Thurston Regional Planning Council 2024 Call for Projects
Surface Transportation Block Grant (STBG) Application

1. Project Title			
If the project is programmed in the State Transportation Improvement Program, use the same title.			
2. Lead Agency Provide information about the lead applicant who is requesting grant funds.			
Lead Agency			
Contact Person			
Phone Number		Email	
3. Project Partners /Co-applicants For multi-agency joint proposals. Leave blank if not applicable.			
Name of partner organizations		Name of primary contacts	
4. Project Overview			
Provide a brief description of the proposal. (~150 words)			

5. STBG Project Type (Mark all that apply)	
*Note: Capacity projects will not be considered in this call for projects. Capital Projects must be located on federal-aid routes. Rural minor collectors and local roads are ineligible. Exceptions apply to Transportation Alternative type projects.	
a. Construction, reconstruction, rehabilitation, resurfacing, restoration preservation, or operational improvements of highways	☐
b. Bridge and tunnel replacement; and inspection and evaluation of bridges	☐
c. Capital costs for transit projects (vehicles and facilities)	☐
d. Carpool projects and electric and alternative fuels vehicle infrastructure	☐
e. Bicycle and pedestrian facilities, including shared use paths	☐
f. Modification of sidewalks to comply with Americans with Disabilities Act	☐
g. Highway and transit safety projects, hazard eliminations, railway/highway grade crossings	☐
h. Capital and operating costs for traffic management systems	☐
i. Planning and studies	☐
j. Environmental mitigation	☐
k. Intelligent Transportation Systems (ITS)	☐
l. Other_____	

6. Summary Details (complete the section that best matches your project type)		
Census area is the project located in (mark all that apply). Online Map: https://arcg.is/WKTmm.		
☐ Urban Large	☐ Urban Small	☐ Rural

Location Description	
Project Limits	
Project Length	
Project Duration (plans, studies, or program)	

7. TRPC Funding Priorities	
What Regional Funding Priorities does this project advance? (Check all that apply)	
☐	**Active Transportation** – Projects that support trips made by walking, bicycling, and micromobility.
☐	**Efficiency** – Projects that support meeting adopted vehicle level of service standards; projects that support Transportation Demand Management goals and decrease per capita VMT.
☐	**Maintenance and Preservation** – Projects that support a pavement "Best First" approach; projects that support transit asset management targets; projects that keep bridges in a state of good repair; and projects the keep all other transportation system assets in a state of good repair.
☐	**Planning** – Projects that develop project lists, support regional coordination, or provide data to inform transportation planning.
☐	**Resiliency –** Projects that protect the transportation system from natural and technical hazards and disruptions.
☐	**Safety** – Projects that reduce fatalities and serious injuries on all public roads, on bicycle and pedestrian facilities, and on transit related facilities.

8. Proposal Priority If submitting more than one proposal for STBG funds, rank the priority of this proposal compared to others. Use 1 for highest priority, 2 for second, etc.	_____
9. Contingency Only Check if this proposal is being submitted directly to TRPC's contingency list. The contingency list is used to select projects if additional funding becomes available.	☐

10. Year of Obligation (Select the preferred year for phase/project obligation)

Year	Study/Program	PE	ROW	CN
Before 2028	☐	☐	☐	☐
2028	☐	☐	☐	☐
2029	☐	☐	☐	☐
2030	☐	☐	☐	☐

Use the space below to provide any relevant information on obligation timing and preferences.

TRPC staff will coordinate phase/project obligation timing with successful applicants prior to issuing award letters.

11. Funds for Project Completion

11a. Has this project previously received federal funding through TRPC or other grant programs?
☐Yes☐No

11b. If yes, please indicate which phases were completed with previous grant awards.
☐Planning/Study☐Preliminary Engineering/Design ☐Right-of-Way

11c. Will the requested grant funds allow the applicant to successfully complete the project?
☐Yes☐No

11d. Do you want this proposal added to the contingency list if it is not awarded funding? The contingency list is used to identify projects if additional funding becomes available.
☐Yes ☐No

12. Project Phasing and Costs

Enter the amount of funding required for each phase applicable to your proposal.

