

## MINUTES OF MEETING

### Regular Meeting

### TRANSPORTATION POLICY BOARD

Wednesday, May 11, 2022

2411 Chandler Court SW

Olympia, WA 98502

Hybrid – In person and remote

### Call to Order

Chair Andy Ryder called the meeting to order at 7:02 am.

### Attendance

#### Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
City of Yelm	Brian Hess, Council member
Intercity Transit	Don Melnick, Authority member
Port of Olympia	Amy Evans, Commissioner
Thurston County	Carolina Mejia, Commissioner
WSDOT	Gaius Sanoy, Staff
State Government	Kevin Dragon, DES Staff
Business Rep	Renee Radcliff Sinclair
Community Rep	Kevin Pestinger
Emeritus Rep	Pete Kmet

#### Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the	
Chehalis Reservation	Amy Loudermilk, Staff
North Thurston Public Schools	Deanna Maddux, Staff

#### Staff Present:

Marc Daily, Executive Director  
Veena Tabbutt, Deputy Director  
Karen Parkhurst, Planning & Policy Director  
Sarah Selstrom, Communications & Outreach Specialist II  
Burlina Lucas, Administrative Assistant  
Dorinda Merrill, Office Specialist III  
Dave Read, IT Manager  
Paul Brewster, Senior Planner  
Katrina Van Every, Senior Planner

#### Others Present:

Eric Phillips, Intercity Transit  
Ann Freeman-Manzanares, Intercity Transit  
Mary Heather Ames, City of Tumwater  
Matt Unzelman, Thurston County  
Sophie Stimson, City of Olympia  
Michelle Swanson, City of Olympia

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**

All attendees were introduced.

**Agenda Item 2**  
INFORMATION

**Executive Director’s Report & Announcements**

Executive Director Marc Daily reported that (1) applications are being accepted through June 1 for community members to participate in the Climate Advisory Workgroup. The Workgroup will act as a Stakeholder Committee to support implementation of the Thurston Climate Mitigation Plan; (2) a public meeting for the Martin Way Project will occur on Thursday, May 12 from 5:30 pm – 7:00 pm. An online open house will run through the end of May. (3) Director Daily also provided an update on the Community and Business Representative recruitment for TPB: the Officers will provide their recommendations to the full Board at their July meeting.

**Agenda Item 3**  
ACTION

**Approval of Agenda**

***Board member O’Callahan moved, seconded by Board member Melnick, to approve the agenda. Motion carried.***

**Agenda Item 4**  
ACTION

**Approval of Consent Calendar**

- a. Approval of Meeting Notes – March 9, 2022

***Board member O’Callahan moved, seconded by Board member Madrone, to approve the consent calendar. Motion carried.***

**Agenda Item 5**

**Public Comment**

No public comment.

**Agenda Item 6**  
DISCUSSION

**Organizational Changes and New Position Classifications**

Executive Director Marc Daily briefed the Board on staff changes that will occur due to the Deputy Director leaving the organization in September 2022 and the Planning & Policy Director leaving in early 2023. Council approved two new positions at their April meeting: Finance and HR Manager and Transportation Manager.

**Agenda Item 7**  
ACTION

**Federal Infrastructure and Capacity for Grant Application Process**

At the April TPB meeting Chair Ryder discussed the Federal Infrastructure Package, noting this is a rare opportunity to fund transformational regional projects and programs. He proposed that we identify additional staff resources to track funding opportunities; review jurisdictional and regional projects and needs; and package compelling transformational applications.

Executive Director Marc Daily discussed two options to support member organizations to coordinate and develop regional applications for new Bipartisan Infrastructure Law (BIL) federal grant opportunities.

1. Hire a part time project Senior Planner at TRPC; or
2. Hire a consultant to perform the coordination and grant application support scope of work.

TPB recommends Option 1 - TRPC use the \$100k of contingency funds identified in the Unified Planning Work Program (UPWP) to hire a temporary staff person. Council will discuss TPB’s recommendation at their June 3 meeting.

**Agenda Item 8**  
PRESENTATION

**High Capacity Transportation Study - Update**

Senior Planner Katrina Van Every provided an update on the High Capacity Transportation Study, which will create a roadmap to move toward future high capacity transportation options. In addition to the High Capacity Transportation Study effort, TRPC received \$250,000 in the state Supplemental Transportation Budget to explore options for multimodal high capacity transportation serving travelers on the I-5 corridor between Thurston and Pierce County.

**Agenda Item 9**  
PRESENTATION

**Call for Projects Update: Set Asides, Funding Caps, and Public Process**

Deputy Director Veena Tabbutt provided an overview of the Call for Projects Update: Set Asides, Funding Caps, and Public Process. The goal of the update:

- Provide a more direct tie to performance goals and targets.
- Provide a competitive process with clear and transparent project eligibility and evaluation criteria.
- Continue to position the region to meet obligation targets and be eligible for redistributed funding.

Staff will continue to work with the Technical Advisory Committee (TAC) on refining criteria before this topic is brought back to the Policy Board and Council for action.

**Agenda Item 10**  
BRIEFING

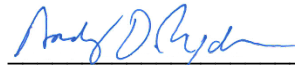
**Outside Committee Reports**

No outside committee reports.

**Agenda Item 11**

**Adjournment**

There being no further business, Chair Ryder adjourned the meeting at 8:48 a.m.



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Andy Ryder, Chair

*Minutes prepared by Burlina Lucas, Administrative Assistant, Thurston Regional Planning Council.  
These minutes are not verbatim. A recording of this meeting is available upon request.*