



Thurston County Boundary Review Board

2424 Heritage Court SW, Suite A

Olympia, WA 98502

(360) 956-7575 / (360) 956-7815 (Fax)

Email: brbchiefclerk@trpc.org

www.trpc.org/873/Thurston-County-Boundary-Review-Board

**NOTICE OF INTENTION
THURSTON COUNTY BOUNDARY REVIEW BOARD**

APPLICATION FOR ANNEXATION/MERGER

SUBMITTAL REQUIREMENTS

**Annexation: Original + 6 copies
CD containing all documents as separated .pdf format files**

**Waiver: Original + 8 copies
CD containing all documents as separated .pdf format files**

1. Jurisdiction Requesting Annexation/Merger: City of Lacey

Responsible Official: Ryan Andrews, Planning Manager

Phone: (360) 412-3190

FAX: (360) 438-2669

E-mail: randrews@ci.lacey.wa.us

2. If number of parcels is less than three, please list the owners:

11834220000:Able Moving Inc. 11834220102: DD Build EPSP 401K

11834220101: Lacey Fire District 3 11834210000: City of Lacey

11834240100 (Taxable) and 11834240101 (Exempt): Timberline Baptist Church

3. Method used to initiate the proposed action: 60% Petition Method RCW 35A.14.120

4. Location (address, if assigned): See petition for individual addresses. Proposed annexation is generally located east of Timberline High School, west of Rumac Street SE, north of Mullen Road SE and south of the Southlake subdivision.

5. Legal Description. A copy of the legal description of the perimeter boundaries of the area involved in the proposed action certified by a registered engineer or land surveyor (attach as a separate exhibit): See attached.

6. Size in Acres: 67 acres

7. Assessed Valuation (attach Assessor's information): \$653,300 taxable, \$3,049,600 exempt, \$3,702,900 total assessed value. A majority of the properties within the annexation area are exempt from the payment of property taxes.

8. Please state the nature of this action and the relevant statutory citation (i.e., annexation for municipal purposes pursuant to RCW 35.13.180):

Annexation using the direct petition method pursuant to RCW 35A.14.120 for code cities.

9. Current Joint Plan Designation:

Low Density Residential 0-4

10. Is the site currently served by sewer or water?

X Sewer X Water ___ Neither

If no, specify services desired: _____

If sewer or water desired, include map showing location of nearest lines.

11. When is extension of water and sewer service planned to the area:

Not applicable.

12. Does this proposal affect any other interjurisdictional agreements?

Yes No

If yes, please list these agreements:

Not applicable.

13. Does this proposal conform to adopted county-wide planning policies on annexation?

Yes, the county-wide planning policies requires cooperation on annexations in order to accomplish an orderly transfer of contiguous lands within growth areas into the adjoining cities and towns (CWPP 3.3).

The county-wide planning policies also require that the jointly adopted plan or zoning will serve as the basis for county planning decisions and as the pre-annexation comprehensive plan for the city to use when annexations are proposed (CWPP 4.3). The City of Lacey and Thurston County Land Use Element for the City of Lacey Urban Growth Area (joint plan) identifies the comprehensive plan designation for these properties which will be retained upon annexation.

The county-wide planning policies address the fiscal impact of annexations by stating that the jurisdictions cooperatively explore a method to mitigate the fiscal impact on county government of annexation of significant developed commercial and industrial properties (CWPP 6.2). No developed commercial or industrial property is being annexed with the proposal.

14. Other specific Reason(s) for Annexation: Submittal of a notice of intent to annex by the property owner to the city of Lacey.

15. Explain how this proposal furthers the objectives of the Boundary Review Board (as applicable) (RCW 36.93.180) [attach additional pages if necessary] (Some of these items may not apply because of Growth Management Agreements.):

a. Preservation of natural neighborhoods and communities:

The property is not an existing neighborhood.

b. Use of physical boundaries, including but not limited to bodies of water, highways, and land contours:

The annexation area will connect to the current city limits on two sides: on the west boundary to property owned by North Thurston Public Schools for Timberline High School and on the north boundary for the Southlake subdivision.

c. Creation and preservation of logical service areas:

Utility service areas will not change as a result of the annexation. Police service will be provided by Lacey Police instead of Thurston County Sherriff. Fire district boundaries will not change upon annexation.

d. Prevention of abnormally irregular boundaries:

Annexation are follows established parcel boundaries. The proposal will make for more logical municipal boundaries. The annexation will not include Mullen Road right-of-way. Communications with Thurston County indicate that they would support the annexation moving forward without the requirement to annex the associated Mullen Road right-of-way. This mutual understanding is based on the fact that inclusion of the right-of way would require a substantial increase to the City in cost sharing the Mullen Road improvement project; the parcels included within the proposed annexation area generate minimal property tax revenue and would not offset the costs associated with this road improvement in any reasonable timeframe.

e. Discouragement of multiple incorporations of small cities and encouragement of incorporation of cities in excess of ten thousand population in heavily populated urban areas

Not applicable.

f. Dissolution of inactive special purpose districts:

Not applicable. No known inactive special purpose districts apply to the annexation area.

g. Adjustment of impractical boundaries: Incorporation of the proposed annexation will create logical boundaries for an area that is currently surrounded on two sides by Lacey municipal boundaries.

h. Incorporation as cities or towns or annexation to cities or towns of unincorporated areas which are urban in character

The Growth Management Act, RCW 36.70A.110(4), states that “In general, cities are the units of local government most appropriate to provide urban governmental services.” This is further supported by RCW 36.70A.110(7) which states, “ An urban growth area designated in accordance with this section may include within its boundaries...potential annexation areas designated for specific cities...” This RCW supports the annexation of any portion of the Lacey Urban Growth Area into the City of Lacey. Annexing areas of urban density is consistent with this objective of the Boundary Review Board and consistent with the Growth Management Act. The properties within the annexation area contain a fire station and church, both provide services that are generally urban in nature.

i. Protection of agricultural lands:

Not applicable. No agricultural lands would be affected by the proposal.

For your information, the Boundary Review Board can consider the following factors (RCW 36.93.170) in deciding whether a particular decision furthers the objectives stated above:

1. Population and territory
2. Population density
3. Land area and land use
4. Comprehensive use plans and zoning
5. Per capita assessed valuation
6. Topography, natural boundaries and drainage basins, proximity to other populated areas
7. The existence of prime agricultural soils and agricultural uses
8. The likelihood of significant growth in the area and in adjacent incorporation and unincorporated areas during the next ten years
9. Location and most desirable future location of community facilities
10. Municipal services
11. Need for municipal services

12. Effect of ordinances, governmental codes, regulations and resolutions on existing uses
13. Present cost and adequacy of governmental services and controls in area
14. Prospects of governmental services from other sources
15. Probable future needs for such services and controls
16. Probable effect of proposal or alternative on cost and adequacy of services and controls in area and adjacent area
17. The effect of the finances, debt structure, and contractual obligations and rights of all affected governmental units
18. The effect of the proposal or alternative on adjacent areas, on mutual economic and social interests, and on the local governmental structure of the county
19. Decisions of the Boundary Review Board must also be consistent with the Washington State Growth Management Act RCW 36.70A.020, 36.70A.110, and 36.70A.210.

REQUIRED ATTACHMENTS:

SUBMITTAL REQUIREMENTS

Annexation: Original + 6 copies

CD containing all documents as separated .pdf format files

Waiver: Original + 8 copies

CD containing all documents as separated .pdf format files

THURSTON COUNTY BOUNDARY REVIEW BOARD:

- I. Notice of Intention (the Boundary Review Board's Notice).
- II. Maps *(NOTE: Must have legends/Colored maps no larger than 11 x 17 inches are encouraged in .pdf format and attachments.)*

The following maps must be submitted with all notices of intention:

- A. Map of Entire City/Area. No larger than 11 x 17 inches:
 1. The general vicinity of the proposal.
 2. The area proposed for annexation, highlighted in some manner.
 3. The boundaries of other cities near the annexation area (highlighted if not readily discernable).
 4. Major streets/roads identified.
- B. Assessor's Map showing specific parcel(s) and immediate vicinity, (reduced copy is preferable). Valuable, but not required:
 1. Map showing parcel numbers for the proposal and immediate vicinity
 2. Map showing owner names for the proposal and immediate vicinity
- C. Physical Features. One or more maps showing the following (when available):
 1. Dominant physical features such as lakes, creeks, and ravines
 2. Flood plain boundaries (100-year)
 3. Railroad lines
 4. All public roads near the annexation/merger
 5. Commercial agriculture lands (when this information is available)
- D. Service Area and Other Boundaries. Map showing the proposed annexation and its relationship to the Urban Growth Boundary.
- E. Other Maps

1. Existing joint plan zoning.
 2. Location of water and sewer mains within proposed annexation, if any, and those nearby (any jurisdiction).
- III. \$50.00 check made out to “Thurston Regional Planning Council”. *(Note: fee will not be processed until application is determined complete)*
- IV. Election Method: Complete copy of minutes of the meeting during which the City Resolution calling for annexation election is adopted or the city accepted the petition for election (certified if appropriate); OR
- V. Direct Petition Method:
1. Affidavit of publication of the initial public meeting notice.
 2. Copy of minutes of the public meeting required in which the city accepts the proposed annexation.
 3. A signed copy of the decision by the city accepting the proposed annexation. The Notice on Intent to annex needs to be filed with the Boundary Review Board within 180 days of the date when the city accepts the proposed annexation.
 4. Affidavit of publication of the public hearing as required under RCW35A.14.130.
- VI. Copies of the signed petitions for annexation with parcel numbers of the properties, which are represented by the signatures – this does not apply to cities.
- VII. Copy of the Declaration of Petition Sufficiency from the Office of the Thurston County Assessor (see RCW 35.21.005(4) for non-code cities, or 35A.01.040(4) for code cities).
- VIII. SEPA Determination (except cities or towns per RCW 43.21C.222)

PETITION FOR ANNEXATION
60 PERCENT PETITION METHOD
RCW 35A.14.120

TO: THE HONORABLE CITY COUNCIL of the City of Lacey, State of Washington:

The undersigned, being property owner(s) and representing at least 60% of the assessed value of property herein depicted on Exhibit A and described on exhibit B, do hereby petition to annex this property to the City of Lacey pursuant to RCW 35A.14.120 and under the following terms and conditions.



