Call to Order

Chair Ryder called the meeting to order at 7:03 am.

Attendance

Members Present:
- City of Lacey: Andy Ryder, Chair
- City of Tenino: John O’Callahan, Council member
- City of Tumwater: Pete Kmet, Council member
- Intercity Transit: Don Melnick, Board member
- Thurston County: Tye Menser, Commissioner
- Emeritus Business Rep: Doug DeForest
- Citizen Rep: Graeme Sackrison, Vice Chair
- Business Rep: Renee Radcliff Sinclair
- Citizen Rep: Kevin Pestinger

Members Absent:
- City of Olympia: Clark Gilman, Council member
- City of Rainier: Jonathan Stephenson, Council member
- City of Yelm: Tracey Wood, Council member
- Nisqually Indian Tribe: Heidi Thomas, Staff
- North Thurston Public Schools: John Suessman, Staff
- Port of Olympia: Joe Downing, Commissioner
- State Government: Kevin Dragon, DES Staff
- WSDOT: John Wynands, Staff
- Confederated Tribes of the Chehalis Reservation: Amy Loudermilk, Staff
- Business Rep: Angela White

Staff Present:
- Marc Daily, Executive Director
- Veena Tabbutt, Deputy Director
- Karen Parkhurst, Planning & Policy Director
- Burlina Montgomery, Administrative Assistant
- Sara Porter, Associate Planner
- Katrina Van Every, Senior Planner

Others Present:
- Steve Masse, Thurston County Public Works
- Sophie Stimson, City of Olympia
- Brian Meier, Thurston County
- Doug Cox, WSDOT
- Martin Hoppe, City of Lacey
Agenda Item 1  INFORMATION  Introductions/Announcements/Updates
            No introductions or announcements occurred.

Agenda Item 2  ACTION  Approval of Agenda
            Board member O'Callahan moved, seconded by Board member Sackrison to approve the agenda. Motion carried unanimously.

Agenda Item 3  ACTION  Approval of Meeting Notes from September 11, 2019
            Board member Kmet moved, seconded by Board member DeForest, to approve the meeting notes from September 11, 2019. Motion carried unanimously.

Agenda Item 4  Public Comment
            There was no public comment.

Agenda Item 5  ACTION  Transportation Policy Board Bylaws Amendment
            Planning & Policy Director Karen Parkhurst recommended to amend the TPB Bylaws to clarify timing of appointments for business or citizen representatives who serve as officers of the Board and to change the term “citizen” to “community” representative.

            Board member Kmet moved, seconded by Board member Sackrison to amend the TPB Bylaws to clarify timing of appointments for business or “citizen” representatives who serve as officers of the Board and to change the “citizen” representative terminology to “community”. Motion carried unanimously.

Agenda Item 6  BRIEFING  Regional Transportation Plan (RTP) – Project List
            Senior Planner Katrina Van Every provided an update on changes to the Regional Transportation Plan (RTP) Project List which is included in the RTP. The project list has been consolidated to include TRPC’s projects and currently includes 75 projects. The RTP is expected to go to Council in July 2020 for adoption.

Agenda Item 7  DISCUSSION  TPB Retreat – Debrief and Next Steps
            Planning & Policy Director Karen Parkhurst provided an overview of the TPB Retreat that was held on September 11, 2019. The goals of the retreat were to:
            • Deepen understanding of regional federal funding process
            • Hear on-the-ground experience about the challenges of receiving federal funding
            • Learn about equity and how to consider in planning and funding decisions
            • Review federal funding process goals
            • Discuss project selection criteria

            In the coming months, the TPB will continue to discuss the regional federal funding process and use of federal funding and considerations of equity.

Agenda Item 8  BRIEFING  10-Year Transportation Needs Assessment
            Executive Director Marc Daily provided an update on the efforts to develop a statewide 10-year transportation needs assessment. Last session, the WA State Legislature tasked the Joint Transportation Committee (JTC) to compile a comprehensive 10-year transportation assessment within the next two years. Mr. Daily will be sitting on a workgroup that will advise the committee as representative for the Regional Transportation Planning Organizations (RTPO).
**Agenda Item 9**  
**DISCUSSION**  
**2020 State Legislative Priorities**
Planning & Policy Director Karen Parkhurst discussed the 2020 Legislative Session that starts on January 13, 2020. The 2020 session is a 60-day/Supplemental Budget session.

**Agenda Item 10**  
**DISCUSSION**  
**Outside Committee Report**
Board member DeForest announced the next Puget Sound Regional Council Transportation Policy Board meeting will be held on October 10, 2019.

**Adjournment**
There being no further business, Chair Ryder adjourned the meeting at 8:31 a.m.

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Andy Ryder, Chair

*Minutes prepared by Burlina Montgomery, Administrative Assistant, Thurston Regional Planning Council. These minutes are not verbatim. A recording of this meeting is available upon request.*