

MINUTES OF MEETING

THURSTON REGIONAL PLANNING COUNCIL

Friday, November 1, 2019

Conference Room A

2424 Heritage Court SW, Suite A

Olympia, WA 98502

Call to Order

Chair Nathaniel Jones called the meeting to order at 8:32 a.m.

Attendance

Members Present:

City of Olympia	Nathaniel Jones, Chair
City of Lacey	Carolyn Cox, Council member
City of Tenino	David Watterson, Council member
City of Tumwater	Tom Oliva, Council member
Intercity Transit	Karen Messmer, Board member
Lacey Fire District #3	Sylvia Roberts, Board member
LOTT Clean Water Alliance	Cynthia Pratt, Secretary
Nisqually Indian Tribe	Heidi Thomas, Staff
North Thurston Public Schools	Chuck Namit, Board member
Olympia School District	Hilary Seidel, Board member
Port of Olympia	Bill McGregor, Commissioner
PUD No. 1 of Thurston County	Chris Stearns, Commissioner
The Evergreen State College	Scott Morgan, Staff
Thurston County	Tye Menser, Commissioner
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff

Members Absent:

City of Rainier	Dennis McVey, Council member
City of Yelm	JW Foster, Vice Chair
Thurston EDC	Michael Cade, Director
Timberland Regional Library	LG Nelson, Staff
Town of Bucoda	Alan Carr, Mayor
Tumwater School District	Mel Murray, Staff

Staff Present:

Marc Daily, Executive Director
Veena Tabbutt, Deputy Director
Burlina Montgomery, Administrative Assistant
Scott Carte, GIS Coordinator
Michael Ambrogi, Senior GIS Analyst
Dorinda O'Sullivan, Office Specialist III
Amy Hatch-Winecka, WRIA 13 Salmon Recovery Lead Entity Coordinator

Others Present:

Ann Freeman-Manzanres, Intercity Transit
Joyce Phillips, City of Olympia
Eric Phillips, Intercity Transit
Doug DeForest, Transportation Policy Board
Theresa Parsons, Thurston County Public Works
Mary Heather Ames, City of Tumwater
Jeff Miller, Climate
Gil Cerise, Puget Sound Regional Council

- Agenda Item 2** **Introductions**
All present provided self-introductions.
- Agenda Item 3** **Approval of Agenda**
ACTION
Councilmember Cox moved, seconded by Councilmember Namit, to approve the agenda. Motion carried unanimously.
- Agenda Item 4** **Public Comment**
There was no public comment.
- Agenda Item 5** **Consent Calendar**
ACTION
a. Approval of Minutes – October 4, 2019
b. Approval of Vouchers – September 2019
Councilmember Pratt moved, seconded by Councilmember Namit, to approve the consent calendar. Motion carried unanimously.
- Agenda Item 6** **Intercity Transit’s Strategic Plan Update**
PRESENTATION
Ann Freeman-Manzanres, General Manager, Intercity Transit, provided an overview of Intercity Transit’s Strategic Plan and service enhancements occurring due to Intercity Transit’s Proposition 1 being passed in November 2018.
- Agenda Item 7** **Work Program Review**
1st Review
Marc Daily, Executive Director, and Veena Tabbutt, Deputy Director, reviewed the draft 2020 TRPC Work Program which will go before the Council in December for adoption.
- Agenda Item 8** **Regional Transportation Plan Project List**
PRESENTATION
DISCUSSION
Veena Tabbutt, Deputy Director, briefed the Council on updates to the Regional Transportation Plan (RTP) which is required to be updated every four years. The updated project list included 71 projects and has been consolidated to include TRPC’s projects.
- Agenda Item 9** **Small-area Employment Forecasts**
1st Review
Michael Ambrogi, Senior GIS Analyst, reviewed the draft 2045 Small Area Employment Forecast Allocations. The allocations will be used for transportation modeling, and the Buildable Lands Report. The forecast will go before the Council in December for adoption.
- Agenda Item 10** **Passenger-only Ferry Study**
INFORMATION
DISCUSSION
Gil Cerise, Program Manager, Puget Sound Regional Council (PSRC) provided an overview of the Puget Sound Region Passenger-Only Ferry Study. The study is led by PSRC and funded with \$350,000 appropriation from the Washington State Legislature. The scope will include all 12 Puget Sound counties and will provide analysis to support current and future routes. The study will be presented to the Washington State Legislature in January 2021.
- Agenda Item 11** **Budget Revision**
ACTION
Veena Tabbutt, Deputy Director, briefed the Council on the 2019 mid-year budget amendment. The amendment decreases the revenues by \$318,973 and the expenditures by \$327,896, for a projected end of the year balance of \$774,216. Staff requested that the Council approve Resolution 2019-08 amending the Thurston Regional Planning Council’s Consolidated Operating Budget table.
Councilmember Namit moved, seconded by Councilmember Watterson, to approve Resolution 2019-08 amending the Thurston Regional Planning Council’s Consolidated Operating Budget table. Motion carried unanimously.
- Agenda Item 12** **Position Reclassification**
ACTION
Executive Director Marc Daily proposed reclassifying the GIS coordinator position into a GIS and Modeling Manager position to transition some of the former Research and Data Director workload from the Deputy Director’s position. The position reclassification would move from Range 27 to Range 29 in the agency’s Position Classification Range.
Councilmember Pratt moved, seconded by Councilmember Thomas, to approve the position reclassification from GIS Coordinator to GIS and Modeling Manager, with a Classification range change from 27 to 29. Motion carried unanimously.