1. Adoption of Low Density 0 - 4 comprehensive plan and zoning designation;
2. Assumption of a pro rata share of the City's bonded indebtedness.

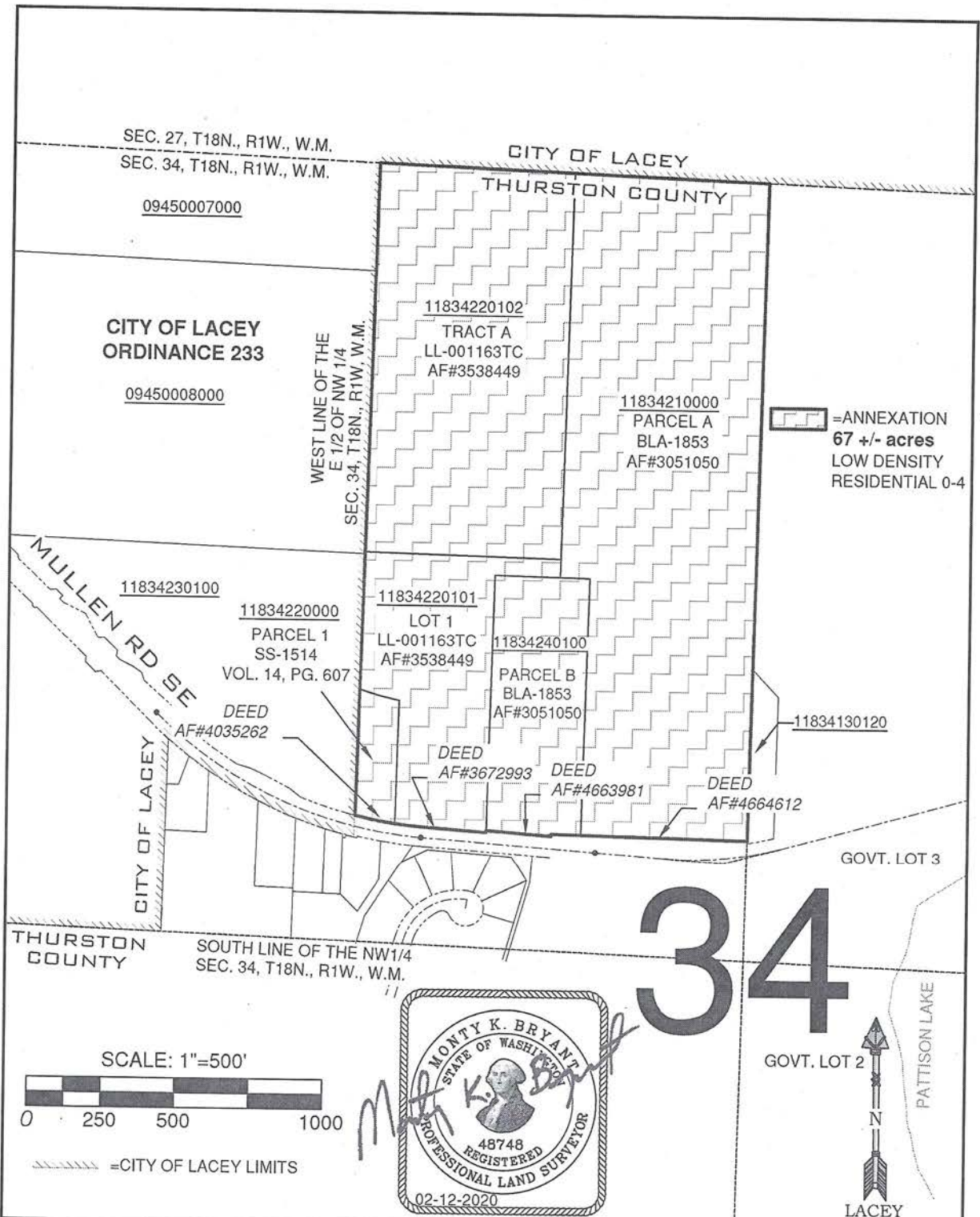
Signature(s) of property owners:

WARNING

EVERY PERSON WHO SIGNS THIS PETITION WITH ANY OTHER THAN HIS/HER TRUE NAME, OR WHO KNOWINGLY SIGNS MORE THAN ONE OF THESE PETITIONS, OR SIGNS A PETITION SEEKING AN ELECTION WHEN HE/SHE IS NOT A LEGAL VOTER, OR SIGNS A PETITION WHEN HE/SHE IS OTHERWISE NOT QUALIFIED TO SIGN, OR WHO MAKES HEREIN ANY FALSE STATEMENT, SHALL BE GUILTY OF A MISDEMEANOR.

NOTE: EACH PAGE WITH A SIGNITURE MUST CONTAIN ALL OF THE ABOVE INFORMATION

| <u>Property Owner</u> | <u>Date</u> | <u>Address</u> | <u>Acreage</u> | <u>Parcel No</u> | <u>Assessor Value</u> |
|---|-------------|--------------------|----------------|----------------------------|---|
| Phone contact + no concerns | 3/5/20 | 6436 Mullen Rd. SE | 1.28 | 11834220000 | 457,700 |
| Steve Beach, Fire Chief | 3/4/20 | 6500 Mullen Rd. SE | 8.4 | 11834220101 | 1,787,400 |
|  | 3/11/20 | 6628 Mullen Rd. SE | 3.88 | 11834240100 11834240101 | 139,400 (Taxable) 1,020,700 (Exempt) |
| Letter sent with no response | 3/5/20 | 6512 Mullen Rd. SE | 20.06 | 11834220102 | 56,200 |
|  | 3/17/20 | 6700 Mullen Rd. SE | 31.85 | 11834210000 | 241,500 |



=ANNEXATION
67 +/- acres
LOW DENSITY
RESIDENTIAL 0-4

EXHIBIT A
MAP OF ANNEXATION SITE

CITY OF LACEY, WASHINGTON
DEPT. OF PUBLIC WORKS

| | | |
|-------------|-------------|------------------|
| DWN. MKB | CKD. RLE | DATE 02-12-20 |
|-------------|-------------|------------------|



EXHIBIT "B"
ANNEXATION LEGAL DESCRIPTION

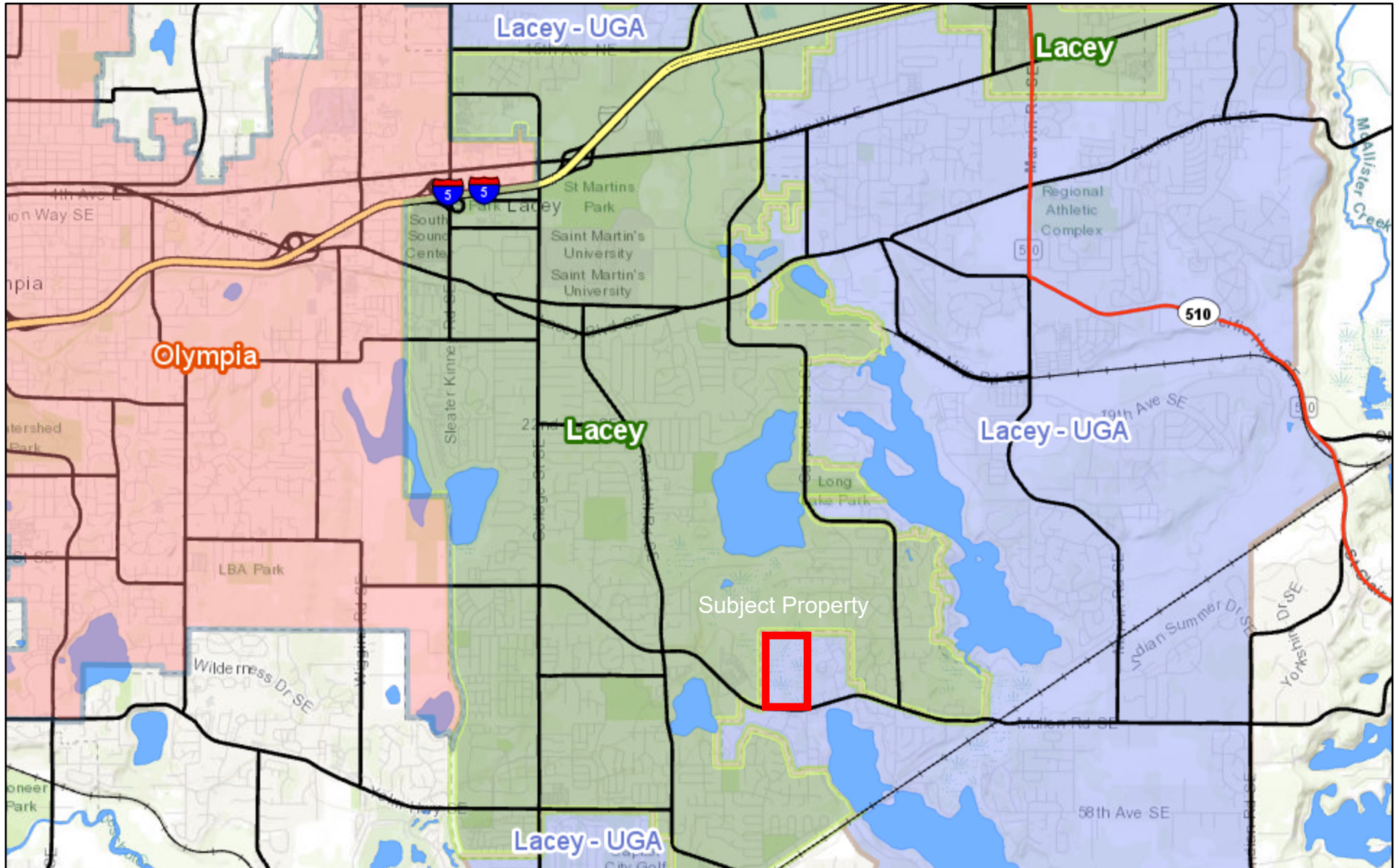
That portion of the East half of the Northwest Quarter of Section 34, Township 18 North,
Range 1 West, W.M., lying north of Mullen Road Southeast.

