

## MINUTES OF MEETING

### TRANSPORTATION POLICY BOARD

Wednesday, October 9, 2019

2424 Heritage Court SW

Conference Room A, 1<sup>st</sup> Floor

Olympia, WA 98502

#### Call to Order

Chair Ryder called the meeting to order at 7:03 am.

#### Attendance

##### Members Present:

City of Lacey

City of Tenino

City of Tumwater

Intercity Transit

Thurston County

Emeritus Business Rep

Citizen Rep

Business Rep

Citizen Rep

Andy Ryder, Chair

John O'Callahan, Council member

Pete Kmet, Council member

Don Melnick, Board member

Tye Menser, Commissioner

Doug DeForest

Graeme Sackrison, Vice Chair

Renee Radcliff Sinclair

Kevin Pestinger

##### Members Absent:

City of Olympia

City of Rainier

City of Yelm

Nisqually Indian Tribe

North Thurston Public Schools

Port of Olympia

State Government

WSDOT

Confederated Tribes of the

Chehalis Reservation

Business Rep

Clark Gilman, Council member

Jonathan Stephenson, Council member

Tracey Wood, Council member

Heidi Thomas, Staff

John Suessman, Staff

Joe Downing, Commissioner

Kevin Dragon, DES Staff

John Wynands, Staff

Amy Loudermilk, Staff

Angela White

##### Staff Present:

Marc Daily, Executive Director

Veena Tabbutt, Deputy Director

Karen Parkhurst, Planning & Policy Director

Burlina Montgomery, Administrative Assistant

Sara Porter, Associate Planner

Katrina Van Every, Senior Planner

##### Others Present:

Steve Masse, Thurston County Public Works

Sophie Stimson, City of Olympia

Brian Meier, Thurston County

Doug Cox, WSDOT

Martin Hoppe, City of Lacey

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**  
No introductions or announcements occurred.

**Agenda Item 2**  
ACTION

**Approval of Agenda**  
*Board member O’Callahan moved, seconded by Board member Sackrison to approve the agenda. Motion carried unanimously.*

**Agenda Item 3**  
ACTION

**Approval of Meeting Notes from September 11, 2019**  
*Board member Kmet moved, seconded by Board member DeForest, to approve the meeting notes from September 11, 2019. Motion carried unanimously.*

**Agenda Item 4**

**Public Comment**  
There was no public comment.

**Agenda Item 5**  
ACTION

**Transportation Policy Board Bylaws Amendment**  
Planning & Policy Director Karen Parkhurst recommended to amend the TPB Bylaws to clarify timing of appointments for business or citizen representatives who serve as officers of the Board and to change the term “citizen” to “community” representative.  
*Board member Kmet moved, seconded by Board member Sackrison to amend the TPB Bylaws to clarify timing of appointments for business or “citizen” representatives who serve as officers of the Board and to change the “citizen” representative terminology to “community”. Motion carried unanimously.*

**Agenda Item 6**  
BRIEFING

**Regional Transportation Plan (RTP) – Project List**  
Senior Planner Katrina Van Every provided an update on changes to the Regional Transportation Plan (RTP) Project List which is included in the RTP. The project list has been consolidated to include TRPC’s projects and currently includes 75 projects. The RTP is expected to go to Council in July 2020 for adoption.

**Agenda Item 7**  
DISCUSSION

**TPB Retreat – Debrief and Next Steps**  
Planning & Policy Director Karen Parkhurst provided an overview of the TPB Retreat that was held on September 11, 2019. The goals of the retreat were to:

- Deepen understanding of regional federal funding process
- Hear on-the-ground experience about the challenges of receiving federal funding
- Learn about equity and how to consider in planning and funding decisions
- Review federal funding process goals
- Discuss project selection criteria

In the coming months, the TPB will continue to discuss the regional federal funding process and use of federal funding and considerations of equity.

**Agenda Item 8**  
BRIEFING

**10-Year Transportation Needs Assessment**  
Executive Director Marc Daily provided an update on the efforts to develop a statewide 10-year transportation needs assessment. Last session, the WA State Legislature tasked the Joint Transportation Committee (JTC) to compile a comprehensive 10-year transportation assessment within the next two years. Mr. Daily will be sitting on a workgroup that will advise the committee as representative for the Regional Transportation Planning Organizations (RTPO).

**Agenda Item 9**  
DISCUSSION

**2020 State Legislative Priorities**

Planning & Policy Director Karen Parkhurst discussed the 2020 Legislative Session that starts on January 13, 2020. The 2020 session is a 60-day/Supplemental Budget session.

**Agenda Item 10**  
DISCUSSION

**Outside Committee Report**

Board member DeForest announced the next Puget Sound Regional Council Transportation Policy Board meeting will be held on October 10, 2019.

**Adjournment**

There being no further business, Chair Ryder adjourned the meeting at 8:31 a.m.

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Andy Ryder, Chair

*Minutes prepared by Burlina Montgomery, Administrative Assistant, Thurston Regional Planning Council. These minutes are not verbatim. A recording of this meeting is available upon request.*