

MINUTES OF MEETING

THURSTON REGIONAL PLANNING COUNCIL

Friday, May 6, 2022

REMOTE ACCESS

Call to Order

Chair Hilary Seidel called the meeting to order at 8:31 a.m.

Attendance

Members Present:

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|--------------------------------|----------------------------------|
| City of Lacey | Malcolm Miller, Council member |
| City of Olympia | Clark Gilman, Council member |
| City of Rainier | Dennis McVey, Council member |
| City of Tenino | John O'Callahan, Council member |
| City of Tumwater | Eileen Swarthout, Council member |
| City of Yelm | Joe DePinto, Mayor |
| Intercity Transit | Debbie Sullivan, Board member |
| Lacey Fire District #3 | Rick Kelling, Board member |
| North Thurston Public Schools | Gretchen Maliska, Board member |
| Olympia School District | Hilary Seidel, Board member |
| Port of Olympia | Bob Iyall, Commissioner |
| PUD No. 1 of Thurston County | Linda Oosterman, Commissioner |
| The Evergreen State College | Scott Morgan, Staff |
| Thurston Conservation District | Helen Wheatley, Supervisor |
| Thurston County | Gary Edwards, Commissioner |
| Town of Bucoda | Steve Purcell, Council member |
| Tumwater School District | Mel Murray, Staff |

Members Absent:

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| Confederated Tribes of the Chehalis Reservation | Amy Loudermilk, Staff |
| LOTT Clean Water Alliance | Carolyn Cox, Board member |
| Nisqually Indian Tribe | David Iyall, Tribal Council Member |
| Timberland Regional Library | Cheryl Heywood, Executive Director |
| Thurston EDC | Michael Cade, Director |

Staff Present:

Marc Daily, Executive Director
Veena Tabbutt, Deputy Director
Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Administrative Assistant
Dorinda Merrill, Office Specialist III
Dave Read, IT Manager
Amy Hatch-Winecka, WRIA 13 Lead Entity Coordinator

Others Present:

Mary Heather Ames, City of Tumwater
Ann Freeman-Manzanares, Intercity Transit
Jason Hanner, Intercity Transit
Eric Phillips, Intercity Transit
Dean Martinolich, North Thurston Public Schools
Matt Unzelman, Thurston County
Jessica Gould, Intercity Transit
Brian Hess, City of Yelm
Joyce Phillips, City of Olympia

- Agenda Item 2** **Introductions**
All Council members were introduced.
- Agenda Item 3** **Approval of Agenda**
ACTION
Councilmember O’Callahan moved, seconded by Councilmember McVey, to approve the agenda. Motion carried.
- Agenda Item 4** **Approval of Consent Calendar**
ACTION
a. Approval of Minutes – April 1, 2022
b. Approval of Vouchers – April 2022
Councilmember O’Callahan moved, seconded by Councilmember Miller, to approve the consent calendar. Motion carried.
- Agenda Item 5** **Public Comment**
There were no public comments.
- Agenda Item 6** **Transit Safety Performance Measure Targets – 2022 Update**
1st REVIEW
Deputy Director Veena Tabbutt provided an overview of the 2022 update to the Federal Transit Safety Performance Measure Targets. TRPC is required to adopt transit safety performance targets as the Metropolitan Planning Organization (MPO) for Thurston County. Council will be asked to adopt the update to the targets at their June 3, 2022, meeting.

Executive Director Marc Daily requested that Council consider an amendment to the agenda moving the Executive Director’s Report to Agenda Item #7.

Councilmember O’Callahan moved, seconded by Councilmember Swarthout, to approve the amendment to the agenda moving the Executive Director’s Report to Agenda Item #7. Motion carried.
- Agenda Item 7** **Executive Director’s Report**
INFORMATION
Executive Director Marc Daily (1) provided an update on the Household Travel Survey; (2) advised that the current Senior Accountant Tyson Justis was hired for the Finance & HR Manager position which Council approved at a previous meeting. Tyson will be starting that role on May 1st; and (3) advised that an online public meeting for the Martin Way Corridor Project will occur on May 12th from 5:30 pm – 7:00 pm.
- Agenda Item 8** **Outreach Compensation Policy and Procedures**
1st REVIEW
Deputy Director Veena Tabbutt reviewed the draft TRPC Outreach Compensation Policy and Procedures and asked for Council feedback. The purpose of the Outreach Compensation Policy and Procedures is to establish a formal framework for compensating committee and board members, and individuals participating in outreach activities. The intent is to help eliminate economic barriers and increase participation in outreach activities and select committees. Committee members cannot be compensated by their employers for participation in the committee, and elected officials or not eligible. Council will be asked to take action on the draft TRPC Outreach Compensation Policy and Procedures at their June 3, 2022, meeting.
- Agenda Item 9** **Call for Projects Update: Set Asides, Funding Caps, and Public Process**
PRESENTATION
Deputy Director Veena Tabbutt provided an overview of the Call for Projects Update: Set Asides, Funding Caps, and Public Process. The reason for the update is to:
- Provide a more direct tie to performance goals and targets.
 - Provide a competitive process with clear and transparent project eligibility and evaluation criteria.
 - Continue to position the region to meet obligation targets and be eligible for redistributed funding.
- Based on feedback received during the Council meeting the schedule for the public comment period and final Council has been extended. Staff will brief Council on the revised schedule at the June Council meeting.
- Agenda Item 10** **Break**

Agenda Item 11
PRESENTATION

WRIA 13 Salmon Habitat Recovery Lead Entity Update

Amy Hatch-Winecka, WRIA 13 Salmon Habitat Recovery Lead Entity Coordinator, provided an update on salmon habitat recovery activities in South Puget Sound. The goal is to restore salmon in the WRIA 13 Deschutes River watershed.

Agenda Item 12
INFORMATION

Report from Outside Committee

Council member Wheatly provided an update on the last Puget Sound Regional Council's Growth Management Policy Board meeting.

Agenda Item 13
INFORMATION


Member Check In

Council members had the opportunity to share information occurring in their organizations/communities.

Agenda Item 14

Adjournment

There being no further business, Chair Seidel adjourned the meeting at 10:33 a.m.



Hilary Seidel, Chair



Marc Daily, Executive Director

*Minutes prepared by Burlina Lucas, Administrative Assistant, Thurston Regional Planning Council.
These minutes are not verbatim. A recording of this meeting is available upon request.*