Containing 67 +/- acres.

See Exhibit "A" attached hereto and by this reference made apart hereof.

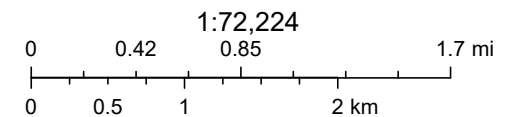


LFD 3 Mullen Road Annexation Vicinity Map



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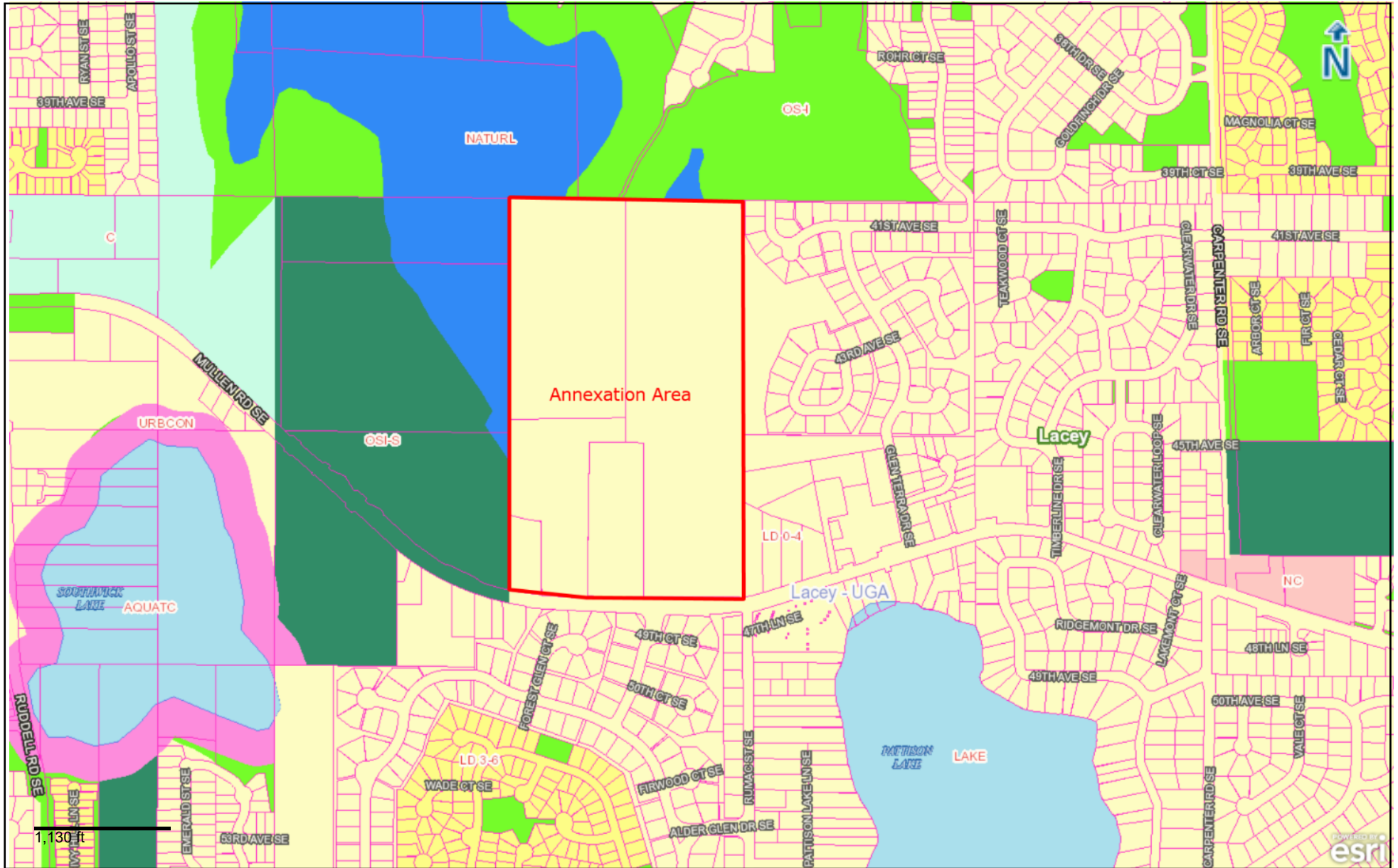
- | | | | |
|---------|--------------|--------------|-----------------|
| Olympia | City Limits | Railroad | US/State Routes |
| UGA | Water Bodies | Major Roads | Major Roads |
| | | Interstate 5 | |



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri

Web AppBuilder for ArcGIS

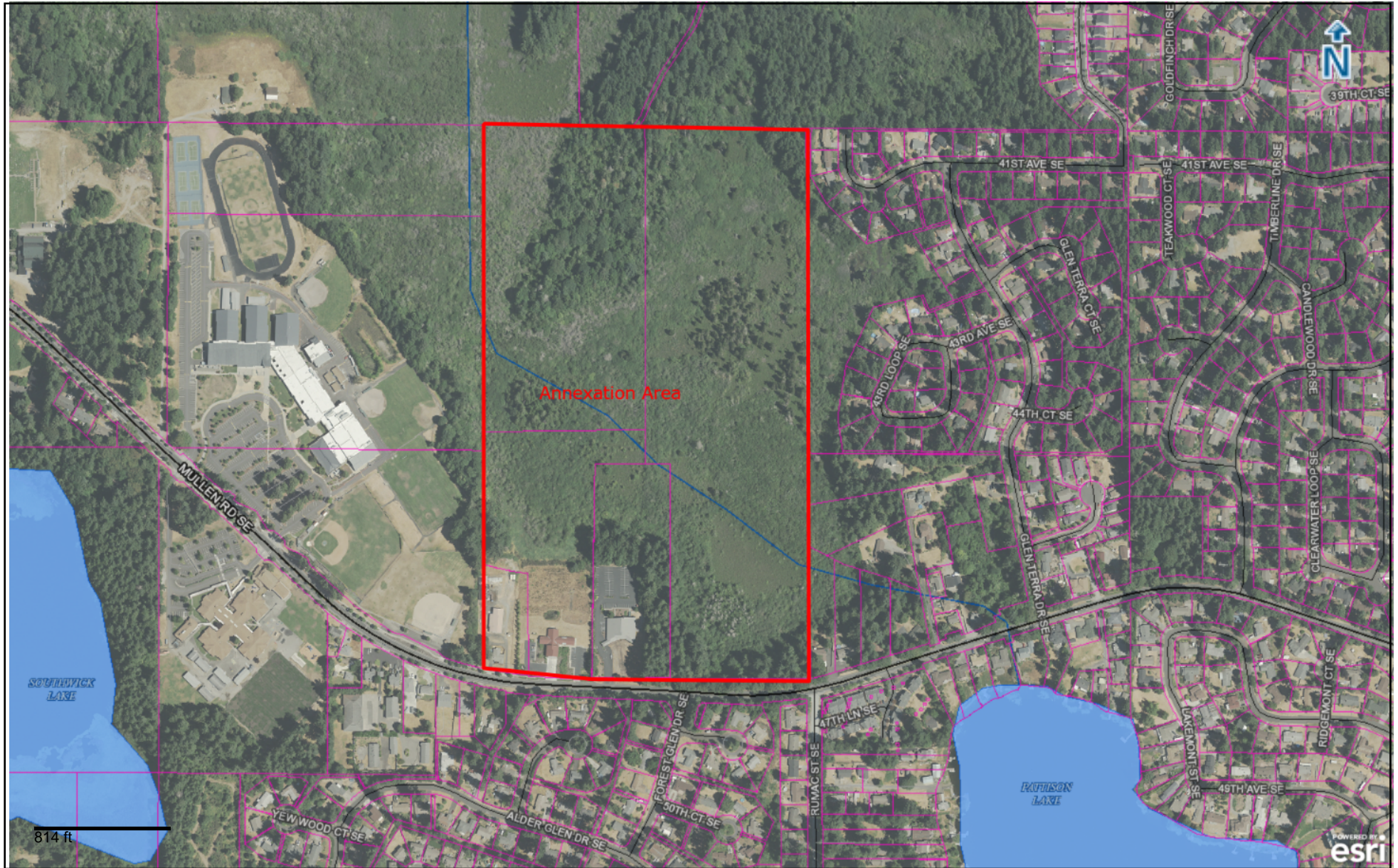
LFD 3 Mullen Road Annexation Zoning



The City of Lacey uses the most current and complete data available. However, GIS data and product accuracy may vary. GIS data and products may be developed from sources of differing accuracy, accurate only at certain scales, based on modeling or interpretation, incomplete while being created or revised, etc. The City of Lacey reserves the right to correct, update, modify, or replace, GIS products without notification. The City of Lacey cannot assure the accuracy, completeness, reliability, or suitability of this information for any particular purpose. Using GIS data for purposes other than those for which they were created may yield inaccurate or misleading results. The recipient may neither assert any proprietary rights to this information nor represent it to anyone as other than City Government-produced information. The City of Lacey shall not be liable for any activity involving this information with respect to lost profits, lost savings or any other consequential damages.



