



**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

**TO:** Transportation Policy Board

**FROM:** Holly Gilbert, Senior Planner

**DATE:** February 6, 2019

**SUBJECT:** RTIP Administrative Modifications for July – December 2018

**PURPOSE**

Summarizes RTIP projects amended using TRPC’s administrative modification process.

**Summary:**

- TRPC has an administrative modification process for the Regional Transportation Improvement Program (RTIP).
- Eligible projects have already undergone public review and air quality conformity review during prior adoption or amendment of the RTIP.
- This staff report lists the projects amended using the administrative modification process during the July – December 2018 period.

**REQUESTED ACTION**

No action is requested. This item is informational

13:bm



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**BACKGROUND**

The RTIP is a four-year programming document derived from the comprehensive six-year Transportation Improvement Programs (TIPs) that each local agency develops and adopts annually. TRPC approves the RTIP on an annual basis. The RTIP is used by the state to prepare the State Transportation Improvement Program (STIP). Federal requirements stipulate that changes to the RTIP in between the annual updates require an amendment to the original document, which then triggers an amendment to the STIP.

There are two methods for amending the RTIP, Formal Amendments and Administrative Modifications. Formal RTIP amendments require Transportation Policy Board (TPB) action and is used for projects which are either new, and are therefore not yet in the RTIP, and for projects undergoing a significant change in scope, funding or other key elements.

The Administrative Modification option for amending the RTIP is used for projects previously reviewed by TPB & TRPC, and approved by TRPC during the RTIP Annual Update Process (which includes public review and air quality conformity review). For Administrative Modifications, eligible projects are submitted by agency staff to TRPC staff, who review the projects and submit them to WSDOT.

Typically, Administrative Modifications are completed for smaller changes in budget, or to move forward planned projects from the RTIP's Appendix A once they have secured funding. It is also used for WSDOT projects, and projects where only state and local dollars are being revised.

The below table shows Administrative Modifications for July – December 2018.

**RTIP Administrative Modifications for July – December 2018**

Month	Agency	RTIP amended	STIP ID #	Project Title	Reason for Amendment
Sept. 2018	WSDOT	2018-2021	351033A34	SR 510/Meridian Rd SE - Roundabout	CN phase moved from 2018 to 2019
Sept. 2018	Yelm	2018-2021	WA-09793	Fort Stevens Elementary - Pedestrian Improvements	This project received an STP award of \$133,320 from TRPC on 9-7-18. These federal funds and corresponding local match have been added to the project record.
Sept. 2018	WSDOT	2018-2021	300502B-34	I-5/Indian Creek - Remove Fish Barrier	This project is being deleted at the request of WSDOT. Reason: Fiscal Constraint
Sept. 2018	WSDOT	2018-2021	310198L-34	US 101/Griggs Creek - Remove Fish Barrier	This project is being deleted at the request of WSDOT. Reason: Fiscal Constraint
Oct. 2018	Tumwater	2018-2021	WA-09940	Capitol Blvd Resurfacing; Capitol Blvd Bridge to City Limits	This project is being deleted from Appendix A at the request of the City of Tumwater. This project was combined with another project, the <i>Citywide NHS Resurfacing</i> project.
Oct. 2018	TRPC	2019-2022	WA-10738	SFY 2020 Regional Transportation Planning Priorities	Project title changed to clarify fiscal year.
Oct. 2018	TRPC	2019-2022	WA-10739	SFY 2021 Regional Transportation Planning Priorities	Project title changed to clarify fiscal year.

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Oct. 2018	TRPC	2019-2022	WA-10740	SFY 2022 Regional Transportation Planning Priorities	Project title changed to clarify fiscal year.
Oct. 2018	TRPC	2019-2022	WA-11497	SFY 2023 Regional Transportation Planning Priorities	Project title changed to clarify fiscal year.
Oct. 2018	Thurston County	2019-2022	WA-11382	Yelm Hwy SE and Pacific Ave SE Pedestrian Improvements Phase 1	Correction made to total estimated cost, which changed from \$650,000 to \$640,752.
Oct. 2018	Tumwater	2019-2022	WA-11046	Israel Rd & Linderson Way Pedestrian and Bicycle Improvements	Project description clarified by adding "required for the pedestrian/bike improvements" to the end of the sentence. This clarifies the work is TAP eligible.
Oct. 2018	Olympia	2019-2022	Oly1102a	Fones Road - Transportation	Project description clarified by adding "Will include adding lanes, sidewalks, planter strips, bike lanes, streetlighting, stormwater improvements, and undergrounding of overhead utilities."
Oct. 2018	WSDOT	2019-2022	351002B34	SR 510/S of Sitka St SE to Berry Valley Rd SE - ADA Compliance	This project is being deleted at the request of WSDOT. Reason: Project start date has been pushed out to 2024/25 which is outside the current four year window of the 2019-2022 STIP.