Agenda Item 13
INFORMATION

Report from Outside Committee Assignments

Council member Pratt announced the next Puget Sound Regional Council's Growth Management Board meeting will be held on November 7th.

Transportation Policy Board Member DeForest provided an update on the last Puget Sound Regional Council Transportation Policy Board meeting. The next meeting will be held on November 14, 2019.

Agenda Item 14
DISCUSSION

Member Check In

Council member Seidel informed the Council about construction projects occurring at the Olympia and Capital High Schools. Ms. Seidel also informed the Council that the Olympia School District is finalizing their Strategic Plan.

Council member Thomas reported that the Nisqually Indian Tribe is in the process of building a new medical clinic.

Council member Stearns reported that the PUD is considering moving their operating center south of Lacey.

Council member Watterson announced that money will be available through the Volkswagen Settlement Program for purchasing electric charging stations and buying electric cars for jurisdictions.

Council member Cox reported that the Regional Housing Council was trying to put up a mitigation site at Carpenter and Martin but had to be put on hold due to the costs. They are currently working on an interagency interlocal agreement and determining how to move forward. Ms. Cox also provided an update on a community outreach meeting to discuss overnight parking for the homeless community living in campers.

Council member Menser provided an overview of a WA State Department Fish & Wildlife project to help determine the population of pocket gophers.

Council member McGregor reported that the tugboat Parthia will be moved to a location by the Olympia Farmer's Market. Dedication is planned for the next Harbor Days.

Council member Namit reported that North Thurston Public Schools has a new district policy model called Policy Governance.

Council member Oliva announced that the Climate Mitigation Task Force met and came up with criteria that will be used for scoring the over 300 action's in the Climate Mitigation Plan.

Council member Roberts provided an update on the new fire station being built on Steilacoom Road. They are hoping to have an open house for the new site in late spring or early summer. Ms. Roberts also reported that the Lacey Fire District deployed a brush truck and crew to Redding to help with the fires there.

Chair Jones reported: (1) the City of Olympia is currently working on budget adoption; (2) a new fire chief was hired; and (3) Olympia is making progress on their first Transportation Master Plan. They are currently in the process of project selection.

Agenda Item 15
DISCUSSION

Executive Director's Report

Executive Director Marc Daily announced that the final executive team meeting for the first phase of the I-5 to Mounts Rd. project will be held on November 4th at 9:00 am at TRPC. Mr. Daily also advised that the Joint Transportation Committee and the consulting firm will be completing a 10-year transportation needs assessment for the Washington State. It is scheduled to be completed by January 2021.

Agenda Item 16

Adjournment

There being no further business, Chair Jones adjourned the meeting at 10:52 a.m.

Nathaniel Jones, Chair

Marc Daily, Executive Director