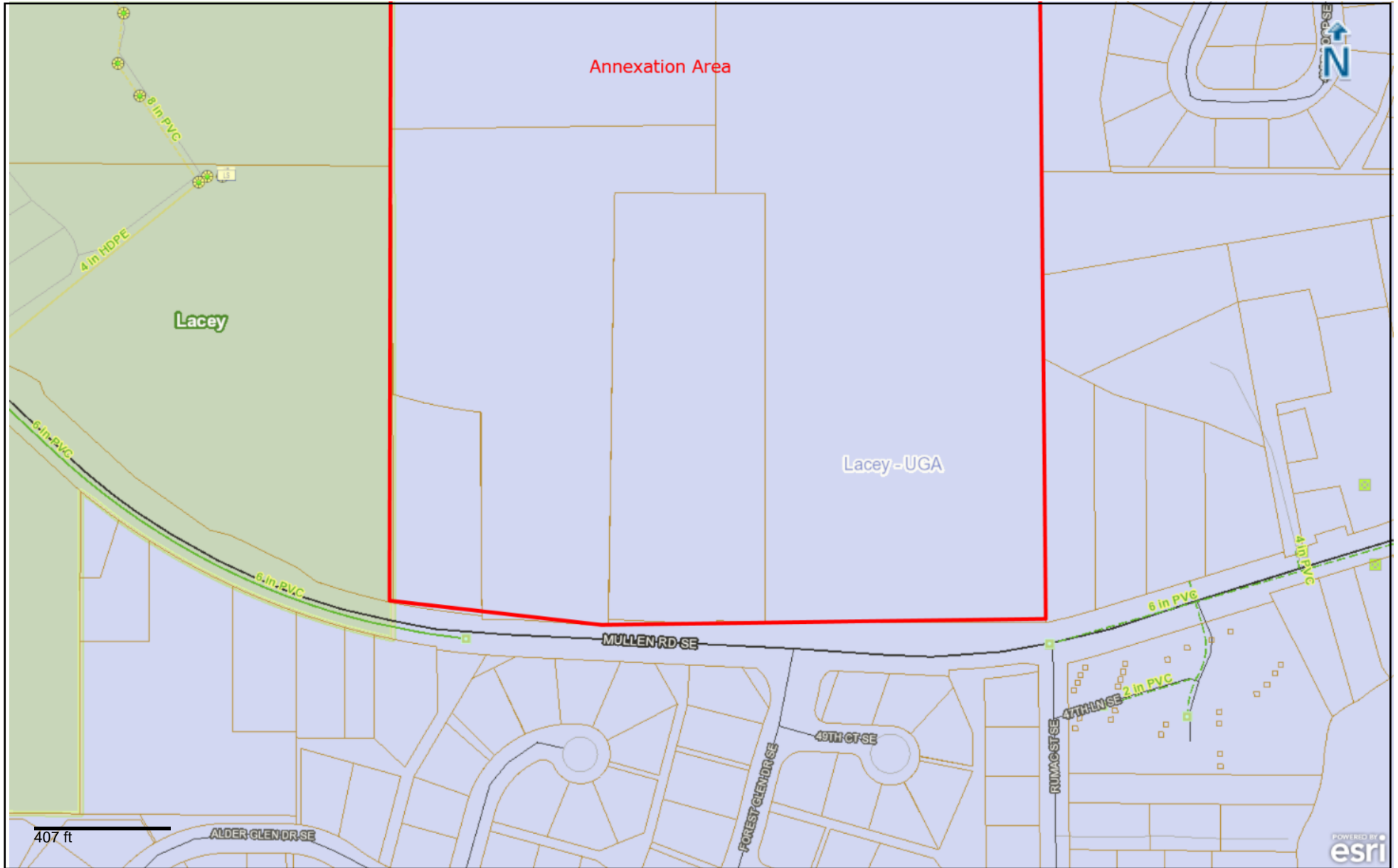
LFD 3 Mullen Road Annexation Aerial Photo



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LFD 3 Mullen Road Annexation: Sewer



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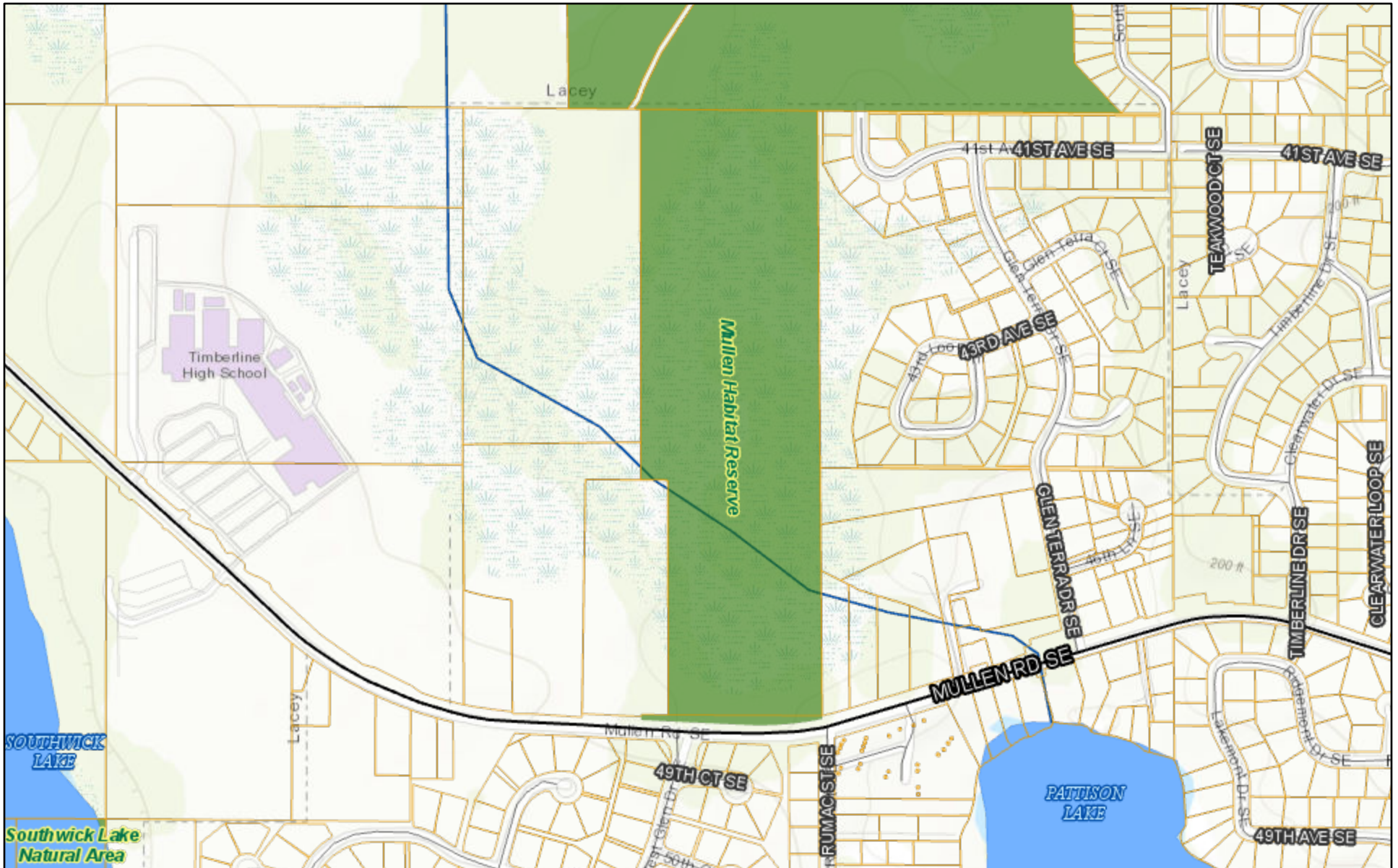
LFD 3 Mullen Road Annexation: Water



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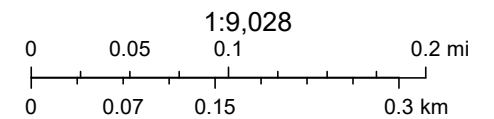


LFD 3 Mullen Road Annexation Physical Features Map



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- | | | | | |
|--------|--------------|-----------------|-------------|--------------------|
| Park | Water Bodies | Lacey Streets | Major Roads | Unnamed |
| Stream | Railroad | Interstate 5 | Minor Roads | All County Parcels |
| | | US/State Routes | | |



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri

Web AppBuilder for ArcGIS

UTILITIES COMMITTEE MINUTES

JANUARY 6, 2020

12:00 P.M. – 12:47 P.M.

COUNCIL PRESENT: CHAIR MICHAEL STEADMAN, COUNCILMEMBERS ED KUNKEL AND MALCOLM MILLER

STAFF PRESENT: SCOTT SPENCE, SCOTT EGGER, RICK WALK, TROY WOO, ED ANDREWS, RYAN ANDREWS, PETER BROOKS, TERRY CARGIL, PUNA CLARKE, STEVE KIRKMAN, TERI O'NEAL, JULIE RECTOR, KRISTY WOLF, PERI EDMONDS

ACTION: APPROVE UTILITIES COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBERS KUNKEL AND MILLER

COUNCILMEMBERS KUNKEL AND MILLER APPOINTED COUNCILMEMBER STEADMAN TO SERVE AS CHAIR FOR THE JANUARY 6 MEETING.

INTRODUCTION TO THE TERRY CARGIL RESERVOIR

STAFF: PUNA CLARKE, UTILITY ENGINEER

ACTION: INFORMATION ONLY

The Terry Cargil Reservoir (also known as 337 Reservoir) will be the first elevated reservoir in the City. The reservoir will be located near the Jacob Smith House. The composite elevated tank will hold 3.2 million gallons of water, and will be used for storage and to moderate water pressure.

Other reservoirs in the City have been named for the area they are located in, but this reservoir will be named after a Public Works employee who has served at the City for 40 years.

Design of the reservoir will begin in 2020, and construction scheduled for 2021-2022.

NISQUALLY WATERSHED PLAN FUNDING REQUEST

STAFF: JULIE RECTOR, WATER QUALITY ANALYST
ACTION: FORWARD THE MEMORANDUM OF UNDERSTANDING BETWEEN THE NISQUALLY INDIAN TRIBE, AND THE CITIES OF LACEY AND OLYMPIA TO THE FULL COUNCIL FOR APPROVAL
MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBERS STEADMAN AND KUNKEL. MOTION CARRIED

The Nisqually Indian Tribe and the cities of Lacey and Olympia participated as active members of the WRIA 11 Planning Unit that oversaw the development of the Nisqually Watershed Management Plan (2003), the Phase IV Nisqually Implementation Plan for Watershed Management in WRIA 11 (2007), and the Addendum to the Nisqually Watershed Management Plan (2019). To date, activities of the Nisqually Planning Unit have been supported by grants from the Washington Department of Ecology, but the last of the available grants for planning in WRIA 11 will expire at the end of 2019. The Planning Unit desires to continue implementation of the Plan and its Addendum, and in 2020 will be working towards an agreement with major stakeholders in the watershed to provide a sustainable source of funding for continuing the transition from planning to implementation and oversight. Until this agreement is in place, an interim source of funds are needed to support the efforts of the group through 2020, which will include finalizing the agreement.

