Agenda Item 8** **Indirect Cost Proposal**
1st REVIEW
Deputy Director Veena Tabbutt provided an overview of the State Fiscal Year 2020 Indirect Cost Proposal. The Indirect Cost Proposal is used to establish TRPC's overhead rate that is charged against most projects. The Council will be asked to adopt the Indirect Cost Proposal at the May 3, 2019, meeting.
- Agenda Item 9** **State Fiscal Year 2020 Unified Planning Work Program**
1st REVIEW
Deputy Director Veena Tabbutt reviewed the draft State Fiscal Year 2020 Unified Planning Work Program (UPWP). The Program is a requirement to receive federal and state planning funds.

The elements of the Plan include: (1) program management, (2) project programming and tracking, (3) multimodal transportation planning, and (4) data collection, analysis, and forecasting.

The Council will be asked to adopt the Plan at the May 3, 2019, meeting.
- Agenda Item 10** **Regional Transportation Plan Kickoff**
DISCUSSION
Senior Planner Katrina Van Every provided an overview of the Regional Transportation Plan (RTP) update. The RTP is scheduled to be updated in 2020.

Agenda Item 11
DISCUSSION

Council Retreat

Executive Director Marc Daily briefed the Council on the upcoming July 12th retreat. Mr. Daily thanked council member Heidi Thomas for hosting the retreat.

Andrea Ramage from Somersault consulting will be facilitating the retreat. Ms. Ramage will set interviews with council members in May and June.

Agenda Item 12
INFORMATION

Report from Outside Committee Assignments

Doug DeForest reported that the next Puget Sound Regional Council's Transportation meeting will be held on April 11, 2019.

Council member Pratt provided an update on the recent Puget Sound Regional Council's Growth Management Board meeting.

Agenda Item 12
DISCUSSION

Member Check In

Council member Cox advised of two future road construction projects in the City of Lacey.

Council member Pratt reported that LOTT will be participating in the Department of Enterprise Services Capitol Lake project.

Council member Messmer reported that the Intercity Transit Authority Board voted to stop advertising on the exterior of Intercity Transit buses.

Council member Stearns advised that due to the Hirst process there is going to be funding coming out for the next ten years. Mr. Stearns would like to look at resources due to fund related projects.

Agenda Item 13
DISCUSSION

Executive Director's Report

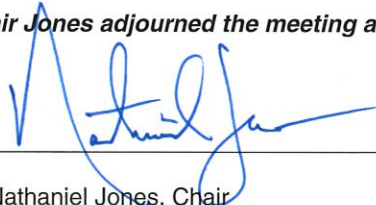
Executive Director Marc Daily reported on the 2020 Census. TRPC is convening a Complete Count Committee to try and get more people involved. The first meeting of the committee is expected to be held in May.

Mr. Daily also reported on: (1) the Port of Olympia's Vision 2050 process. Mr. Daily encouraged members to take the Port's survey which is posted on the Port's website, (2) the recently closed I-5 survey, and (3) two TRPC newly hired staff members.

Agenda Item 14

Adjournment

There being no further business, Chair Jones adjourned the meeting at 11:107 a.m.



Nathaniel Jones, Chair



Marc Daily, Executive Director

*Minutes prepared by Burlina Montgomery, Administrative Assistant
Thurston Regional Planning Council*

These minutes are not verbatim. A recording of this meeting is available upon request.