Cost Breakdown by Phases		Federal Request	State and Local	Total Amount
Construction	PE/Design	$	$	$0
	Right-of-Way	$	$	$0
	Construction	$	$	$0
Planning or Vehicles	Planning/Programs	$	$	$0
	Vehicles	$	$	$0
Total proposed cost (Sum of all phases identified above)				$0

13. Matching Fund Details

For existing proposals previously funded with federal grants, applicants must provide a minimum 13.5% non-federal match. The federal share cannot exceed 86.5% of total project cost. See the example on the right.

Match Example:
Non-federal: $13,500
Federal Funds: $86,500
Project Cost:
$100,000 Total

13a. ☐Project will use Washington State Toll Credits for the non-federal match requirement.
https://wsdot.wa.gov/sites/default/files/2023-02/LP-WSDOT-Toll-Credits-Policy.pdf

13b. Match Source—List the source, status, and amount of all matching funds.

Source of Funds	Current Status (secure or unsecure)	Amount
		$
		$
		$

13c. Match Timing Limitations—Do any matching funds pose limitations on the timing of project obligation?

☐Yes ☐No If yes, please provide comments below.

14. Construction and Right-of-Way Project Readiness	
14a. Design Completeness (enter completed or target completion dates)	
Preliminary Engineering	
NEPA Approval	
14b. Right-of-Way Completeness (enter completed or target completion dates). Use the space below to provide additional details, if necessary.	
☐ Right-of-Way is not required	
Right-of-Way acquisition	
Relocation Plan	
Approved Right-of-Way Plan	
Right-of-Way Cost Estimate or True Cost Estimate	
Use the space below to provide any relevant right-of-way information (~150 words).	

15. Project Description Details
15a. Project Need—Describe the problem, project need, and current conditions or deficiencies to be addressed. How does the project support the Region's Priorities checked on Question 8? (~300 words).

15b. SCOPE OF WORK— Succinctly describe the overall scope of the project: **1) Construction projects—** include all the types of transportation facilities and infrastructure the project will address and the proposed phase deliverables and the anticipated deliverables when fully completed; **2) For plans or studies**, clearly state the study objectives and how they will be achieved; **3) For programs, services, and vehicle acquisition**, describe the project deliverables (~500 words).

16. OPTIONAL ATTACHMENTS

Note: The total number of attachments to support proposal should not exceed five pages.

Please identify any supplemental attachments that are included in your application.

☐ Vicinity Map
☐ Photographs
☐ Illustrations, cross-sections, or schematics
☐ Letter of Support
☐ Other_____

17. Certification Acceptance (CA)	
The applicant must have good standing with the WSDOT Certification Acceptance program specified in Chapter 13 of the WSDOT Local Agency Guidelines Manual: https://www.wsdot.wa.gov/Publications/Manuals/M36-63.htm	
☐The applicant is a CA agency ☐The applicant is partnering with a CA agency	
CA Agency	
Representative	
Title	
☐I acknowledge this proposal will be administered by a CA agency.	Date:_____

18. Project Verification and Endorsement	
This project proposal reflects established local funding priorities consistent with the Thurston Regional Transportation Plan. Costs represent accurate planning level estimates needed to accomplish the work described herein. The project described is financially feasible, and local match revenue will be secure at the time the project obligates. If selected, **the project must obligate by the date specified on the award letter.** Failure to do so could result in a loss of funding for the project. The applicant understands that the use of federal funds for this project entails administrative and project compliance requirements over which TRPC has no control, and for which the applicant agency or organization will be responsible. This project has the full endorsement of the governing body/leadership of this agency or organization.	
Lead Agency Authorization	
Name of Lead Agency Representative Authorized to Submit the Application	Title
☐I verify and endorse this proposal as stated in the preceding statement.	Date:_____
Multi-agency Proposal Partner Authorization (multiple, if applicable)	
Name of Partner Representative Authorized to Submit the Application	Title
☐I verify and endorse this proposal as stated in the preceding statement.	Date:_____
Name of Partner Representative Authorized to Submit the Application	Title
☐I verify and endorse this proposal as stated in the preceding statement.	Date:_____
Name of Partner Representative Authorized to Submit the Application	Title
☐I verify and endorse this proposal as stated in the preceding statement.	Date:_____

Applicants must submit a Project Evaluation and Scoring Form with each proposal.