The Nisqually Tribe has submitted a request to the cities of Lacey and Olympia to join in cost sharing the functions of the WRIA 11 Planning Unit through 2020. The estimated budget for 2020 is \$41,000. The Tribe requested \$10,000 each from the two cities, and the Tribe will provide \$21,000.

Funding this presents an opportunity to further the intent of the Nisqually Indian Tribe and City of Lacey Accord, signed in 2014, which recognizes our shared interests relating to environmental and resource stewardship, and agrees to explore opportunities for strengthening ties between the City and the Tribe for mutual benefit.

ASTOUND BROADBAND LLC FRANCHISE RENEWAL AGREEMENT

STAFF: STEVE KIRKMAN, PUBLIC AFFAIRS MANAGER
ACTION: FORWARD THE PROPOSED TELECOMMUNICATIONS FRANCHISE RENEWAL AGREEMENT TO THE FULL CITY COUNCIL FOR CONSIDERATION
MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBERS STEADMAN AND MILLER. MOTION CARRIED

In January 2015, the City of Lacey granted a 5-year franchise to Astound Broadband, LLC, to install fiber optic facilities carrying internet, phone, and point-to-point services within the city. The existing franchise agreement expires on February 2, 2020; Astound has requested renewal of Lacey's franchise for an additional 5-year period.

Astound's use of the public rights-of-way is regulated by Lacey Municipal Code (LMC) Chapter 5.60: Telecommunications. LMC 5.60 permits reasonable and fair access to rights-of-way within the city for telecommunications purposes, including voice, data, and video services.

Renewal of Astound's telecommunications franchise requires that the company comply with all conditions and regulations established by Chapter 5.60, including carrying a minimum of \$2 million in liability insurance during the term of the franchise; undergrounding overhead facilities if required by a public improvement project; and restoring the public rights-of-way if disturbed by the franchise holder.

In addition to the applicable \$1,500 franchise renewal fee, Astound will be required to pay all fees generally applicable to firms doing business within the City. Astound will also be required to pay applicable public utility business taxes levied by Chapter 3.01 of the Lacey Municipal Code.

LFD 3 MULLEN ROAD ANNEXATION

STAFF: RYAN ANDREWS, PLANNING MANAGER
ACTION: FORWARD THE RECOMMENDATION TO PROCEED WITH THE PROPOSED LACEY FIRE DISTRICT 3 MULLEN ROAD ANNEXATION PROPOSAL WITH THE PROVISIONS IDENTIFIED TO THE FULL COUNCIL FOR CONSIDERATION
MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBERS STEADMAN AND KUNKEL. MOTION CARRIED.

The City has received a notice of intent to commence annexation proceedings filed by Lacey Fire District 3. The filing of the notice is the first step in the annexation process under the petition method (RCW 35A.14.120), which requires a petition filed

by property owners representing a minimum of 10% of the valuation of the area proposed for annexation. The City has verified that the ownership does comprise a minimum of more than 10% of the assessed valuation for general taxation purposes of the properties for which annexation is requested.

Staff provided information on the proposed annexation area, Mullen Road construction, utilities, and taxes, fees and services.

Using the petition method, property owners representing a minimum of 10 percent of the assessed valuation of the property proposed for annexation are required to submit the notice. After filing the petition, the City Council must pass a motion notifying the petitioners of its approval, rejection, or modification of the annexation area's geographical boundaries. Prior to full City Council review of the annexation, the City Council Utility Committee reviews the application for the provision of utilities. If the Council votes to approve the petition, then the applicant moves forward on obtaining a petition from a total of 60% of the assessed valuation of the area. Once the City receives the 60% petition, the City can move forward on annexation proceedings.

The Utilities Committee will review the annexation request under the 60% petition method and has requested to make a recommendation that the Council pass a motion indicating the following:

- 1) Authorize the applicants to circulate a petition and gather signatures of property owners representing at least 60% of the assessed value of the annexation property demonstrating their consent to annex;
- 2) Require the four parcels surrounding the parcel submitted for the notice of intent to commence annexation (assessor's parcel no.'s 11834220000, 11834240100, 11834220102, 11834210000) also be included within the boundary of the area to be considered for annexation;
- 3) Require the assumption of all or of any portion of existing City indebtedness by the area to be annexed; and
- 4) Waive the requirement for completion of an annexation study in accordance with the City's annexation policies prior to adoption of an ordinance to formally annex the area or make application to the Boundary Review Board.

MINUTES OF A REGULAR COUNCIL MEETING
OF THE LACEY CITY COUNCIL HELD
THURSDAY, FEBRUARY 13, 2020, IN LACEY
COUNCIL CHAMBERS

CALL TO ORDER: Mayor Ryder called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Mayor Ryder led the Pledge of Allegiance.

COUNCIL PRESENT: A. Ryder, C. Pratt, M. Steadman, C. Cox, E. Kunkel, M. Miller

COUNCIL EXCUSED: L. Greenstein

STAFF PRESENT: S. Spence, J. Burbidge, S. Egger, D. Schneider, K. Semko, R. Walk, T. Woo, P. Edmonds

APPROVAL OF AGENDA
AND CONSENT AGENDA:

Consent Agenda Items:

- A. Council Meeting minutes of January 16, 2020
- B. Council Worksession minutes of January 9, 2020
- C. Council Worksession minutes of January 23, 2020
- D. A motion to approve payment of claims, wages and transfers for January 8, 2020, through February 6, 2020.

COUNCILMEMBER STEADMAN MOVED TO APPROVE THE AGENDA AND CONSENT AGENDA. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

PUBLIC RECOGNITION AND PRESENTATIONS:

John Tulloch, Assistant Scout Master, and scouts from Troops 222 and 101 provided an update on the 2020 Boy Scout tree roundup.

PUBLIC COMMENT:

Jake Cuzdey spoke about the permitting process at his property located at 6360 Carpenter Road.

Chris Van Daalen, Thurston Climate Action Team, spoke in favor of the Thurston Climate Mitigation Plan and encouraged Council to begin implementing the Plan.

Frank Turner, Maya and Anders Hanson, urged Council to develop and implement the Thurston Council Mitigation Plan.

Hillary Hunt, a Lacey resident, spoke about the difficulty in getting in and out of Gabi's Cards and Comics on Pacific Avenue.

Wayne Olson, Thurston Climate Action Team, spoke about climate change, greenhouse gasses, and the Thurston Climate Mitigation Plan.

PROCLAMATIONS:

Mayor Ryder and Council proclaimed the month of February 2020 as African American History month. Bishop Peterson with New Life Baptist Church accepted the proclamation.

CITY MANAGER'S REPORT:

Rick Walk, Community & Economic Development Director, presented Council with an Interagency Agreement with the Washington State Department of Commerce for a grant to complete a Regional Housing Action Plan, and an Interlocal Agreement with the cities of Lacey, Olympia, and Tumwater, and the Thurston Regional Planning Council for Housing Action Plans.

In 2019, the state legislature approved E2SHB 1923, which directs the Washington Department of Commerce to distribute grants to cities and counties to complete housing action plans.

Together with the cities of Olympia and Tumwater, the City of Lacey applied for a grant for a regional approach to their housing action plans. The three cities were awarded grants for a total of \$300,000. Lacey and Tumwater each were awarded \$50,000, and Olympia was awarded \$200,000. Under an interlocal agreement presented separately to the City Council, Olympia will direct \$150,000 to the Thurston Regional Planning Council for public outreach, data analysis, and other tasks for the three-city region to support the cities' adoption of individual housing action plans.

The \$50,000 dollars in grant funds award to the City of Lacey will be used to off-set staff and consultant services to identify selected new housing development and redevelopment sites within Lacey and assess suitability for types of housing, supporting infrastructure, and market constraints. The funds will also support the review and evaluation of the City's existing housing element and development codes to align with public and data analysis developed by TRPC.

The bill also requires housing action plans to include multiple elements, including a housing needs assessment, which must result in a projection of housing needs by various income levels. It must also develop an income forecast and compare it to housing affordability. The regional approach will result in a menu of strategies to increase the supply of housing and variety of housing types to serve the region's projected housing needs.

The City of Lacey will form its housing action plan from this menu of strategies. The Lacey Comprehensive Plan's housing element will also be reviewed for potential updates. The housing action plan and updates to the City's housing element and development codes will be completed by June of 2021.

Under the proposed Interlocal Agreement, Olympia will direct \$150,000 of the grant funds to the Thurston Regional Planning Council (TRPC) to complete public outreach, data analysis and other tasks for the three-city region. TRPC's work products will support the cities' adoption of individual housing action plans. Olympia will manage the grant funds through their interagency agreement with the Department of Commerce. All three cities will guide TRPC's work and share the work products, which each city would then use to adopt its housing action plan.

DEPUTY MAYOR PRATT MOVED TO APPROVE THE INTERAGENCY AGREEMENT WITH THE DEPARTMENT OF COMMERCE AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT. COUNCILMEMBER COX SECONDED. MOTION CARRIED.

COUNCILMEMBER STEADMAN MOVED TO APPROVE THE INTERLOCAL AGREEMENT WITH THE CITIES OF LACEY, OLYMPIA, AND TUMWATER, AND THE THURSTON REGIONAL PLANNING COUNCIL FOR HOUSING ACTION PLANS, AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

Ryan Andrews, Planning Manager, presented Council with the Lacey Fire District 3 Mullen Road Annexation Project No. 19-333.

