

MINUTES OF MEETING

THURSTON REGIONAL PLANNING COUNCIL

Friday, February 1, 2019

Conference Room A

2424 Heritage Court SW, Suite A

Olympia, WA

Call to Order

Chair Nathaniel Jones called the meeting to order at 8:30 a.m.

Attendance

Members Present:

City of Olympia	Nathaniel Jones, Chair
City of Lacey	Carolyn Cox, Council member
City of Tumwater	Tom Oliva, Council member
City of Tenino	David Watterson, Council member
City of Rainier	George Johnson, Council member
City of Yelm	JW Foster, Vice Chair
Town of Bucoda	Alan Vanell, Secretary
Intercity Transit	Karen Messmer, Board member
Port of Olympia	Bill McGregor, Commissioner
PUD No. 1 of Thurston County	Russ Olsen, Commissioner
Lacey Fire District #3	Gene Dobry, Board member
LOTT Clean Water Alliance	Cynthia Pratt, Board member
Olympia School District	Hilary Seidel, Board member
The Evergreen State College	Scott Morgan, Staff
Thurston County	Tye Menser, Commissioner
Thurston EDC	Michael Cade, Director
Timberland Regional Library	LG Nelson, Staff
Tumwater School District	Mel Murray, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
North Thurston Public Schools	Chuck Namit, Board member

Staff Present:

Marc Daily, Executive Director
Burlina Montgomery, Administrative Assistant
Karen Parkhurst, Planning & Policy Director
Veena Tabbutt, Deputy Director
Katrina Van Every, Senior Planner
Mike Burnham, Senior Planner
Scott Carte, GIS Coordinator
Sara Porter, Associate Planner
Amy Hatch-Winecka, WSRIA 13 Salmon RecoverY Lead Entity Coordinator

Others Present:

Scott Davis, Thurston County Public Works
Eric Phillips, Intercity Transit
Neil Tabor, City of Lacey

Agenda Item 2 **Introductions**
All present provided self-introductions.

Agenda Item 3 **Approval of Agenda**

Councilmember Watterson moved, seconded by Councilmember Messmer, to approve the agenda. Motion carried unanimously.

Agenda Item 4 **Public Comment**
There was no public comment.

Agenda Item 5 **Consent Calendar**
a. Approval of Minutes – January 4, 2019
b. Approval of Vouchers – January 2019
c. Approval of 2018 Financial Report

Staff requested action item 5b, Approval of January 2019 Vouchers, be moved for separate action.

Chair Jones requested action on consent items 5a and 5c.

Councilmember Watterson moved to approve consent items 5a and 5c, seconded by Councilmember Oliva. Motion carried unanimously.

Executive Director Marc Daily explained there was a change in consent item 5b: Approval of Vouchers. One item in the journal entries should not have been included in the sum.

Chair Jones requested a motion to approve consent item 5b.

Councilmember Pratt moved to approve consent item 5b, seconded by Councilmember Messmer. Motion carried unanimously.

Agenda Item 6 **TRPC 2019 Calendar**
ACTION Executive Director Marc Daily reviewed the proposed meeting schedule for 2019. The proposed meeting schedule would remain the first Friday of every month with meeting in August and the following two exceptions:

- Moving the July 2019 meeting from July 5, 2019, to July 12, 2019, due to the July 4th holiday.
- Moving the January 2020 meeting to the second Friday of the month for staff to have more time to balance the end of 2019 financials.

Councilmember Cox moved, seconded by Councilmember Watterson, to approve the 2019 TRPC Meeting calendar as presented. Motion carried unanimously.

Agenda Item 7 **TRPC Officer Elections**
ACTION Chair Nathaniel Jones reported there were two written nominations for Secretary received after the January meeting: Russ Olsen and Cynthia Pratt. Chair Jones called for nominations from the floor for secretary. No other nominations were submitted.

Chair Jones requested a hand vote for the position of Secretary.

Councilmember Pratt was elected to the position of Secretary after a hand vote of 6 for Councilmember Pratt and 5 for Councilmember Olsen.

Chair Jones reported there was one written nomination for the position of Vice Chair: JW Foster. Chair Jones called for nominations from the floor for the position of Vice Chair. No other nominations were submitted.

Councilmember Foster was appointed to the position of Vice Chair by a unanimous hand vote.

Chair Jones requested that Council member Foster preside over the nomination of Chair.

