THURSTON REGIONAL PLANNING COUNCIL
JOB ANNOUNCEMENT

ASSOCIATE TRANSPORTATION PLANNER

Thurston Regional Planning Council (TRPC) is seeking an associate transportation planner with strong technical skills to join our well-regarded team. This is an opportunity to work on a variety of local and regional planning projects in a positive, well-supported environment. For more information visit www.trpc.org or phone (360) 956-7575. This position will remain open until filled. Applicants are encouraged to submit their application by February 14th.

ABOUT TRPC
TRPC is located in Olympia, Washington, approximately one hour south of Seattle and two hours north of Portland, Oregon. Residents of the region enjoy a high quality of life and reasonable cost of living amid beautiful natural surroundings. With a current county-wide population of around 286,000, we are one of the fastest growing regions in Washington, making our area an exciting place for regional planning.

TRPC is a Regional Transportation Planning Organization, council of governments, and Metropolitan Planning Organization governed by a 22-member intergovernmental board. The agency is non-regulatory with a mission to “provide visionary leadership on regional plans, policies, and issues.”

IDEAL CANDIDATE
The ideal candidate will have:

- Demonstrated project management experience.
- Diverse experience in public engagement; working with multiple partners and stakeholders; and working directly with boards or councils.
- Strong technical skills including experience using Excel, Access, or statistical software for complex analysis.
- Experience analyzing complex data sets.
- Experience in a field of transportation planning such as safety, multimodal planning, mobility, transit.
- Strong communication and collaboration skills.
- Comfort with ambiguity and the flexibility to adapt to change.
- A strong desire to serve the public interest.
- A genuine interest and curiosity for regional transportation planning.
- Master’s degree in planning or related field.
EDUCATION and EXPERIENCE
The candidate will have, at a minimum:

- Three years of experience in transportation planning and conducting analyses to support a plan or planning process.
- One year of project management.
- A bachelor’s degree in planning or a related field.

OR

Any demonstrated combination of experience and education, which provides the applicant with the required knowledge and abilities.

THE POSITION
TRPC currently has a staff of 20, with six planning staff, as well as administrative, outreach, GIS and transportation modeling specialists. The successful candidate will work within our team structure to manage and support a variety of projects, mainly related to transportation planning. Examples include:

- Corridor or sub-area studies.
- Mobility or level-of-service studies.
- Multimodal (bike, pedestrian, rail, transit) plans.
- Safety plans.

A successful candidate could expect to:

- Work under minimal supervision.
- Serve as a working project manager and/or working technical specialist.
- Work within a team environment.
- Juggle multiple tasks and competing deadlines.
- Communicate and interact with staff at public, private, and non-profit organizations and the public.

COMPENSATION
TRPC provides generous annual leave and employer-paid medical and dental coverage for its employees. The agency is a member of the Washington State Public Employees Retirement System. TRPC supports commute trip reduction measures such as telework, compressed work weeks, and flexible schedules. Hiring range for the position is $5,597 – $6,989 per month depending on qualifications.

TO APPLY
Find full application information and materials on the agency’s website at www.trpc.org, or phone Thurston Regional Planning Council at (360) 956-7575. Email application materials to HR@trpc.org, or mail or hand deliver to 2424 Heritage Court SW, Suite A, Olympia, WA 98502. Thurston Regional Planning Council is an Equal Opportunity Employer and encourages diversity throughout the organization. If special accommodations to apply for this position are needed, please telephone and ask for our ADA Coordinator. For TDD users, please use the State’s toll-free relay service by calling (800) 833-6388 and ask the operator to dial (360) 956-7575.

To be considered, applicants must submit all the following:

1. Letter of interest that addresses how your education, experience, knowledge, and abilities make you an ideal candidate for the position.
2. Resume.
3. Completed TRPC application.

During the recruitment process, applicants may make inquiries by e-mail to HR@trpc.org. The most qualified applicants will be invited to take part in an interview process.

Reference and criminal background checks are part of TRPC’s recruitment process, subject to state law.