The City received a notice of intent to commence annexation proceedings filed by Lacey Fire District 3. The filing of the notice is the first step in the annexation process under the petition method (RCW 35A.14.120), which requires a petition filed by property owners representing a minimum of 10% of the valuation of the area proposed for annexation. The City has verified that the ownership does comprise a minimum of more than 10% of the assessed valuation for general taxation purposes of the properties for which annexation is requested.

As a result of the petition, the City Council must pass a motion notifying the petitioners of its approval, rejection, or modification of the annexation area's geographical boundaries. If the Council votes to approve the 10 % petition, then the applicant moves forward on obtaining a petition from a total of 60% of the assessed valuation of the area.

The Utilities Committee reviewed the application for the provision of utilities and is recommending approval. If the Council votes to approve the petition, then the applicant moves forward on obtaining a petition from a total of 60% of the assessed valuation of the area. Once the City receives the 60% petition, the City can move forward on annexation proceedings.

MAYOR RYDER MOVED TO PROCEED WITH THE PROPOSED LACEY FIRE DISTRICT 3 MULLEN ROAD ANNEXATION PROPOSAL THAT INCLUDES THE FOLLOWING PROVISIONS:

- 1) AUTHORIZE THE APPLICANTS TO CIRCULATE A PETITION AND GATHER SIGNATURES OF PROPERTY OWNERS REPRESENTING AT LEAST 60% OF THE ASSESSED VALUE OF THE ANNEXATION PROPERTY DEMONSTRATING THEIR CONSENT TO ANNEX;
- 2) REQUIRE THE FOUR PARCELS SURROUNDING THE PARCEL SUBMITTED FOR THE NOTICE OF INTENT TO COMMENCE ANNEXATION (ASSESSOR'S PARCEL NO.'S 11834220000, 11834240100, 11834220102, 11834210000) ALSO BE INCLUDED WITHIN THE BOUNDARY OF THE AREA TO BE CONSIDERED FOR ANNEXATION;
- 3) REQUIRE THE ASSUMPTION OF ALL OR OF ANY PORTION OF EXISTING CITY INDEBTEDNESS BY THE AREA TO BE ANNEXED; AND
- 4) WAIVE THE REQUIREMENT FOR COMPLETION OF AN ANNEXATION STUDY IN ACCORDANCE WITH THE CITY'S ANNEXATION POLICIES PRIOR TO ADOPTION OF AN ORDINANCE TO FORMALLY ANNEX THE AREA OR MAKE APPLICATION TO THE BOUNDARY REVIEW BOARD.

COUNCILMEMBER KUNKEL SECONDED.
MOTION CARRIED.

Ashley Smith, Capital Projects Engineer, presented council Lacey Contract Number PW 2020-03 Coast to Coast Turf in the amount of \$683,503.19 for the replacement of the Regional Athletic Conference (RAC) synthetic infield #5 and soccer field #1.

Both fields at the RAC have exceeded their life expectancy and are the only remaining RAC fields in poor condition.

The City renewed an Interlocal Purchasing Agreement with Sourcewell in 2019 that allowed for negotiation directly with Coast to Coast Turf, the regional distributor for AstroTurf via their Cooperative Purchasing Contract #060518-AST.

A superior product is available at a lower cost than available via previously used Field Turf KCDA contracts: AstroTurf Diamond Series OPS. This product is installed at RAC Ballfields #3 & #4 and used by countless other sports organizations, including: Washington State University, University of Oregon, Seattle University, local high schools, and municipalities.

Coast to Coast Turf is qualified and capable to perform the work. Start date is anticipated for July 1, 2020, for baseball field #5, and September 1, 2020, for soccer field #1. There are 20 working days allotted for each field for a total of 40 working days.

COUNCILMEMBER STEADMAN MOVED TO AWARD LACEY CONTRACT NUMBER PW 2020-03 TO COAST TO COAST TURF IN THE AMOUNT OF \$683,503.19. MAYOR RYDER SECONDED. MOTION CARRIED.

Rick Walk, Community & Economic Development Director, presented Council with a Lacey MakerSpace funding request.

As discussed at the City Council Retreat in 2016, the City is committed to working with the Thurston Economic Development Council (EDC) to adopt

initiatives that build on Lacey's job growth, encourages new livable wage jobs, expands the tax base, supports attraction of high tech jobs, diversifies the community's business and employment sector, and ensures Lacey's competitiveness.

In support of these goals, and in recognition that makers spaces are a proven tool of economic development that effectively address all of the needs identified by Council at their 2016 retreat, a large group of community members came together to explore the feasibility of starting a makers space in Lacey. This group represented the Lacey South Sound Chamber of Commerce, North Thurston Public Schools, the Lacey Timberland Library, South Puget Sound Community College, the Evergreen State College, the City, the EDC, St. Martins University (SMU) members of the private sector and private citizen volunteers.

The request is for Council to consider funding the MakerSpace for the first year at \$175,000. During this first year, the staff and board would focus on building support and raising funding from the community as well as federal, state and local grant sources to fund the second year. If the private sector sees value and supports funding second year operations, then, the City would commit to allocating an additional \$175,000 of funding for the third year. This proposal to financially commit an additional \$350,000 will bring the City's total funding support of the Lacey MakerSpace to \$550,000 plus in-kind staff support.

DEPUTY MAYOR PRATT MOVED TO APPROVE \$350,000 OF ECONOMIC DEVELOPMENT RESERVES TO THE LACEY MAKERSPACE, WITH REQUIREMENTS, TO PROVIDE FINANCIAL SUPPORT FOR THE NEXT THREE

YEARS. COUNCILMEMBER STEADMAN
SECONDED. MOTION CARRIED.

CITY MANAGER'S REPORT: Scott Spence, City Manager, provided an update on the February 8, 2020, ADU workshop. The workshop was well attended with approximately 160 people.

STANDING COMMITTEES: Utilities Committee
Councilmember Miller reported the Committee met on February 3, 2020, to discuss the Utility Locating Program.

Community Relations & Public Affairs Committee
Councilmember Kunkel reported the Committee met on February 3, 2020, to discuss the Blue Star By-Way Memorial Marker dedication ceremony.

BOARDS & COMMISSIONS: Mayors' Forum
Mayor Ryder reported Jon Tunheim, Thurston County Prosecuting Attorney, and Fred Hutchings, Thurston County Commissioner, presented an update on the Thurston County Courthouse Complex

Transportation Policy Board

Mayor Ryder reported on several items:

- Election of officers: Mayor Ryder re-elected chair and Graeme Sackrison re-elected vice-chair
- Regional Transportation Plan
- Capitol Campus Project
- 2020 Legislative Session

JASCOM

Deputy Mayor Pratt reported on several items:

- Election of officers: Lisa Parshley re-elected chair and Deputy Mayor Pratt re-elected vice-chair

- Approved budget amendment to accept new revenue source through JBLM to fund a full-time driver position
- Changed meeting date to the first Monday of the month at 5:30 p.m.
- 30 dogs were turned over by a property owner due to the recent flooding

LOTT

Deputy Mayor Pratt reported on several items:

- Reviewed draft 2020 Work Plan
- Reclaimed Water Planning and Policy, WRIA 13, and a Feasibility Study
- Septic conversion support programs
- Appointed Commissioner Menser to the Sea Level Rise Response Plan Coordination Committee
- Election of officers: Lisa Parshley elected president, Pete Kmet elected vice-chair, Megan McAuliffe elected secretary, and Justin Long elected treasurer
- Deputy Mayor Pratt appointed as representative to TRPC and the Capital Lake Estuary EIS Executive Work Group
- Approved Sea Level Rise Interlocal Agreement with City of Olympia and the Port of Olympia
- Received Certificate of Achievement of Excellence for financial reporting for LOTT's 2018 Annual Comprehensive Finance Report

Olympic Region Clean Air Agency

Deputy Mayor Pratt reported on several items:

- Deputy Mayor Pratt re-elected to serve on the Finance Committee
- Several hearings were held on compliance issues
- January 2020 air quality report

Intercity Transit

Councilmember Cox reported on several items:

- Adopted new Route 65 for NE Lacey
- Ridership has increased 20 percent since January 1, 2020

- Election of officers: Ryan Warner elected chair, and Councilmember Cox elected vice-chair
- Councilmember Cox appointed as representative on the Thurston Regional Planning Council
- A grand opening for the Olympia Transit Center will be held on March 19, 2020

Health & Human Services Commission (HHSC) / CIP

Councilmember Cox reported on the approved the emergency needs grants funding priorities scoring criteria and process for applicants. The Thurston County Board of County Commissioners accepted their recommendations.

Thurston Thrives

Councilmember Miller reported on several items:

- \$1 million awarded to Family Support Services
- Thurston Climate Mitigation Plan
- Community Design Spring Forum
- South Sound Food Network
- Public safety for new Law Enforcement Diversion
- School Replacement Levy

Thurston Regional Planning Council

Councilmember Miller reported on several items:

- Conservation District joined as non-voting member
- Financial forecast for Regional Transportation Plan
- State fuel tax forecast
- Transportation Benefit District
- Climate mitigation
- Phase I of new emission targets
- 2020 Legislative update
- Care for homeless students

Thurston County Coalition Against Trafficking

Councilmember Miller announced the upcoming 5k event to be held on April 25, 2020, at Mt. View Church.

Lacey South Sound Chamber

Councilmember Kunkel reported on several items:

- Read Around Lacey
- Workplace Excellence Award presented to City of Lacey
- In 2019, the Chamber helped host 7 grand openings and 7 after-hour events
- Over \$10,000 was raised and donated for the Kidwiler Scholarship

Economic Development Council

Councilmember Kunkel reported on new board members, and the 2020 work plans and metrics.

Mayor Ryder adjourned the Council meeting at 8:38 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____



STEVEN J. DREW
Assessor

OFFICE OF THE ASSESSOR
Service, Integrity, Fairness,
Internationally Recognized for Excellence



DECLARATION OF PETITION SUFFICIENCY

I, Daniel Janiga, do hereby certify, pursuant to RCW 35A.01.040, the petition for annexation to the **City of Lacey, Lacey Fire District 3 Mullen Road Annexation project no. 19-333** received in this office from **Ryan Andrews** on **March 30, 2020**, bears the names and purported signatures of persons who are owners or part owners of parcels of real property lying within the proposed annexation area collectively of not less than **sixty percent** of the assessed value of the total proposed annexation area.