Council member Foster reported there was one nomination for the position of Chair: Nathaniel Jones. Council member Foster requested nominations from the floor for the position of Chair. No other nominations were submitted.

Councilmember Jones was appointed to the position of Chair by a unanimous hand vote.

Agenda Item 8
ACTION

Deferred Compensation Program

Deputy Director Veena Tabbutt requested that the Council adopt Resolution 2019-02 authorizing Thurston Regional Planning Council's participation in the Washington State Deferred Compensation Program.

Council member Messmer moved, seconded by Council member Watterson, to adopt Resolution 2019-02 offering the option for TRPC staff to participate in the Washington State Deferred Compensation Program.

Agenda Item 9
1st REVIEW

Public Participation Plan

Deputy Director Veena Tabbutt briefed the Council on updates to TRPCs Public Participation Plan. Council will be asked to take action on the updates at the April meeting.

A change to the order of agenda items was requested moving the agenda item for Mainstreet Rochester be presented before the agenda item for the Sustainable Thurston Report Card and Five Year ST Implementation Update.

Agenda Item 10
PRESENTATION

Mainstreet Rochester

Senior Planner Katrina Van Every provided an update on the Main Street Rochester Project. The purpose of the project is to address community needs related to US 12's dual role as a regional highway and Rochester's main street.

Agenda Item 11
PRESENTATION &
COUNCIL
DISCUSSION

Sustainable Thurston Report Card and 5 Year ST Implementation Update

Senior Planner Michael Burnham and Katrina Van Every provided an overview of the Sustainable Thurston plan which the Council adopted in 2013, and the plan's annual report card. The Sustainable Thurston Report Card is used to track the region's progress towards meeting the goals of Sustainable Thurston.

The Council will be briefed on the status of implementing the roughly 300 actions that were identified in the Plan at the March meeting.

Agenda Item 12
UPDATE

2019 Legislative Session

Planning & Policy Director Karen Parkhurst provided an update on the 2019 State Legislative Session.

Agenda Item 13
INFORMATION

Report from Outside Committee Assignments

Council member Pratt advised that the next Puget Sound Regional Council's Growth Management Board meeting will be held on February 7, 2019.

Agenda Item 14
DISCUSSION

Member Check In

Council member McGregor advised that the Port of Olympia hired a new Executive Director.

Council member Menser reported that the Thurston County Commission has made a final decision on selecting a site for the Thurston County Courthouse. It will go to the voters later this year for approval of funding.

Council member Johnson provided an update on the Town of Rainier. Rainier now has an Arts Commission and a place for a gallery.

Council member Seidel reported that the Olympia School District is half way through their strategic planning process. She encouraged the Council to visit the Olympia School District's website for more information.

Council member Murray advised that the Tumwater Superintendent resigned in December.

Council member Cade provided an update on the Thurston Investment Network (ThINK), which matches local dollars with local employees.

Council member Cox reported that the City of Lacey is getting close to acting on their housing plan. She will provide updates at future meetings.

Council member Watterson advised that the City of Tenino is working on a creative district. Mr. Watterson briefed the Council on a meeting held on January 17th regarding the energy project.

Council member Dobry advised that the 911 system has almost reached its service life. Mr. Dobry would like support for Senate Bill 5272 and House Bill 1653 that would increase taxes to help pay for the replacement of the system.

Council member Pratt advised that Lott, the Port of Olympia, and the City of Olympia met on January 31st to review the Draft Sea Level Rise Plan.

Chair Jones advised that an open house occurred at the new mini home community at Plum and Union. The target date to move roughly 40 people into the community is scheduled for February 7, 2019. LOTT is providing shower facilities for the mini home community. The city is working on long range planning and a community wide plan. They are reaching out to partners throughout the community to invite them to join the City of Olympia in the process. Mr. Jones invited the Council to participate.

Agenda Item 15
DISCUSSION

Executive Director's Report

Executive Director Marc Daily advised that TRPC has been working with the legislature and made progress in people's support for the I-5 work between Dupont and Tumwater.

Mr. Daily advised the first meeting of the Retreat Subcommittee will occur next week.

Agenda Item 16

Adjournment

There being no further business, Chair Jones adjourned the meeting at 10:42 a.m.

Nathaniel Jones, Chair

Marc Daily, Executive Director

*Minutes prepared by Burlina Montgomery, Administrative Assistant
Thurston Regional Planning Council*

These minutes are not verbatim. A recording of this meeting is available upon request.