

MINUTES OF MEETING

Regular Meeting

TRANSPORTATION POLICY BOARD

Wednesday, September 14, 2022

2411 Chandler Court SW

Olympia, WA 98502

Hybrid – In person and remote

Call to Order

Chair Andy Ryder called the meeting to order at 7:01 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, First Vice Chair
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
City of Yelm	Brian Hess, Council member
Intercity Transit	Don Melnick, Authority member
Port of Olympia	Amy Evans, Commissioner
Thurston County	Carolina Mejia, Commissioner
WSDOT	Joanne Schueler, Staff
Business Rep	Renee Radcliff Sinclair, Second Vice Chair
Business Rep	Jessica McKeegan-Jensen
Community Rep	Michelle Murray
Community Rep	Travis Millar

Members Absent:

Emeritus Rep	Pete Kmet
Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
Business Rep	David Wasson
North Thurston Public Schools	Deanna Maddux, Staff
State Government	Vacant

Staff Present:

Marc Daily, Executive Director
Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Executive Assistant
Dorinda Merrill, Office Specialist III
Katrina Van Every, Transportation Manager
Paul Brewster, Senior Planner
Theresa Julius, Senior Planner & Transportation Modeler

Others Present:

Eric Phillips, Intercity Transit
Jessica Gould, Intercity Transit
Rob LaFontaine, Intercity Transit
Mary Heather Ames, City of Tumwater
Matt Unzelman, Thurston County
Michelle Swanson, City of Olympia
Sophie Stimson, City of Olympia
Sio M. Ng, WSDOT

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates
Members were introduced.

Agenda Item 2
INFORMATION

Executive Director’s Report & Announcements
Executive Director Marc Daily reported (1) that this is Deputy Director Veena Tabbutt’s last week with TRPC; and (2) reminded Council about the Commercial Aviation Coordinating Commission’s (CACC) work regarding potential greenfield airport sites, including two in Thurston County. CACC will host a virtual public meeting on September 23, 2022, from 9:00 am – 12:00 pm.

Agenda Item 3
ACTION

Approval of Agenda

Board member Madrone moved, seconded by Board member Melnick, to approve the agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Consent Calendar

- a. Approval of Meeting Notes – July 13, 2022

Board member O’Callahan moved, seconded by Board member Radcliff-Sinclair, to approve the consent calendar. Motion carried.

Agenda Item 5

Public Comment

No public comment.

Agenda Item 6
ACTION

2023-2026 Draft Regional Transportation Improvement Program (RTIP)

Senior Planner & Transportation Modeler Theresa Julius reviewed the draft 2023-2026 Regional Transportation Improvement Program (RTIP). The RTIP is updated annually and includes federally funded, state-sponsored, and regionally significant projects that need to be included in the State’s Transportation Improvement Program (STIP). The draft RTIP is currently out for public review.

Staff requests that TPB make a recommendation to Council to adopt the RTIP at their October meeting.

Board member O’Callahan moved, seconded by Board member Madrone, to recommend the Council adopt the 2023-2026 Regional Transportation Improvement Program. Motion carried.

Agenda Item 7
ACTION

Appointment of 2023 Legislative Session Subcommittee

Planning and Policy Director Karen Parkhurst advised that a 2023 State Legislative Session Subcommittee is being convened to discuss priority issues for the 2023 Legislative Session. The subcommittee will consist of members from both Council and the Transportation Policy Board.

Chair Ryder moved, seconded by Council member O’Callahan, to appoint himself, Council member Madrone, and Council member Radcliff-Sinclair, to sit on the 2023 Legislative Session Subcommittee.

Council member Mejia volunteered to be on the Subcommittee, and Council member O’Callahan volunteered, if needed. Council member Madrone volunteered to withdraw her name so Council member Mejia can be on the Subcommittee.

Chair Ryder moved, seconded by Council member O’Callahan, to amend the original motion, and to appoint himself, Council member Mejia, and Council member Radcliff-Sinclair to sit on the 2023 Legislative Session Subcommittee. Motion carried.

**Agenda Item 8
PRESENTATION**

TRPC 2022 Call for Projects Process

Senior Planner Paul Brewster briefed TPB on the updated Call for Projects Process which the Council adopted at their September 2, 2022, meeting. The objectives for the updated Call for Projects Process are to:

- Provide direct ties between project selection and the region's performance goals and targets.
- Create a fair and competitive process with clear evaluation criteria.
- Improve the region's ability to meet annual obligation targets.
- Improve opportunities to leverage additional federal funding.

**Agenda Item 9
PRESENTATION**

Human Services Transportation Plan (HSTP) Update – Public Review

Planning and Policy Director Karen Parkhurst provided an update on the Human Services Transportation Plan (HSTP). To qualify for certain funding, federal and state law requires that the Council adopt and update a HSTP. The goals of the Plan are to:

- Increase equity in transportation services.
- Increase mobility options.
- Improve individual service.
- Increase coordination with other systems and programs.
- Improve efficiency.
- Identify and obtain sustainable funding to close gaps.
- Broadly distribute information about available transportation options.

The Plan is currently out for public review through October 31, 2022.

**Agenda Item 10
BRIEFING**

Outside Committee Reports

Council member Madrone provided a report on the last Puget Sound Regional Council Transportation Policy Board meeting.

Agenda Item 11

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:24 a.m.

Andy Ryder, Chair

*Minutes prepared by Burlina Lucas, Executive Assistant, Thurston Regional Planning Council.
These minutes are not verbatim. A recording of this meeting is available upon request.*