The undersigned cannot certify the authenticity of the signatures of such named owners, because authenticated signatures of such owners are not required to be kept in the records of Thurston County for such real property.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Dated this March 31, 2020 in Olympia, Washington.

Daniel Janiga
Property Administration Manager
Thurston County Assessor's Office

Order Confirmation

Customer

CITY OF LACEY

Customer Account

258711

Customer Address

420 COLLEGE ST SE
LACEY WA 985031238 USA

Customer Phone

360-491-3214

Customer Fax

360-412-3181

Sales Rep

krovelo@mcclatchy.com

Payor Customer

CITY OF LACEY

Payor Account

258711

Payor Address

420 COLLEGE ST SE
LACEY WA 985031238 USA

Payor Phone

360-491-3214

Customer EMail

pedmonds@ci.lacey.wa.us

Order Taker

krovelo@mcclatchy.com

| <u>PO Number</u> | <u>Payment Method</u> | <u>Blind Box</u> | <u>Tear Sheets</u> | <u>Proofs</u> | <u>Affidavits</u> |
|------------------|-----------------------|------------------|--------------------|---------------|-------------------|
| Project 19-333 | Invoice | | 0 | 0 | 1 |

| <u>Net Amount</u> | <u>Tax Amount</u> | <u>Total Amount</u> | <u>Payment Amount</u> | <u>Amount Due</u> |
|-------------------|-------------------|---------------------|-----------------------|-------------------|
| \$293.99 | \$0.00 | \$293.99 | \$0.00 | \$293.99 |

| <u>Ad Order Number</u> | <u>Order Source</u> | <u>Ordered By</u> | <u>Special Pricing</u> |
|------------------------|---------------------|-------------------|------------------------|
| 0004683191 | | Ryan Andrews | |
| | | | <u>Promo Type</u> |
| | | | <u>Materials</u> |

Invoice Text
Mullen Road Annexation

Package Buy

Ad Order Information

| | | | |
|-------------------------|-----------------------|---------------------------------|--------------------------------|
| <u>Ad Number</u> | <u>Ad Type</u> | <u>Production Method</u> | <u>Production Notes</u> |
| 0004683191-01 | OLY-Legal Liner | AdBooker | |

| | | | |
|----------------------------------|-----------------------------|---------------------------|-----------------------|
| <u>External Ad Number</u> | <u>Ad Attributes</u> | <u>Ad Released</u> | <u>Pick Up</u> |
| | | No | |

| | |
|-----------------------|---------------------|
| <u>Ad Size</u> | <u>Color</u> |
| 1 X 72 li | |

| | | | |
|-----------------------|--------------------------|-------------------------|-----------------------------|
| <u>Product</u> | <u>Placement</u> | <u>Times Run</u> | <u>Schedule Cost</u> |
| TAC-OL-The Olympian | 0300 - Legals Classified | 1 | \$228.70 |

| | |
|--|--------------------------------|
| <u>Run Schedule Invoice Text</u> | <u>Position</u> |
| #6826 PUBLIC HEARING NOTICE Notice is he | 0301 - Legals & Public Notices |

Run Dates
06/26/2020

| | | | |
|----------------------------|--------------------------|-------------------------|-----------------------------|
| <u>Product</u> | <u>Placement</u> | <u>Times Run</u> | <u>Schedule Cost</u> |
| TAC-upsell.theolympian.com | 0300 - Legals Classified | 1 | \$65.29 |

| | |
|--|--------------------------------|
| <u>Run Schedule Invoice Text</u> | <u>Position</u> |
| #6826 PUBLIC HEARING NOTICE Notice is he | 0301 - Legals & Public Notices |

Run Dates
06/26/2020

Notice is hereby given that the Lacey City Council will conduct a public hearing on July 9, 2020, beginning at 4:00 PM at Lacey City Hall, 420 College St. S.E., in the Council Chambers, for consideration of the following item:

LFD 3 Mullen Road Annexation

(Project no. 19-333): A proposal to annex 5 parcels with a combined size of approximately 67 acres. The area proposed for annexation is located in the Lakes Planning Area and within the Lacey Urban Growth Area north of Mullen Road SE, east of Timberline High School, west of Rumac Street SE, and south of the Southlake subdivision. The Assessor's parcel numbers are: 11834220000, 11834220101, 11834240100 (taxable), 11834240101 (exempt), 11834220102, 11834210000. The properties are addressed as 6436, 6500, 6628, 6512, and 6700 Mullen Road SE. The zoning of Low Density Residential (O-4) is proposed to stay the same after annexation. Under the annexation agreement the parcels may assume a pro rata share of the City's bonded indebtedness. The Utilities Committee of the Lacey City Council and City staff has recommended approval of the annexation.

The above summary is only an overview of the topic. For a complete review of the annexation proposal, interested individuals should contact the Community and Economic Development Department for a copy of the annexation petition and staff analysis prepared for this proposal.

Persons wishing to provide oral testimony on the proposed annexation must preregister to speak at <https://bit.ly/Lacey-PublicHearing>. Instructions and access details will be provided once registration is complete.

Persons wishing to provide written testimony on the annexation may send their comments to randrews@ci.lacey.wa.us no later than 4:00 p.m. on July 9, 2020. Written testimony will be provided to the City Council and made part of the public record. For more information, please contact Ryan Andrews, Planning Manager, at (360) 491-5642.

If you need special accommodations to participate in this meeting, please call us at (360) 491-5642 by 10:00 a.m. the day before the meeting.

Lacey Community and Economic Development Department
Ryan Andrews, Planning Manager
Pub. June 26, 2020



LACEY CITY COUNCIL MEETING July 9, 2020

SUBJECT: LFD 3 Mullen Road Annexation. Project no. 19-333.

RECOMMENDATION: Conduct a public hearing on the LFD 3 Mullen Road Annexation.

STAFF CONTACT: Scott Spence, City Manager *SS*
Rick Walk, Community and Economic Development Director *RW*
Ryan Andrews, Planning Manager *RA*

ORIGINATED BY: Community and Economic Development Department

ATTACHMENTS:

1. Annexation Petition
2. Overview Map
3. Existing Zoning
4. Aerial Photo

FISCAL NOTE: None.

PRIOR REVIEW: January 6, 2020 Utilities Committee Meeting
February 13, 2020 City Council Meeting

BACKGROUND:

The City has received a petition for annexation filed by Lacey Fire District 3, the City of Lacey, and Timberline Baptist Church using the 60 percent petition method (RCW 35A.14.120). The Thurston County Assessor's office has verified that the signatures represent not less than 60 percent of the assessed valuation for general taxation of the property for which the annexation has been petitioned (RCW 35A.01.040).

Prior to approval of the annexation, a public hearing is required to be held by the City Council. Notice of the public hearing has been published in The Olympian and posted in three public places in the proposed annexation area.

Procedurally, the annexation is required to be sent to the Thurston County Boundary Review Board (BRB) for their review after the hearing has been held.

Proposed Annexation Area

The area proposed for annexation is located in the Lakes Planning Area and within the Lacey Urban Growth Area north of Mullen Road SE, east of Timberline High School, west of Rumac Street SE, and south of the Southlake subdivision. The area includes approximately 67 acres in five separate tax parcels. The LFD 3 parcel is 8.4 acres in size and contains fire station number 33. The City of Lacey owns a large portion of the proposed annexation area with a 32.35-acre parcel designated as the Mullen Habitat Reserve. The three remaining parcels include an existing single-family residence west of station 33, the Timberline Baptist Church to the east of station 33, and a 20.06-acre undeveloped parcel to the north of station 33. The LFD 3, City of Lacey, and Timberline Baptist Church parcels are exempt from the payment of property taxes

The area proposed to be annexed is largely undeveloped except for the LFD 3, Timberline Baptist Church, and private residence along Mullen Road. Most of the remaining property is designated as critical area and contains a large wetland complex that connects from the south end of Hicks Lake to the north end of Pattison Lake. Upon development of any of these properties, an applicant will be required to submit a wetland delineation and report and comply with the appropriate provisions related to wetland protection.

All properties are zoned Low Density Residential 0-4. The purpose of the Low Density Residential 0-4 zone is to provide a single family residential designation with an appropriate lower density and larger lot size for development adjacent to environmentally sensitive areas. If the annexation is approved, critical areas will be designated with an Open Space Institutional zoning in keeping with the city's policies on designation and protection of critical areas. Additionally, the floodplain associated with Hicks Lake would need to be designated as "Natural" shoreline per the City of Lacey Shoreline Master Program.

The area proposed for annexation includes five parcels located immediately south and east of the existing Lacey city limits. The southerly limit of the boundary would be extended to the northern boundary of the Mullen Road right-of-way. The configuration is a logical extension of the city limits and would not create any islands or illogical boundaries. Annexation policies with Thurston County require the City to take responsibility for approximately 1,330 feet of centerline roadway. With the Mullen Road project, this equates to approximately 30% of the construction area. The proposed annexation, however, will not include Mullen Road right-of-way. Initial communications with Thurston County indicate that they would support the annexation moving forward without the requirement to annex the associated Mullen Road right-of-way. This mutual understanding is based on the fact that inclusion of the right-of way would require a substantial increase to the City in cost sharing the Mullen Road improvement project;

the parcels included within the proposed annexation area generate minimal property tax revenue and would not offset the costs associated with this road improvement in any reasonable timeframe.

The properties are located within the City of Lacey's water service area and are served by an existing 12-inch waterline located in Mullen Road. The line is adequate to serve the existing and future development of the properties within the proposed annexation area.

City of Lacey sewer service in the area is relatively limited but is available nearby with the nearest point of connection to an existing 6-inch line along Mullen Road to the west of station 33 and to the east at Rumac Street SE. With the reconstruction of Mullen Road, the City is funding the design and construction of the sewer line in this area to fill in the gap in the utility. Additionally, upon development and/or redevelopment of the properties within the annexation area, sewer service would be required to be connected.

Process

Procedurally, the next step is for the City Council to conduct a public hearing to accept testimony on the proposed annexation. Additionally, the annexation application is required to be sent to the Thurston County Boundary Review Board. Once the public hearing has been held and the Boundary Review Board process has been concluded, the City Council can take final action on the annexation through passage of an ordinance approving the annexation.

ADVANTAGES:

1. Conducting the public hearing will allow members of the public to provide testimony on the proposed annexation and will meet the procedural requirement.
2. The annexation is consistent with the City's regulations for extension of utility services to properties contiguous to City boundaries.

DISADVANTAGES:

1. None identified.

MINUTES OF A REGULAR MEETING OF THE
LACEY CITY COUNCIL HELD THURSDAY,
JULY 9, 2020, REMOTE ATTENDANCE

CALL TO ORDER: Mayor Ryder called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE: Mayor Ryder led the Pledge of Allegiance.

COUNCIL PRESENT: A. Ryder, C. Pratt, L. Greenstein, C. Cox,
S. Steadman, E. Kunkel, M. Miller

STAFF PRESENT: T. Woo, J. Burbidge, S. Egger, D. Schneider,
R. Walk, T. Woo, R. Andrews, P. Brooks,
R. Schoessel, M. Hoppe, P. Edmonds

Mayor Ryder requested amending the agenda to add Item 12.C. - Department of Commerce Regional Grant Application.

APPROVAL OF AGENDA
AND CONSENT AGENDA:

Consent Agenda Items:
A. Council Worksession Minutes of June 18, 2020
B. Council Meeting Minutes of June 25, 2020
C. A motion to approve payment of claims, wages and transfers for June 18, 2020, through July 1, 2020.

COUNCILMEMBER COX MOVED TO APPROVE THE CONSENT AGENDA AND AMENDED AGENDA. DEPUTY MAYOR PRATT SECONDED. MOTION CARRIED.

PUBLIC COMMENT: Persons wishing to provide public comment on items not on the agenda must pre-register to speak. Registration closed at 3:00 p.m. today.

No one registered to speak during public comment.

Public comments may also be submitted by email by 12:00 p.m. today. Comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official records.

Two written public comments were received and made a part of the record.

PUBLIC HEARING:

Project No. 19-333, LFD3 Mullen Road Annexation

Mayor Ryder opened the Public Hearing at 4:04 p.m.

Ryan Andrews, Planning Manager, presented Project No. 19-333, LFD 3 Mullen Road Annexation.

The City received a petition for annexation filed by Lacey Fire District 3, the City of Lacey, and Timberline Baptist Church using the 60 percent petition method authorized by RCW 35A.14.120. The Thurston County Assessor's office verified the signatures represent not less than 60 percent of the assessed valuation for general taxation of the property.

Prior to approval of the annexation, a public hearing is required to be held by the City Council. Notice of the public hearing was published in The Olympian and posted in three public places in the proposed annexation area.

Staff will forward the annexation to the Thurston County Boundary Review Board (BRB) for their

review following the public hearing. Once review by the BRB has concluded, Council can take final action on the annexation through passage of an ordinance approving the annexation.

No oral or written public testimony was received for the public hearing.

Mayor Ryder closed the public hearing at 4:16 p.m.

COUNCILMEMBER GREENSTEIN MOVED TO FORWARD THE LFD3 MULLEN ROAD ANNEXATION PROPOSAL TO THE BOUNDARY REVIEW BOARD. COUNCILMEMBER STEADMAN SECONDED. MOTION CARRIED.

RESOLUTIONS:

Martin Hoppe, Transportation Manager, presented Resolution 1095 to approve the 2020-2021 Six-Year Transportation Improvement Plan.

The City is required to prepare an annual Transportation Improvement Plan (TIP) and submit to the Washington State Department of Transportation (WSDOT) and Thurston Regional Planning Council (TRPC) by July 31 each year.

The primary purpose of the TIP is to track the Federal Transportation and State Transportation Improvement Board funds. The funds shown do not obligate the City to any specific amount of matching dollars. All projects on the TIP are consistent with the Transportation Comprehensive Plan. Three projects are recommended to be added and one project is recommended to be removed. The Planning Commission held a hearing on May 19, 2020, and recommended approval.

The Transportation Mitigation List is also updated with the TIP. This year, no project changes are recommended. The yearly inflation rate will increase based on the July 1st Engineering News publication.

DEPUTY MAYOR PRATT MOVED TO APPROVE THE PROPOSED 2021 SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM AND TRANSPORTATION IMPROVEMENT MITIGATION LIST. COUNCILMEMBER GREENSTEIN SECONDED. MOTION CARRIED.

ORDINANCES:

Ryan Andrews, Planning Manager, presented Ordinance No. 1568 to approve amending the Lacey Municipal Code 16.12 and 16.13 relating to Accessory Dwelling Unit (ADU) Setbacks

This is a referral from the Planning Commission and a high priority action item identified in the City of Lacey's Affordable Housing Strategy. It is the reduction in lot sizes and widths in the existing Low Density 0-4 zoning district. Doing this will effectively increase density minimums in existing neighborhoods and will ultimately increase the diversity of housing stock in the zone.

COUNCILMEMBER STEADMAN MOVED TO APPROVE ORDINANCE NO. 1568 TO AMEND LACEY MUNICIPAL CODE 16.12 AND 16.13 RELATING TO ACCESSORY DWELLING UNIT (ADU) SETBACKS. COUNCILMEMBER GREENSTEIN SECONDED. MOTION CARRIED.

CITY MANAGER'S REPORT:

Peter Brooks, Water Resources Manager, requested Council authorize the City Manager to sign the General Interlocal Agreement, Reclaimed Water Distribution Agreement No. 2, and

Reclaimed Water Supply Agreement regarding MWRWP with LOTT Cleanwater Alliance.

The cities of Tumwater, Olympia, and Lacey, and Thurston County have been coordinating the distribution and use of reclaimed water since the original General Interlocal Agreement was adopted regionally in 2004.

The agreements update and refine the terms of the original agreements, re-affirm the City's commitment to ongoing coordination, ensures a specific allotment of reclaimed water is available to the City, and outlines distribution and use expectations as required by the State.

DEPUTY MAYOR PRATT MOVED TO AUTHORIZE THE CITY MANAGER TO SIGN THE GENERAL INTERLOCAL AGREEMENT, RECLAIMED WATER DISTRIBUTION AGREEMENT NO. 2, AND RECLAIMED WATER SUPPLY AGREEMENT REGARDING MWRWP WITH LOTT CLEANWATER ALLIANCE. COUNCILMEMBER STEADMAN. SECONDED. MOTION CARRIED.

Aubrey Collier, Design & Construction Manager, presented Council with the 2019 Transportation Benefit District Annual Report.

On February 14, 2017, Lacey voters approved the 0.2% sales tax increase proposed by the City's Transportation Benefit District (TBD). The revenues generated by this measure are dedicated to fund street maintenance projects. The tax increase came into effect in July 2017. The Revised Code of Washington 36.73.160(2) states that a district shall issue an annual report indicating the status of transportation improvement costs, expenditures, revenues, and construction schedules to the public and to newspapers of record within the district.

DEPUTY MAYOR PRATT MOVED TO APPROVE THE TRANSPORTATION BENEFIT DISTRICT 2019 ANNUAL REPORT. COUNCILMEMBER GREENSTEIN SECONDED. MOTION CARRIED.

Rick Walk, Community & Economic Development Director, briefed Council on the Washington State Department of Commerce Regional Grant Application.

Thurston Council, and the cities of Lacey and Olympia, are coordinating a regional application to the Department of Commerce to receive \$1.5 million over the next three years for the purpose of creating new permanent shelter beds in the community. The application deadline is July 17, 2020. Commerce intends to provide up to \$10,000 per new bed created, and \$56 per day, per shelter bed created.

STANDING GENERAL
COMMITTEE:

Finance & Economic Development Committee

Mayor Ryder reported the Committee met on June 23, 2020, and discussed several items:

- Request by Hawks Prairie Casino to reduce their gambling tax
- First quarter financial report
- 2021 budget calendar
- 2021 utility rate proposals
- Building permit system upgrade

General Government & Public Safety Committee

Deputy Mayor Pratt reported the Committee met on June 23, 2020, and discussed the Regional Climate Action Plan and Community Based Committee on Homelessness.

Land Use Committee

Councilmember Cox reported the Committee met on June 23, 2020, and discussed the Shoreline Master Plan, Urban Forestry Plan, and Low Density Zoning Amendments.

BOARDS & COMMISSIONS:

Joint Animal Services Commission

Deputy Mayor Pratt reported on several items:

- Opening by appointment June 2, 2020
- Field officers continue to address calls and complaints
- Employees received emergency management training through FEMA

ORCAA

Deputy Mayor Pratt reported the board received a \$35,000 grant for the woodstove reduction program.

LOTT

Deputy Mayor Pratt reported on the board's special meeting to discuss options for those needing assistance on LOTT bills.

Intercity Transit

Councilmember Cox reported on several items:

- Buses currently operating at 35% of normal service
- All passengers required to wear masks
- City of Olympia design review approved for Pattison Street site
- Lacey Transit Center will be repainted

Emergency Medical Services

Councilmember Greenstein met with Kurt Harden, Executive Director, to discuss the budget and current financial situation. The current levy was approved in 1999 and has deteriorated since then.

Olympia-Lacey-Tumwater Visitor & Convention Bureau

Council Miller reported the Board reviewed the return on investment the City receives from the VCB. Lacey membership is about 18%, which is about 58 of Lacey businesses. Lacey hotels represent 30% of hotel rooms in Thurston County.

Lacey South Sound Chamber of Commerce

Councilmember Miller reported their new building has been updated. Social media marketing is going well. The new Lacey apparel has launched at laceylocal.com.

SWAC

Councilmember Steadman reported there have been several RFPs for contracts; the Committee reviewed the Solid Waste Management Plan.

Mayor Ryder adjourned to a Worksession 5:50 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____